

VILLAGE OF LYNDON STATION

Board Meeting Minutes

December 8, 2025

Call to Order/Roll Call

President Darnell called the meeting to order at 6:30 pm. Present: President Bob Darnell, Trustee Rebecca Coley and Trustee Morgan Place

Also Present: Michelle Klein - Clerk/Treasurer, Steve Klicko – Public Works, Gene Churchill – Public Works, Jeremy Bonikowske – Police Chief Troy Madland, Fire Chief and Lisa Williams – Utility Clerk.

Pledge of Allegiance

PUBLIC HEARING for 2026 Village Budget

Public Hearing for the 2026 Village Budget was opened to allow residents to ask questions regarding the annual budget and the Board explained it to everyone in attendance. President Darnell made a motion to close the Public Hearing at 6:31 p.m., seconded by Trustee Coley. Motion carried unanimously.

Discussion and/or Approval of Village Board Meeting Minutes from November 10, 2025 and Special Board Meeting Minutes from December 1, 2025

A motion was made by Trustee Coley to approve the Village Board Meeting Minutes from November 10, 2025 and Special Board Meeting Minutes from December 1, 2025, seconded by Trustee Place. Motion carried unanimously.

Review and Approve Agenda

A motion was made by Trustee Place to approve the agenda as written, seconded by Trustee Coley. Motion carried unanimously.

Review and Approve Proposed 2026 Budget

Trustee Place made a motion to approve the 2026 Operating Budget of \$482,551, seconded by Trustee Coley. Motion carried unanimously.

Review and Approve November 2025 Clerk/Treasurer Report

A motion was made by President Darnell to approve the November Clerk/Treasurer Report, seconded by Trustee Place. Motion carried unanimously.

Review and Approve November 2025 Water/Sewer Payables Reports

A motion was made by Trustee Place to approve the November Water/Sewer Payables Report, seconded by Trustee Coley. Motion carried unanimously.

Review and Approve Loan for Street's Projects (incl. in 2025 Budget)

A motion was made by Trustee Place to approve a \$25,000 loan from The Bank of Mauston, to payback annually for a 4-year term, seconded by Trustee Coley. Motion carried unanimously.

Approve New 5G Router and Telephone Provider

A motion was made by Trustee Place to approve Spectrum as our new internet and telephone provider, seconded by Trustee Coley. Motion carried unanimously.

Discussion Regarding Purchase of Lyndon Station Elementary School

A discussion was held; an example operating budget was presented. Discussion regarding the possibility of, in the very near future, having to replace all of the furnaces in the school. Place on next agenda for further discussion.

Discussion Regarding the Park Pavilion Project

No discussion held

Discussion Regarding Cyber Security Insurance

The Board asked Clerk Klein to contact the League of WI Municipalities asking what would be an acceptable coverage for a Village of our size. Place on next agenda for further discussion.

Review and Approve Insurance Renewal Application

A motion was made by Trustee Coley to approve the insurance renewal removing the utility meter coverage, reducing the value of the following: park pavilion, utility building on N Wisconsin St, storage shed behind the fire department, well 1 building at W Prospect St, street sweeper and end loader, seconded by Trustee Place. Motion carried unanimously.

Review and Approve Resolution No. 2025-08R appointing Election Workers

A motion was made by Trustee Coley to appoint the following Elections Workers: Robert Darnell, Brenda Staude as Chief Inspectors, Sheila Hall, Lily Stieve and Rose Stieve seconded by Trustee Coley. President Darnell abstained.

Public Works Report

Review and Approve Change Order Request Regarding the WWTP Project

A motion was made by Trustee Place to approve Change Order No. 3 for the clarifier motor drive and table the time extension on Change Order No. 2 until we get clarification on it, seconded by Trustee Coley. Motion carried unanimously.

Review and Approve Draw Request for Bills Regarding the WWTP Project

No Draw Requests were provided

Review ongoing WWTP Projects

Gene Churchill reported the WWTP is shutting down to pressure wash/paint the clarifier. They are also working on the aeration ditches.

Review other Village Projects

Gene Churchill reported that they have been doing snow removal and that they are preparing for more snow to come.

Review and Approve Purchase of New Tires for Public Works Van

A motion was made by President Darnell to approve the purchase and installation of new tires from ASAP Repair, as well as to repair front end of the public works van, not to exceed \$1000, seconded by Trustee Place. Motion carried unanimously.

Police Chief Report

19 calls for November. Rose Street is still in legal with the Village Attorney. Winter parking is in full affect. Chief Bonikowske would like the winter parking ordinances to be updated.

Fire Chief Report

Chief Madland presented contracts from the 3 municipalities; Town of Kildare, Lyndon and Lemonweir. Approval to sign these contacts will be on the next agenda. Chief also reported that the fire department might be getting a grant in the amount of \$22,000.

Public Discussion: Limited to 3 minutes per person

Trustee Becky Coley reported that Christmas in the Park will be held in the Village Hall/Fire Department meeting room on Saturday, December 21st at 3pm. There wasn't as many donations as last year but there still is a good amount.

Motion to Go into Closed Session per State Statute 19.85(1) (c); Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

A motion was made by Trustee Place to go into Closed Session at 8:15pm, seconded by Trustee Coley. Motion carried unanimously.

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

A motion was made by Trustee Place to Reconvene from Closed Session at 8:28pm, seconded by President Darnell. Motion carried unanimously.

Motion to Adjourn

A motion was made by President Darnell to Adjourn at 8:28pm, seconded by Trustee Coley. Motion carried unanimously.

Respectfully submitted,

Michelle L. Klein
Village Clerk/Treasurer