

## **Gas New Connections Form**

## PLEASE COMPLETE AND RETURN THIS FORM TO YOUR DEDICATED ACCOUNT MANAGER.

**IMPORTANT** – TO PROCESS YOUR GAS NEW CONNECTION REQUEST, PLEASE PROVIDE THE FOLLOWING:

- DOCUMENTS FROM THE GAS NETWORK OPERATOR
- PHOTOS OF THE MAIN INCOMING GAS SERVICE, PIPEWORKS (IF APPLICABLE), SURROUNDINGS AND ANY EXISTING METERS
- SITE PLAN SHOWING WHERE THE NEW SUPPLY/METERS WILL BE INSTALLED
- PROOF OF SITE ADDRESS (REGISTERED WITH THE LOCAL COUNCIL OR ROYAL MAIL)

IF YOU REQUIRE A NEW MPRN, PLEASE MENTION THIS IN THE 'ADDITIONAL INFORMATION' BOX.

A SIGNED LETTER OF AUTHORITY IS ALSO REQUIRED - YOUR ACCOUNT MANAGER CAN PROVIDE THIS.

**PLEASE NOTE:** NEW CONNECTION TIMESCALES CAN VARY BETWEEN 2 TO 8 WEEKS, DEPENDING ON THE SERVICE TIME, RESPONSE TIME AND AVAILABILITY OF APPOINTMENTS.

INCOMPLETE FORMS WILL BE REJECTED.

## **Section 1 - Company Details**

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Company Name:	
Company Reg (if applicable):	
Trading Type (Please tick):	Charity ☐ Sole Trader ☐ Partnership ☐ Limited ☐ Public Sector ☐ LLP ☐ Other ☐ If other, please specify:
Type of Business (Please tick):	Micro □ Macro □
Business Use:	
Director's D.O.B if trading less than 12 months:	
Director's Home Address if trading less than 12 months:	
Section 2 – Site Contact Details	
Full Contact Name:	
Phone Number:	
Email Address:	
Billing Address:	
New Meter Point Reference Number (MPRN): Full Site Address including postcode:	
Section 4 - Additional Gas Supply	<u>Details</u>
Meter Size Required (Please tick):	U6 □ U16 □ U25 □ U40 □ U65 □ U100 □ Other □ If other, please specify:
Metering Pressure Required (Please tick):	Low □ Medium □ Intermediate □
Estimated Annual Consumption (kWh):	
Peak Hourly Load (kWh):	
Meter Install Date Required:	
Installations required in the proposal (Please tick applicable boxes):	Data Logger □ Kiosk □ Chatterbox □
Meter Position/Location (Please tick):	Internal □ External □
Additional Information:	