December 15, 2020

Regular Meeting

\*Pursuant to HB 197/HB 404, the Township Building is closed to the public and this meeting was held via teleconference and broadcast for public attendance on Facebook Live on the “Pierpont, OH” Facebook page\*

Chairman Barbara Culp called the meeting to order. The Pledge of Allegiance was recited by the trustees present in the township hall.

Roll call of Board attendance: Trustee Barb Culp, Trustee Pam Hudson, Trustee Bob Jackson.

(Trustees Culp and Hudson were present in the hall and practiced social distancing while Trustee Jackson attended via teleconference.) Fiscal Officer Jennifer Hoover was present as well.

Approval of prior meeting minutes:

As all trustees have already read the minutes of the December 3, 2020 regular meeting, the minutes were approved as presented.

Approval of Bills:

Trustee Culp presented $67,072.05 in bills. Trustee Hudson moved to pay the bills presented. Trustee Jackson seconded the motion. Motion passed.

Trustee Culp added that the township received $516.70 from PennOhio and Fiscal Officer Hoover added they also received $175.00 from a funeral.

Fiscal Officer’s Report

FO Hoover advised that the Ohio Township Association had announced a virtual 2021 conference. Trustee Culp added that attendees would have access to all of the webinars. The cost to attend is $65.00 each and all elected officials asked to be signed up.

Correspondence since last meeting:

n/a

Committee/Department Reports:

**Road Report**:

* Trustee Jackson advised that all jobs are weather pending this time of year.

**Zoning Inspector**

* Trustee Culp advised they received the Zoning Inspector’s yearly report today and that it would be discussed at the next meeting.

**Zoning Commission:**

Next meeting is January 28, 2021 at 6:00PM. FO Hoover advised that Assistant Prosecutor Catherine Colgan provided her comments on the amended zoning text and that she would attend the next meeting virtually. She also added that letters were sent to each Commission member as a reminder of the next meeting.

**Parks Commission:**

Next meeting is January 26, 2021.

**Revitalization Committee:**

Met on December 14, 2020 – Trustee Hudson advised they discussed the sewer project. JP Ducro was in attendance and discussed broadband.

Unfinished/Old Business:

n/a

New Business:

* Trustee Culp presented Resolution No. 2020-19 to approve supplemental appropriations (A RESOLUTION TO APPROVE SUPPLEMENTAL APPROPRIATIONS LISTED IN THE ATTACHED EXHIBIT A). Trustee Jackson moved to approve the resolution. Trustee Hudson seconded the motion. Roll call was recited – Trustee Hudson – yea; Trustee Culp – yea; Trustee Jackson – yea. Resolution passed.
* Trustee Culp advised that she and FO Hoover would be applying for a Ohio EPA litter/recycling grant to cover the costs of clean-up day and to hopefully host a tire recycling event.
* The following end of year motions were made:

1. Motion to adopt Robert’s Rules of Order. Moved by Trustee Jackson, seconded by Trustee Hudson to adopt Robert’s Rules of Order as the governing authority for conducting meetings according to parliamentary procedure. Motion passed by unanimous vote of “aye”.
2. Motion to name a newspaper of record. Moved by Trustee Jackson, seconded by Trustee Culp, to name the Star Beacon and the Gazette as the newspapers of record for the purpose of official meeting notification. Motion was passed by unanimous vote of “aye.”
3. Motion to set meeting times and dates. Moved by Trustee Jackson, seconded by Trustee Hudson, to set dates for regular meetings as the first and third Tuesdays of each month at 6 PM, unless otherwise specified and advertised. Motion was passed by unanimous vote of “aye.”
4. Motion for Trustees to remain on salary. Trustee Jackson moved, seconded by Trustee Culp, for the township trustees to remain on salary basis for the year 2021, at the rate set by the State of Ohio. Motion was passed by unanimous vote of “aye.”
5. Motion to elect 2021 Chairperson. Moved by Trustee Jackson, seconded by Trustee Hudson, to elect Trustee Culp as 2021 Chairperson. Motion was passed by unanimous vote of “aye.”
6. Motion to elect 2021 Vice Chairperson. Moved by Trustee Culp, seconded by Trustee Hudson, to elect Trustee Jackson as 2021 Vice Chairperson. Motion was passed by unanimous vote of “aye.”
7. Motion to appoint Trustee Overseer of Roads. Moved by Trustee Hudson, seconded by Trustee Culp, to appoint Trustee Jackson as 2021 road department overseer. Motion was passed by unanimous vote of “aye.”

8a. Motion to appoint Trustee Overseer of Zoning. Moved by Trustee Culp, seconded by Trustee Jackson, to appoint Trustee Hudson as 2021 as the Trustee liaison to the zoning boards. Motion was passed by unanimous vote of “aye.”

8b. Motion to appoint Trustee Overseer of Cemetery. Moved by Trustee Hudson, seconded by Trustee Jackson, to appoint Trustee Culp as 2021 overseer of the cemetery. Motion was passed by unanimous vote of “aye.”

9. Motion to retain all township records per Ohio Revised Code. Trustee Jackson moved, seconded by Trustee Hudson. Motion was passed by unanimous vote of “aye.” Records Retention Committee is composed of the Board of Trustees Chairperson and the Fiscal Officer.

10. Motion to pay (subject to what the budget allows) convention, training and seminar expenses for elected officials. Moved by Trustee Culp, seconded by Trustee Hudson. Motion was passed by unanimous vote of “aye.” Trustee Culp added that she would like to register the Zoning Inspector as a member of the OTA and attend webinars/seminars.

11. Motion to pay Ohio Township Assoc. and Ashtabula County Township Association 2021 yearly dues. Trustee Culp moved, seconded by Trustee Hudson. Motion was passed by unanimous vote of “aye.”

12. Motion to approve Andover Bank as the depository of township funds. Trustee Jackson moved, seconded by Trustee Hudson, to approve Andover Bank as the depository of all township public funds for the year 2021. Motion was passed by unanimous vote of “aye.”

Trustee Culp added that there are several board/commission vacancies if anyone is interested.

Miscellaneous:

* Trustee Jackson suggested a few trial runs to fix the video/audio issues.
* Trustee Hudson added there is an issue with mail delivery – mail is sitting in trucks in Cleveland so be patient and be kind to the postal workers.
* Trustee Culp added that if anyone needs help or knows anyone who needs help this winter, please contact the trustees and they will get you in touch with someone who can help.

Public Comment:

No public comments

There being no further business, Trustee Hudson moved to adjourn the meeting. Meeting adjourned.

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Fiscal Officer