

VILLAGE OF LYNDON STATION
Board Meeting Minutes
October 14, 2024

Call to Order/Roll Call

President Welsh called the meeting to order at 6:30 pm. Present: President Ed Welsh, Trustee Rebecca Coley. Trustee Morgan Place absent.

Also Present: Michelle Klein - Clerk/Treasurer, Gene Churchill and Steve Klicko - Public Works, Utility Clerk Michelle Senzig, Jeremy Bonikowske - Police Chief and Troy Madland – Fire Chief

Pledge of Allegiance

Discussion and/or Approval of Village Board Meeting Minutes from September 9, 2024

A motion was made by President Welsh to approve the Village Board Meeting Minutes from September 6, 2024, seconded by Trustee Coley. Motion carried unanimously.

Review and Approve Agenda

A motion was made by President Welsh to approve the agenda as Written, seconded by Trustee Coley. Motion carried unanimously.

Presentation by Mauston School Superintendent Heesch Regarding School Referendum

Jim Dillin, Mary O'Brien and Bobbi Steele presented information regarding the Mauston School District Referendum.

Public Discussion: Limited to 3 minutes per person

No discussion held.

Discussion Regarding Snow Removal on Julius Lane

This is not a public road therefore the Village will not plow it.

Review and Approve Draw Request for Bills Regarding the WWTP Project

A motion was made by Trustee Coley to approve the Draw Request for Bills Regarding the WWTP Project, seconded by President Welsh. Motion carried unanimously.

Review and Approve Trick or Treat Hours

A motion was made by President Welsh to approve the Trick or Treat Hours be from 4pm to 7pm on October 31st, seconded by Trustee Coley. Motion carried unanimously.

Review and Approve Operator's License

A motion was made by Trustee Coley to approve the Operator's License for Taylor Gardner, seconded by President Welsh. Motion carried unanimously.

Review and Approve Temporary Alcohol Beverage License for Lyndon Station Fire & EMS

Dance and Fundraiser

A motion was made by President Welsh to approve the Temporary Alcohol Beverage License for Lyndon Station Fire & EMS Dance and Fundraiser, seconded by Trustee Coley. Motion carried unanimously.

Review and Approve New Agent for Pops Mart

A motion was made by Trustee Coley to approve Nichole Goeb as the new agent for Pop's Mart, seconded by President Welsh. Motion carried unanimously.

Review and Approve Cigarette, Tobacco, and Electronic Vaping Devices License for Shockwave

A motion was made by President Welsh to approve Cigarette, Tobacco, and Electronic Vaping Devices License for Shockwave, seconded by Trustee Coley. Motion carried unanimously.

Review and Approve Insurance Renewal Application

Reviewed information on application. Regarding filing cabinets located off premises; the Board asked the Clerk to write a letter to set up a date and time to move them to Village Hall. Once complete; remove from insurance. No motion was given.

Discussion Regarding adding Trees at the VFW Memorial

Kurt Moore, Commander for VFW Post 5970 is requesting permission to plant 10 five-to-six-foot Spruce trees along its lot line to aid as a privacy screen. There will be no associated costs for the Village. All costs are being covered by fundraising and donations.

Discussion Regarding allowing a State Vehicle to Park at Village Hall

The Village would like the proper forms so that there would be no liability on the Villages part.

Discussion Regarding conjoining Norm Austin's 3 downtown parcels; 106, 116 and 126 N

Wisconsin Street

These properties are zoned commercial; therefore, the Village has no authority to not allow the conjoining of the 3 lots. All permitting and changing would need to go through the County.

Discussion Regarding Variances

A discussion was held to create a Zoning Board. Names were shared and Clerk Klein will contact everyone and produce a list.

Review and Approve Clerk/Treasurer Report

A motion was made by Trustee Coley to Approve the Clerk/Treasurer Report for September 2024, seconded by President Welsh. Motion carried unanimously.

Review and Approve Water/Sewer Payables Report

A motion was made by President Welsh to Approve of the Water and Sewer Payables Reports for September 2024, seconded by Trustee Coley. Motion carried unanimously.

Discussion Regarding the Park Pavilion Project

No discussion held.

Public Works Report

Water leak at 276 N Wisconsin Street has been fixed. Park and Vets Mem. water has been shut off. Well #2 is back in production. Waiting on approval from the DNR regarding the chemical feed pump. The collection upgrades are currently in progress. The system by the Village of Lyndon Station sign is done and just waiting to fill the hole. Meadow Ln. and Rose St. are done just need some fill for a dip that is still there. They just started on the line that goes along HH from Dollar General to BP. They will not be doing any of the work on the lift station on S.

Washington this year, but have cleared all of the trees in preparation. A question was brought up regarding the retention ponds at Dollar General. There are 2, 1 is located in the front of the store and the other in the back. Regarding frontier internet bills, they should be charged equally between water, sewer and the village. Research is being done on the upgrade of the meters of which half the cost is being covered by the funding from USDA WWTP project. The other half is to be paid for out of the water fund. A progress meeting with all the contractors, Davy Engineering, USDA and the Village will be held Wednesday, October 30th.

Discussion Regarding Electronic Payments for Utility Bills

Looking to possibly start electronic payments, for utility bills, shortly after the new year and there would be no cost to the Village. The additional cost goes to the individual paying the bill using the electronic payment option.

Police Chief Report

Police Chief Bonikowske reported we got the squad back with all the installations on the inside completed. This past month he had 25 calls, Juneau Co. Sheriff had 31 calls, State Patrol had 3 calls. Received an email from DOT regarding the speed study that was done on 12/16.

Adjustments of the speed limits were made and Juneau Co has already installed the signs where needed. Speed study summary: between 2019 and 2023, 1 weather-related crash, 1 inattentive driving crash. The 35MPH zone will remain in place on the west side of the Village; while an adjustment to extend the 25MPH zone to Honeyaire St intersection. East side will have an adjustment to extend the limits east of Meadow Lane intersection. Vehicles Observed: Location 1 – 4,099, 2 – 3,717, 3 – 4,521 and 4 – 3,892. Complete report available upon request at the Village Clerks Office.

Fire Chief Report

Fire Chief Madland reported they had 59 hours in August, and 37 hours in September. Year to date at 685 hours for fire, last year 1007.5 at end of September. Applied for 2 grants of which both were denied. Applying again for the FEMA Grant to help with getting more air packs. They have 1 more year that they are in compliance, but after that new ones are required. 1 air pack is \$9,500.

Review and Approve Fire Truck Repair

A motion was made by Trustee Coley to Approve Fire Truck Repair for the ladder truck and engine #3, in the amount of \$4,223.50 to Northstar Emergency Vehicle Service, seconded by President Welsh. Motion carried unanimously.

Motion to Go into Closed Session per State Statute 19.85(1) (c); Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

Went into closed session at 8:24pm.

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

Motion to Adjourn

A motion was made by President Welsh to come out of closed session at 9:30pm and to approve the hiring of a Fire Fighter, seconded by Trustee Coley. Motion carried unanimously.

Motion to Adjourn

A motion was made by President Welsh to adjourn at 9:30, seconded by Trustee Coley. Motion carried unanimously.

Respectfully submitted,

Michelle L. Klein
Village Clerk/Treasurer