

PUBLIC WORKS LABORER

A Public Works Laborer is responsible for the operation of a variety of construction and maintenance equipment and for performing manual labor activities as needed and/or required by the Public Works and Water/Sewer Department. Although road maintenance is the most common type of work performed, the laborer in this position also work in the park maintenance and other related duties as required by the Village Board.

The position requires operation of Village vehicles such as trucks, backhoe, street sweeper, dump trucks, salt spreaders, snow plows etc. as required. The operation of power tools and equipment such as mowers, chain saws, air compressor, etc., when required is necessary. The laborer will be required to inspect and repair equipment as required by department procedures as well as be able to make repairs to Village roads, curbs and sidewalks as required.

The laborer will mow grass, prune trees and hedges and plant flowers and trees as required. There is a requirement to clean the Village garage areas and park facilities, as well as clean up litter and empty trash cans. Maintenance of sanitary and storm sewers and making repairs and/or conducting routine maintenance procedures is required. Sweeping and clean up of debris and materials from the roads will be required as well as snow and ice removal, including manual shoveling of snow. Conducting other job-related duties as required.

REQUIREMENTS for the POSITION OF PUBLIC WORKS LABORER

A valid Wisconsin State driver's license and CDL is required as well as knowledge and ability to operate Village owned vehicles such as dump trucks, backhoe, snow plows, salt spreaders, power tools, chain saws, air compressor etc. and the ability to understand and follow written and oral instructions and work independently is required. The position will be required to perform heavy manual labor, including heavy lifting objects and working in all type of weather conditions. Safety procedures and practices are required, as well as wearing safety equipment. A good working relationship with coworkers and the general public is a necessity. The position must be able to be called out for emergencies such as snowfall, floods, downed trees, etc. and must be knowledgeable in a variety of semi-skilled and skilled maintenance tasks. The position will also describe and bid out a variety of street projects such as blacktopping, etc.

The position will require time sheets prepared for payroll and may require attendance at some of the monthly Village Board Meetings.