

## **VILLAGE OF LYNDON STATION**

### **Board Meeting Minutes**

**April 14, 2025**

#### **Call to Order/Roll Call**

Trustee Place called the meeting to order at 6:30 pm. Present: Past President Ed Welsh, Trustee Rebecca Coley and Trustee Morgan Place.

Also Present: Michelle Klein - Clerk/Treasurer, Steve Klicko – Public Works, Gene Churchill – Public Works, Troy Madland – Fire Chief, President Elect – Robert Darnell, Jeremy Bonikowske – Police Chief absent.

#### **Pledge of Allegiance**

#### **Swearing in of Newly Elected Village President**

Clerk Klein Swore in New Village President, Robert Darnell

#### **Discussion and/or Approval of Village Board Meeting Minutes from March 5, 2025**

A motion was made by Trustee Place to approve the Village Board Meeting Minutes from March 5, 2025, seconded by Trustee Coley. Motion carried unanimously.

#### **Review and Approve Agenda**

A motion was made by Trustee Coley to correct agenda item 9 and strike out Crime Information Bureau (CIB) Technical Security Questionnaire, as it was a typing error. Also, to table 6g and approve the rest of the agenda as Written, seconded by Trustee Place. Motion carried unanimously.

#### **Review and Approve Easement for Fiber Optics Installation on Village Property**

A motion was made by Trustee Coley to Approve Easement for Fiber Optics Installation on Village Property including the changing the amount from \$3342 to \$5000, seconded by Trustee Place. Motion carried unanimously.

#### **Review and Approve Draw Request for Bills Regarding the WWTP Project**

A motion was made by Trustee Place to Approve Draw Request in the amount of \$177,218.54, seconded by Trustee Coley. Motion carried unanimously.

#### **Review and Approve Transfer of Funds from the Tax Account into the General Fund**

A motion was made by Trustee Coley to approve the Transfer of \$50,000 from the Tax Account to the General Fund to pay the Fire Hydrant Fee to the Water Department, seconded by Trustee Place. Motion carried unanimously.

#### **Review and Approve CLA (CliftonLarsonAllen LLP) Assistance Filing a Rate Case with PSC (Public Service Commission)**

A motion was made by Trustee Place to Approve CLA (CliftonLarsonAllen LLP) Assistance Filing a Rate Case with PSC (Public Service Commission), seconded by Trustee Coley. Motion carried unanimously.

#### **Review and Approve Sign Permit for 430 County Rd HH**

A motion was made by Trustee Coley to Approve Sign Permit for 430 County Rd HH, seconded by Trustee Place. Motion carried unanimously.

#### **Review and Approve Operator License for Allison Miller**

A motion was made by Trustee Place to Approve Operator License for Allison Miller, seconded by Trustee Coley. Motion carried unanimously.

#### **Approval of Open Book and Board of Review Date and Times**

A motion was made by Trustee Coley to Approve Open Book on April 29<sup>th</sup>, 12:30pm – 2:30pm and Board of Review on May 8<sup>th</sup>, 7:00pm – 9:00, seconded by Trustee Place. Motion carried unanimously.

#### **Review and Approve Clerk/Treasurer Report**

A motion was made by Trustee Coley to Approve March 2025 Clerk/Treasurer Report, seconded by Trustee Place. Motion carried unanimously.

#### **Review and Approve Water/Sewer Payables Reports**

A motion was made by Trustee Place to Approve March 2025 Water/Sewer Report, seconded by Trustee Coley. Motion carried unanimously.

#### **Public Works Report**

#### **Discussion Regarding Combined Sewer on S Washington Street**

The Board will not be taking any action. If any issues occur the 2 property owners must deal with it. If they want to bring it up to code, they must provide the paperwork required to install the sewer lateral.

**Discussion Regarding Preconstruction Meeting for the WWTP**

Gene Churchill reported that at the WWTP Olympic is building the tanks that they had started on earlier. Winona is cleaning up the areas they worked on for the collection systems, they laid grass matting down so we should see grass growing soon.

**Review and Approve Change Order for Additional Sludge Storage Tank Panel Regarding the WWTP Project**

A motion was made by Trustee Coley to Approve Change Order for Additional Sludge Storage Tank Panel Regarding the WWTP Project, seconded by Trustee Place. Motion carried unanimously.

**Review and Approve Wolter Inc.'s Preventive Maintenance Program**

A motion was made by Trustee Coley to Approve Wolter Inc.'s Preventive Maintenance Program for the Annual Full-Service w/Inspection for all 4 sites in the total amount of \$4598, seconded by Trustee Place. Motion carried unanimously.

**Discussion Regarding Annual Cleaning and Televising Sewer Collection System**

Steve explained that every year they do this cleaning and televising to prevent backups in particular sections.

**Police Chief Report**

Clerk Klein reported on behalf of Police Chief. There was a car at the apartment buildings that was repossessed. He also asked the Board to contact him if there are any questions regarding the Crime Information Bureau (CIB) Technical Security Questionnaire.

**Fire Chief Report**

Fire Chief Madland reported that in the last 31 days of March there were 28 calls between Fire and EMS. He provided Clerk Klein with invoices and payments.

**Review and Approve Purchase of 2 Sets of Turn Out Gear**

A motion was made by Trustee Coley to Approve Purchase of 2 Sets of Turn Out Gear for the Fire Department in the amount of \$6088, if it goes over this the Fire Department Fundraiser will pay the difference, seconded by Trustee Place. Motion carried unanimously.

**Public Discussion: Limited to 3 minutes per person**

Jeff Scully suggested for Village to ask for an easement from Alliant to be able to dump snow in the area in the Industrial Park. It was asked if our street sweeper was broken. Vets Memorial Park clean-up is Saturday April 26th, starting at 9:00am. Rep from Kalen Property Management asking about putting in a campground and what are the rules/ordinances in doing so. It is currently zoned residential and there is no Village infrastructure there for Water and Sewer. There is a section in our ordinances that allow areas such as this to put in their own septic.

**Motion to Go into Closed Session per State Statute 19.85(1) (c); Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility**

A motion was made by Trustee Coley to Go into Closed Session at 7:58pm, seconded by Trustee Place. Motion carried unanimously.

**Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session**

A motion was made by Trustee Place to reconvene into open session at 8:32pm no action was taken, seconded by Trustee Coley. Motion carried unanimously.

**Motion to Adjourn**

A motion was made by Trustee Place to Adjourn at 8:32pm, seconded by Trustee Coley. Motion carried unanimously.

Respectfully submitted,  
Michelle L. Klein  
Village Clerk/Treasurer