

## GRACE PLAYSCHOOL REGISTRATION INFORMATION 2024 - 2025

### WELCOME TO GRACE PLAYSCHOOL!

GRACE PLAYSCHOOL has offered quality services for young children for more than 30 years. The goal of our curriculum is to introduce children to a variety of experiences through which they will learn life skills in an enjoyable Christian atmosphere. Among activities offered are stories, games, arts and crafts, science, outdoor activities, and field trips within the community.

Three year-olds are introduced to academic concepts, and in the four and five year-old classroom there is more emphasis on preparing young children for their kindergarten experience.

#### **Application Process-**

- Fill out both sides of the application form, including the enrollment agreement.
- Include a check made payable to GUMP to cover **non-refundable registration and materials fee:**  
**\$25 if registered by June 1, and \$40 if registered after June 1 (no exceptions)**
- Mail the completed application, along with your non-refundable registration fee to:  
**Grace United Methodist Playschool  
291 Rimmey Road  
Centre Hall, PA 16828**
- You will be notified, by email, whether your child has been enrolled.
- If accepted, please mail in the following to keep your child's space:
  - 1. A security deposit check to cover one month's tuition, which automatically becomes the last month of the school year's tuition.**
  - 2. Written proof of your child's immunizations**

#### **Enrollment-**

- Anyone may apply after March 1<sup>st</sup> of the spring prior to enrollment.
- All applications are prioritized according to the date of the postmark on the envelopes of registration forms received with the registration fee.
- Children of Grace United Methodist Church members and previously enrolled students are given priority for Playschool classes if their applications are postmarked by May 1<sup>st</sup>. PARENTS MUST RE-ENROLL EACH YEAR THEIR CHILD ATTENDS.

- A parent meeting is held in August where more detailed information will be shared. All parents (including returning parents) are encouraged to attend this meeting.
- **Tuition Costs & Payment-**  
3 day per week classes cost **\$135** per month
- These fees spread out the costs over the entire 9 months, and take into consideration that there are varied actual days of classes each month.
- Payments are due by the **5<sup>th</sup>** day of each month. If not paid by the 5th day of the month, a **\$10 late fee** is assessed the first time you're late, and \$25 every late month thereafter. **No exceptions of late fees being waived.**
- Tuition is not refundable.
- If two children from the same family are enrolled at the same time, a 10% discount is given on tuition costs.
- Your security deposit check will be credited for the month of May.

**Our Calendar-** We follow the calendar of Penns Valley School District, with these exceptions:

- Our classes begin the first School day following Labor Day, & usually end May 31.
- We close for weather situations when the PV School District is closed.
- Should the PV School District call for a 2 hour delay, class time will begin at 10:00 and end at 12:15 (3's) and 12:30 (4/5's).

**Class Schedule-**

- 3 year-old classes run from 8:15 – 11:15 am
- 4/5 year-old and Pre-K classes run from 8:15 to 11:30 am

**Class Sizes-**

- A maximum of 12 students will be enrolled in classes of 3 yr-olds.
- A maximum of 16 students will be enrolled in classes of 4 yr-olds and Pre-K.
- We **will not** hold a class with an enrollment less than 8.

**Toilet Training-**

- All children enrolled are expected to be toilet trained.

**Questions?**

- If you have questions, please contact the Grace United Methodist Playschool
- Phone (814) 364-1701
- Email. [gumcplayschool@gmail.com](mailto:gumcplayschool@gmail.com)

- **Grace United Methodist Playschool**
- **Church Address: 127 South Pennsylvania Avenue, Centre Hall, PA**
- **Mail application and deposit to: 291 Rimmey Road, Centre Hall, PA 16828**
- **814-364-1701 or gumcplayschool@gmail.com**

**APPLICATION FORM 2024 - 2025 SCHOOL YEAR**

Child's full name \_\_\_\_\_

Circle one: Male Female Date of birth \_\_\_\_\_

3 Year Old Class: (*Your child must be 3 years old by September 1<sup>st</sup>*)  
\_\_\_\_\_ Mondays, Wednesdays, and Fridays

4/5 Year Old Class: (*Your child must be 4 years old by September 1<sup>st</sup>*)  
\_\_\_\_\_ Mondays, Wednesdays and Fridays

When possible, we enroll children with special needs such as speech, hearing, developmental delays, and allergic or medical conditions. Please list any that apply to your child

\_\_\_\_\_  
\_\_\_\_\_

Parent/Guardian

\_\_\_\_\_  
Relationship to child

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_

Phone Number - home \_\_\_\_\_

cell \_\_\_\_\_

Preferred Email \_\_\_\_\_

Parent/Guardian

\_\_\_\_\_

Relationship to child

\_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number - home \_\_\_\_\_

cell \_\_\_\_\_

Preferred Email \_\_\_\_\_

We are members of Grace UMC, Centre Hall Circle: Yes No

We have had a child previously enrolled in GUMP Circle: Yes No

#### **ENROLLMENT AGREEMENT** (please initial each line)

- \_\_\_\_\_ I have included my registration fee, understanding that it is **not refundable**.
- \_\_\_\_\_ I will pay tuition by the **5th** day of each month, and I understand that I owe a \$10 late fee if not paid by then and a **\$25 late fee** in any subsequent month where payment is later than the 5th.
- \_\_\_\_\_ If I find it necessary to withdraw my child from Grace Playschool, I will give a **minimum two week withdrawal notification** to my child's teacher. If the minimum two weeks notification is not given, I **will not** receive a refund of my security deposit.
- \_\_\_\_\_ I understand **no tuition reimbursement** will be given for partial month attendance.
- \_\_\_\_\_ Upon acceptance, to keep my child's space, I will mail in the following:
  1. A security deposit check to cover one month's tuition
  2. Written proof of my child's immunizations

- \_\_\_\_\_ I take full responsibility for the transportation of my child to and from the Playschool.
- \_\_\_\_\_ As a parent, I agree to provide my child with a labeled, tree nut and peanut free snack each school day.

I hereby apply to enroll my child at Grace Playschool and agree to the above responsibilities as his/her parent/guardian

Name \_\_\_\_\_ Date \_\_\_\_\_