

CRITICAL CONTROLS ENGAGEMENT – HOUSEKEEPING

Facility Name		Date	Day	Month	Year
Contractor		Crew Inspected			
Conducted by	<i>Date & Sign.</i>				
Conducted by	<i>Date & Sign.</i>				
Distribution	Contractor Representative		Safety Coordinator		
	Safety Retention Binder				
<ul style="list-style-type: none"> ➤ Interview worker(s) to ask the following <u>Open Questions</u> & rank responses. ➤ Desired answers on second page. 			0 = Below Expectations		RESPONSE RANKING
			1 = Meets Expectations		
			0.5 = Meets Some Expectations (use sparingly)		
1. Describe how housekeeping affects worker safety both mentally and physically, for this task?					
VERIFICATION COMMENTS:					
2. Describe the most likely and or severe injury to occur from not practicing proper housekeeping?					
VERIFICATION COMMENTS:					
3. Describe the housekeeping that is done before you leave this work area?					
VERIFICATION COMMENTS:					
4. Explain if any actions were taken to improve housekeeping before starting the task and why these were taken or not taken?					
VERIFICATION COMMENTS:					
5. Describe the actions being performed or that will be performed to maintain the housekeeping in the area while the task is being conducted?					
VERIFICATION COMMENTS:					
6. Explain the condition this area will be left in once the task being performed is completed or work is done for the shift?					
VERIFICATION COMMENTS:					
7. What are <u>you</u> going to do to prevent the types of injuries you described from happening to <u>you</u> or <u>anyone</u> else on this job?					
VERIFICATION COMMENTS:					
Assessment Summary Ranking =		$\frac{\text{Response Ranking Total ()}}{\text{Number of Applicable Questions ()}} \times 100$		%	
Supervisor Improvement Action Plan					
Supervisor informed of any improvement opportunities and agreement established to address improvements.					
Supervisor name:		Signature:		Date:	
Assessment follow-up date:					
Additional Comments, Commendations or Items of Concern					

Desired Responses to Interview Questions	
1. Describe how housekeeping affects worker safety both mentally and physically, for this task?	<p>Listen and watch for: Psychological effects on workers entering a work area with <u>poor/good</u> housekeeping - <u>increase/decrease</u> frustration and anxiety; <u>decrease/increase</u> in pride and job satisfaction; decrease/increase in the overall perspective of the safety attitude and culture: Physical effects on workers entering a work area with <u>poor/good</u> housekeeping – increase/decrease in tripping and slipping; <u>decrease/increase</u> productivity and quality of work; <u>increase/decrease</u> in exposure to toxins; <u>increase/decrease</u> of fire or explosion; other?</p>
2. Describe the most likely and or severe injury to occur from not practicing proper housekeeping?	<p>Listen for: Head injury, fractured limbs/back/neck, separation/dislocation of joints, due to falls into hole or onto ground; fire causing external and internal burns to skin, eyes, respiratory tract, or lungs; explosion causing head injury, fractured limbs/back/neck, separation/dislocation of joints, eye, ear or internal organ damage due to impact forces; poisoning due to gases or vapours; other?</p>
3. Describe the housekeeping that is done before you leave this work area?	<p>Listen and watch for: Specific information indicating if an assessment of the housekeeping was performed; other?</p>
4. Explain if any actions were taken to improve housekeeping before starting the task and why these were taken or not taken?	<p>Listen and look for: Actions either to have the area cleaned up by workers leaving the area in poor condition or taking action to improve housekeeping, prior to starting the work task; other?</p>
5. Describe the actions being performed or that will be performed to maintain the housekeeping in the area while the task is being conducted?	<p>Listen for: Continuous cleaning and organization – containers for refuse or recyclables; rags, absorbent material/pads; containment trays/pails; cord, cable and hose management; suitable amounts of materials in the immediate area; materials, tools and equipment placed out of immediate work zone and walk paths when not in use; other?</p>
6. Explain the condition this area will be left in once the task being performed is completed or work is done for the shift?	<p>Listen and look for: Tools taken back to tool crib, vehicles or placed in job boxes; refuse, recyclables, rags, absorbent material/pads and containment trays/pails disposed of according to site specific waste management plan; generators, welding machines and light plants turned off; electrical cords and tools unplugged when area left unattended; compressed gas cylinders in secured position, turned-off and regulators removed when area left unattended; area left in a safe condition with no hazards for operations, emergency response teams or workers returning on the next shift; other?</p>
7. What are <u>you</u> going to do to prevent the types of injuries you described from happening to <u>you or anyone</u> else on this job?	<p>Listen for verbal commitment to the following: Stopping work and intervening when unsafe behaviours/conditions are identified; asking questions when unclear; following the plan established from the hazard assessment; other?</p>
Comments for Improvement of this Work Practice Evaluations	