

Safeguarding and Child Protection Policy

Our Safeguarding Policy:

This policy applies to all self employed coaches, trainers, tutors and volunteers working on behalf of Adspiro.

The purpose of this policy is:

- To protect children and young people who receive Adspiro services;
- To provide self employed staff and volunteers with the overarching principles that guide our approach to safeguarding and child protection.

Adspiro believes that a child or young person should never experience abuse of any kind. We have a responsibility to promote the welfare of all children and young people and to keep them safe. We are committed to practice in a way that protects them.

Legal Framework:

This policy has been drawn up on the basis of law and guidance that seeks to protect children, namely:

- Children Act 1989;
- United Convention of the Rights of the Child 1991;
- Data Protection Act 1998;
- Human Rights Act 1998;
- Sexual Offences Act 2003;
- Children Act 2004;
- Safeguarding Vulnerable Groups Act 2006;
- Protection of Freedoms Act 2012;
- Children and Families Act 2014;
- Special Educational Needs and Disability (SEND) Code of Practice; HM Government 2014;
- Working Together Safeguarding Children: a guide to inter-agency working to safeguard and promote the welfare of children; HM Government 2015.

This policy should be read alongside our procedures on:

- Terms and Conditions of Service;
- Privacy Policy ;
- Terms and Conditions of Web Use;
- Lone Working Policy and Procedure ;

- Code of Conduct for coaches, trainers, tutors and volunteers;
- E safety;
- Complaints;
- Whistleblowing;
- Health and Safety;

We recognise that:

- The welfare of the child is paramount, as enshrined in the Children Act 1989.
- All children, regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity, have a right to equal protection from all types of harm or abuse.
- Some children are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues.
- Working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare.

We will seek to keep children and young people safe by:

- Valuing them, listening to and respecting them.
- Appointing a designated safeguarding officer (DSO) for children and young people.
- Adopting child protection practices through procedures and a code of conduct for self employed tutors, coaches and volunteers.
- Developing and implementing an effective e-safety policy and related procedures.
- Providing effective management for self employed coaches, trainers, tutors and volunteers through supervision, support, training and quality assurance measures.
- Recruiting staff and volunteers safely ensuring all necessary checks are made including DBS clearance and reference checks.
- Recording and storing information professionally and securely, and sharing information about safeguarding and good practice with children, their families, self employed tutors, coaches and volunteers.
- Sharing concerns and relevant information with agencies who need to know, and involving children, young people, parents and carers appropriately.
- Using our procedures to manage any allegations about self employed staff, coaches or volunteers appropriately.
- Ensuring that we have effective complaints and whistleblowing measures in place.

- Ensuring that we provide a safe physical environment for our children, young people, self employed tutors, coaches and volunteers, by applying health and safety measures in accordance with the law and regulatory guidance.

Contact Details:

Designated Safeguarding Officer

Jude Vale

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We are committed to reviewing our policy and good practice annually.

Signed: Mrs Judith Vale

Principal Tutor, Adspiro (DSO)

Version	Date	Author	Comments
1.0	01/11/2017	JDV	Creation of document.
1.1	26/01/2018	JDV	Amendments to staff references and revised logo.