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**Energy Costcutters Limited – Electricity Connections Form**

Please complete and return this form to your dedicated account manager.

**Section 1 - Company Details**

Company Name:

Company No. (if applicable):

Company Registered Address:

Trading Type (Please tick one of the following): Charity [ ]  Sole Trader [ ]  Partnership [ ]  Limited [ ]  Public Sector [ ]  LLP [ ]  Other [ ]  If other, please specify:

Type of Business (Please tick): Micro [ ]  Macro [ ]

Business Use:

Director’s D.O.B if trading less than 12 months:

Director’s Home Address if trading less than 12 months:

# **Section 2 – Site Contact Details**

Full Contact Name:

Phone Number:

Email Address:

Billing Address:

Site Access Contact Details (if different from above):

# **Section 3 - Electricity Supply Details**

Work Required (Please tick one of the following): New Meter Agreement and Connection [ ]  Meter Exchange [ ]  Meter Relocation [ ]  Meter Removal [ ]  Other [ ]  If other, please specify:

New / Existing MPAN (if known):

Existing Meter Serial Number (if applicable):

Full Supply Address (required):

Current Electricity Provider (if applicable):

Is the supply part of a group or an individual site (Please tick): Individual [ ]  Group [ ]

Distribution Network Operator (DNO) (if known):

Meter Operator (MOP) (if applicable, copy of countersigned MOP contract to be provided):

# **Section 4 - Additional Electricity Supply Details**

Meter Type (Please tick): CT (Current Transformer) [ ]  WC (Whole Current) [ ]

If CT, please provide CT Ratio (if known):

VT Ratio (if applicable):

Power Required (Please tick): 1 Phase [ ]  3 Phase [ ]

Voltage (Please tick): Low Voltage [ ]  High Voltage [ ]  Extra High Voltage [ ]

Declared Capacity (KVA):

Estimated Total Annual Consumption (KWH):

Site Completion Date (Ready to accept metering):

Meter Installation Date Required (Site works must be completed):

Meter Position/Location (Please tick): Internal [ ]  External [ ]  Please specify:

Any Phone Signal/Connection Issues (Please tick): Yes [ ]  No [ ]

If yes, please provide details –

Energy Costcutters Limited, Registered Address: 2 Spa Lane, Wigston, England, LE18 3QD

Registered in England & Wales Company No. 9977871, VAT No. 240 1380 54

Website: [www.energycostcutters.co.uk](http://www.energycostcutters.co.uk), Telephone: 0116 271 8038, Email: admin@energycostcutters.co.uk

# Additional Information:

**IMPORTANT –** Please note forany Electricity connection requests, we will require the following -

* Copies of documents from the Distribution Network Operator.
* Photos of the main incoming electricity service and its surroundings
* Photos of the opened distribution board, if applicable.
* Photos of any meters already on site
* A property plan indicating the areas where the supply or meters will be installed.
* Proof of the site address registered with the local council or Royal Mail.

If you do not have supply details from the network operator and require a new meter number to be created, please specify this in the **'Additional Information**' box. Ensure that your supply address is registered with the local council or Royal Mail. Additionally, a valid signed Letter of Authority is required as part of the process, which your dedicated account manager can provide.

**Failure to provide any of the above will lead to rejection of the request.**

**Customer Name:**

**Customer Signature:**

**Date Signed:**

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