



Board Meeting
February 20, 2020

Members Present: Marybeth Bragdon, Martin Salmon, Joanne Marci, Lora Brazil, John Kilcoyne, Manuela Danforth and Veronica Cash.

Others Present: n/a

Meeting called to order at 10:00 am.

Approval of Minutes from the January 16th meeting: no quorum; meeting tabled

Correspondence: n/a

Treasurer's Report: Presented by Joanne. Profit and loss Statement, balance sheet and reconciliation report attached to minutes and filed by the Treasurer for audit.

New Business

- **Ribbon Cuttings:** There were 2 requests at the January meeting. Vanessa Juarez from the new Hampton Inn and Ashley Hernandez for the Best Western Plus. A Ribbon Cutting was set up for Best Western Plus March 5th at 11am. Patterson Family Pharmacy will also have a ribbon cutting Thursday February 27th at 11am. All Board Members are asked to attend.
- **Website Development:** Joanne and Marybeth have picked this up and have a conference call scheduled with Chamber Master for assistance. The 30 minute demo is free and they will gather information and report back.
- **PGE:** Martin called to get the office metered and obtained the application. Photos were obtained of the units and the space for the meter and sent back to PG&E and they have not responded. Veronica to follow up with US Bank properties and Martin with PG&E.
- **Citizens Awards:** Awards to be held July 18th, 2020. The first ad has been ran in the paper and on facebook seeking nominations. Event to be moved to Francesca's to save on cost and setup/clean up work.
- **Possible Spring Fundraiser "Bingo"?** We are looking to supplement the Lobsterfest with a Spring fundraiser. We are looking to partner with Martin and the Westside Theater and hosting Bingo or a Casino night. Martin to look into support from the theater and another friend from Diablo Grande.
- **Nationwide Insurance:** Our insurance company is seeking access to the building and fire sprinkler riser/recent reports to bring down the cost of insurance. Veronica will get in contact with the Bank property manager to obtain testing information.

Other Items

- **Banners:** Ken from the City contacted Juanzette asking if the Chamber wants to proceed with the Banner fundraiser we were looking into. The chamber decided, yes we will let the City know we want to proceed after April when the Board's other commitments slow down. There was dialog around the plan; cost, location and layout of the banners. All to be settled after April when we move forward with our plan.
- **Wifi/Phone Services:** We have had some ongoing issues with the phone and wifi. We have been receiving both for free from Frontier but not with out its issues. John offered to call all local service providers to obtain quotes and obtain out own service.
- **Census Group:** John was contacted by the Census office as they are looking for a space to complete their work from March 17th-20th. They need a space free of charge and with wifi. Since we have wifi issues and this time frame with conflict with other meetings in the office we are going to see if Francesca's can assist.

Meeting adjourned at 11:05 am. Next regular board meeting, March 19, 2020 at 10 am.

Minutes respectfully recorded and submitted by, Veronica Cash.