



PATTERSON - DIR - 22

Publication Delivery Date

Friday, September 2, 2022

150 Day Schedule

EDITORIAL - PHOTOS - COVER IDEAS - MEMBER LISTINGS

Wednesday, April 6, 2022	Kick Off Meeting
Wednesday, April 20, 2022	Contacts information for editorial (if applicable) due to MM
Wednesday, June 15, 2022	Chamber editorial due to MetroMedia
Monday, June 27, 2022	Editorial, photos, cover send to design
Monday, July 11, 2022	First Proof to Chamber (Does not include listings)
Monday, July 18, 2022	1st Proof edits to MetroMedia (SALES DEADLINE)
Thursday, July 28, 2022	2nd Proof to Chamber
Monday, August 1, 2022	Final Proof edits returned to MetroMedia
Wednesday, August 10, 2022	Publication to Press
Friday, September 2, 2022	Publication Delivered

IF FIRST PROOF IS NOT RETURNED BY DEADLINE, MM WILL COMMENCE SECOND PROOF AND WILL INCLUDE ANY LATE EDITS AND SUBMISSIONS DURING SECOND PROOF

NOTES FOR BEST DESIGN:

1. HI-RES, large photos are critical for design. Supply MM Sales with local photographer.
2. WORD COUNTS: Full: 800 words no photo OR max of 400 words one photo
OR
300 words two photos; TWO pages – 800 words, 2 photos; 3 pages – 1,200 words, 3 photos

DEVIATIONS FROM SCHEDULE WILL CAUSE DELIVERY DELAY

Signature
Name: David Small
Title: President

Signature
Name:
Title:

*** For any royalty or membership dues inquiries please contact our accounting department directly at msmall@metromediapublishers.com ***