

Pierpont Township Record of Proceedings

Regular Meeting

April 13, 2019

Chairman Bob Jackson called the meeting to order. The Pledge of Allegiance was recited by all in attendance.

Roll call of board attendance: Trustee Grady Hoover, Trustee Bob Jackson, Deputy Fiscal Officer Tony Long. Also in attendance were several township residents.

Andrea Leap was sworn in by Deputy Fiscal Officer Tony Long.

Grady Hoover made a motion to waive the reading of the minutes of the previous meeting. Bob Jackson seconded the motion.

Bob Jackson made a motion to pay the bills as presented. Grady Hoover seconded the motion. The bills totaled \$9,292.34.

Reports:

Zoning Officer-

- Rich Rea, Zoning Inspector, reported that work on the AT & T tower is started. It is located off Rt. 7 north of town on the Deeter Property.

Beautification Committee-

- Brenda Thompson with the Beautification Committee asked if the sign to Horners Woods could be taken down due to the deteriorating condition of the sign. Bob said it would be okay but requested that he would like them to help design a new sign.

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Old Business

Trustee Bob Jackson reported they had 5 resumes of applicants for a new Road Supervisor. He reminded the group that the roadman needs a CDL. Bob Jackson then recommended the Tommy Lamson fill in as a part time road man at a rate of \$10/per hour. Bob Jackson made the motion to hire Tom Lamson, Grady Hoover seconded the motion. Motion passed. Bob emphasized that they would be hire a new road supervisor soon, when all three trustees are present.

Grady Hoover attended a recent recertification for applying chemicals. He reported that the instructor explained there should be no concern over using Round-up, therefore there is no recommendation for anything else and no problem in continuing to use Round-up.

New Business

Trustees Bob Jackson and Grady Hoover will be working alongside Tommy Lamson in repairing roads until we hire a new roadman.

It was announced that this month is the last month for Saturday morning meetings. Beginning in May, the meetings will once again be held on the 1st and 3rd Tuesdays at 6:00 pm. Bob Jackson will take care of having the notice changed in the newspaper.

Alvin Williams asked if it would be possible to turn over the entire amount of the levy funds brought in by the levy. The levy monies are exclusively dedicated for the fire department. In the past, the contract has stated a set amount. Some townships have had the problems holding carryovers. Bob made a motion for future contracts with the fire department to turn over all the monies the levy brings in. Grady Hoover seconded the motion. Motion carried. A resolution will need to be written in this regard.

Bob stated that the trustees are aware that there are potholes but they are getting to them. Grady said they would be using 304 (crushed concrete) on the road where needed. No new material has been put on

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the roads. The materials that is being seen is stone that was already there in the berm. It is just being relocated as the road maintenance is being done.

Public comments

- Lena Gallagher asked about the trees that were uprooted due to the Lewis Road ditching program. Trustee Jackson stated that it is the landowner's responsibility to clean-up the trees. The ditching program will resume when the weather permits.
- Kathy asked if the incident with the previous roadman being threatened had been reported to the sheriff. No report was filed.

Being no further business, Grady Hoover made a motion to adjourn the meeting. Bob Jackson seconded the motion. Meeting adjourned.

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Regular Meeting

April 27, 2019

Chairman Bob Jackson called the meeting to order. The Pledge of Allegiance was recited by all in attendance.

Roll call of board attendance: Trustee Grady Hoover, Trustee Bob Jackson, Trustee Barb Culp, Fiscal Officer Andrea Leap. Also in attendance were several township residents.

Bob Jackson motioned to waive the reading of prior meeting's minutes and approve the minutes. Barb Culp seconded the motion.

Bob Jackson motioned to approve the payment of \$1,567.07 in bills. Barb Culp seconded the motion.

Reports:

Zoning Officer-

- Rich Rea, Zoning Inspector, reported that Pete Lower purchased a zoning permit and Dollar General is waiting for ODOT's approval.

Revitalization Committee-

- Lois Morton said they are working on grants.

Old Business

Bob Jackson reported that Tommy Lamson was gaining on the roads but the rain was giving some setbacks.

Alvin Williams said he brought up the contract change to the fire department and will work on changing it to receive all of the money of the levy and not just a contracted amount.

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New Business

Clean Up Day is going to be May 3rd from 12-4 and May 4th from 8-12. No tires or equipment that contains freon. May 11th is Ashtabula County's Tire Amnesty Event.

Kinder Morgan proposed a price of \$19.50 per ton in a contract sent to the township. Barb motioned to approve this contract and Grady seconded the motion.

A new road supervisor was discussed and want to hire David Smith, a retired road man from Denmark Township, for \$17.50 per hour and waived health benefits. Barb motioned to hire David Smith for \$17.50 per hour as Pierpont Township's Road Supervisor. Bob seconded the motion.

Three people were hired (Dave Carr, Rita Carr, and Steve Koivisto) to mow the cemetery and they started on April 24, 2019. Some stones have fallen over and some new footers need placed.

NOPEC has a community grant for \$250 that the township is applying for. Barb motioned to apply for the grant and Bob seconded the motion.

The garage door opener broke in the garage and is in need of repair. Babb's Overhead Door out of Williamsfield was suggested to do the repair. Bob motioned to hire Babb's and Grady seconded the motion.

Public comments

- Brian Brent asked why the grader was parked on private property. Bob stated it was just parked and has been parked before on other private properties. He also suggested for residents to crushed leaves and fill potholes with them.
- Doug Moore addressed his concerns on the condition of Caine Road. Suggested cleaning ditches and scraping road.

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- Carl Williams discussed his concerns about the condition of Hall Road.
- Patricia Kandre asked about zoning and expressed her concerns about her neighbors and the junk there are bringing to their property.
- Dana Morrison, the post master, discussed issues about the neighbor with the wolves at their residence. It was discussed that the game warden said the residents are within guidelines.
- Pat Bryner asked about a bus turn around for when a bridge is closed on Caine Road.
- Duane Harmon questioned the County Engineer, Tim Martin about why the engineer's office was not doing the township road ditching as mandated in the Ohio Trustee Handbook. Mr. Martin informed Duane that he (Duane) was misreading the handbook and the County Engineer's office is only responsible for outlet ditches.
- Steve Gagat mentioned that even though the township has a ditching plan the roads still need stone.
- Connie Gagat thanked the trustees for their part in having the speed limit reduced to 45mph on Rt. 167 west of Rt. 7

Thanked County Commissioner, Kathy Whittington for coming to the meeting and thanked Tim Martin, Ashtabula County Engineer for also attending the meeting.

Being no further business, Barb Culp made a motion to adjourn the meeting. Grady Hoover seconded the motion. Meeting adjourned.

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Regular Meeting

May 7, 2019

Chairman Bob Jackson called the meeting to order. The Pledge of Allegiance was recited by all in attendance.

Roll call of board attendance: Trustee Grady Hoover, Trustee Bob Jackson, Trustee Barb Culp, Fiscal Officer Andrea Leap. Also in attendance were several township residents.

Bob Jackson motioned to waive the reading of prior meeting's minutes and approve the minutes. Barb Culp seconded the motion.

Barb Culp motioned to approve the payment of \$5,930.92 in bills. Grady Hoover seconded the motion.

Reports:

Zoning Officer–

- Two zoning permits were purchased

Revitalization Committee–

- Lois Morton said they are continuing to work on grants

Road Department–

- Some roads have received stone

Fiscal Officer–

- We earned a total of \$269.98 in interest for the month of April with our new interest bearing account

Old Business

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Alvin Williams said he is waiting for the fire departments next meeting to discuss the levy change.

NOPEC community grant needs the application completed for the \$250 grant.

New Business

Graham Road – Jim Kimerly

Schrambling Road– OPWC money application with the engineer
Half road 2.74 miles for \$180,000, only \$40,000 out of pocket

CDBG funds – Winship Avenue by Richcreek's – submitted application for \$41,400 and should know the results on May 21st

Pennline and Creek Road – mandate that requires engineer to reroute – right of way from commissioners

Received 13.75 tons of recycled 304 for Tom Nelson. The gravel had some metal in it.

Want to purchase gravel from Thompson Gravel for \$7 a ton. Bob motioned to purchase the gravel and Grady seconded the motion.

Mentioned fixing to road areas around mailboxes for the township.

Stateline has a cross pipe that is being replaces and also ditching.

Employee handbook is being worked on.

Public records policy is also being worked on. Grady Hoover will compose.

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Want to look into getting an account with Home Depot and Office Max.

Repeal the resolution from January 2019 about purchases for the township. Bob motioned and Grady seconded the motion.

The township trustees would like to replace the American flag and also purchase an Ohio State flag for the township office. Barb motioned to purchase the flags along with poles and stands. Grady seconded the motion.

With regards to the old flag, Bob mentioned to donated the flag to a flag retirement provided by Marcy Funeral Home which then takes the retired flag and sends it with a veteran.

Eleven trash cans were purchased for the cemetery for \$155. These are used garbage cans purchased through govdeals.

Clean up day resulted in 3 full dumpsters full of trash and 1 full of scrap.

Grady suggested hiring another full-time road man at some point.

Public comments

Alvin Williams commented on the pot holes at the end of Schrambling Road. Bob Jackson suggested purchasing cold mix. Bob motioned the purchase cold mix and Barb seconded the motion.

Dan Decker asked if we could share a roadman with adjoining townships.

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Trish Kandre discussed her concerns about the junk yard on Anderson Road. Maybe a health department violation.

Being no further business, Grady Hoover made a motion to adjourn the meeting. Barb Culp seconded the motion. Meeting adjourned.

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Regular Meeting

May 21, 2019

Chairman Bob Jackson called the meeting to order. The Pledge of Allegiance was recited by all in attendance.

Roll call of board attendance: Trustee Grady Hoover, Trustee Bob Jackson, Trustee Barb Culp, Fiscal Officer Andrea Leap. Also in attendance were several township residents.

Bob Jackson motioned to waive the reading of prior meeting's minutes and approve the minutes. Grady Hoover seconded the motion.

Barb Culp motioned to approve the payment of \$11,840.28 in bills. Grady Hoover seconded the motion.

Reports:

Zoning Officer–

- No permits or new information on the Dollar General construction
- Bob Jackson brought up that the township zoning records are not kept at the township office and thinks they should be. Bob Jackson motioned for all records to be kept at the township hall and Barb Culp seconded the motion.

Beautification Committee–

- Lois Morton said they are planting flowers today. Flags are up.
- Lois mentioned the Andover Public Library was going to have a table at the farmer's market and would offer free books to the community. The Amish in the community are interested in having more access. The Andover Public Library also wants to find another location this fall to offer their services. Lois mentioned the Ducros Community Room may be an option.
- Lois Morton than requested the trustees to look at putting up a hitching post for the Amish to park their buggies while being at these type of events. She wanted to know if one could be installed on the township's property. The trustee's tabled the discussion regarding the hitching post.

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Revitalization Committee–

- No comment

Road Department–

- No comment

Fiscal Officer–

- It was discovered that previously the township mower employees were not paid through payroll and that has been corrected now. Updating address with vendors is still an issue.

Old Business

Public Records Policy was brought and passed a resolution to accept the policy as it was provided and be able to amend it at any time and added to. Bob Jackson motioned and Grady Hoover seconded the motion.

Barb stated she is working on the Employee's Handbook.

OTARMA has seven recommendations for liability that need to be worked into the handbook.

Retention policy needs to be updated.

Pot holes were getting treated with cold mix that is purchased by a ton at a time.

Barb went to the health department, sheriff's office, and auditor's office regarding the issue with the complaint about a residence on Anderson Road.

New Business

Sunshine Laws– Bob Jackson and Barb Culp attended a training about the Sunshine Laws. Bob discussed that there are three types of meetings; regular, special, and emergency. Bob spoke that all committee's associated with Pierpont Township have to abide by the Sunshine Laws. Bob Jackson motioned and Barb Culp seconded the motion. Bob also suggested for all records to be kept at the township hall.

Land bank meeting with board of directors. Want to know if the township goes after the property with the yellow/brick building under 50586. Found out they are tax delinquent

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and want to get word to the owners about asking if they would donate the properties to the land bank. Found out someone offered to buy them but the owners turn downed the offer. Bob will pursue with treasurer to go after the properties. Barb motioned and Grady seconded the motion.

CDBG cleared for Winship Ave for \$41,400 including catch basins and tile. Will need an easement from the Pierpont Fire Department. Storm drains will be installed. Resolution was accepted for CDBG grant funds for \$41,400 for storm and water improvements. Grady motioned and Barb seconded the motion.

Have an invitation to join the Andover Chamber of Commerce for \$25 for the year. Bob motioned and Grady seconded.

No information back from the clean-up day with costs.
Cemetery is looking good, footers are in and had two funerals.

Property to the north of the township building is owned by the land bank. Cost \$500 to purchase land.

The one-ton pick-up truck broke and is unrepairable. Want to look into a replacement.

Schrambling Road improvement project which would cost \$40,000 out of township funds and with the truck down, want to postpone the project for one year. Grady motion to postpone OPWC project for one year and Barb seconded the motion.

Alvin needs to arrange a zoning meeting with the zoning committee in order to update zoning.

Memorial Day parade starts at 9am. Want the Western Star truck in the parade. Grady motioned and Barb seconded.

Public comments

No comments

Barb motioned to adjourn meeting and Grady seconded the motion.

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Regular Meeting

June 4, 2019

Chairman Bob Jackson called the meeting to order. The Pledge of Allegiance was recited by all in attendance.

Roll call of board attendance: Trustee Grady Hoover, Trustee Bob Jackson, Trustee Barb Culp, Fiscal Officer Andrea Leap. Also in attendance were several township residents.

Bob Jackson motioned to waive the reading of prior meeting's minutes and approve the minutes. Grady Hoover seconded the motion.

Barb Culp motioned to approve the payment of \$10,085.70 in bills. Grady Hoover seconded the motion.

Reports:

Zoning Officer–

- AT&T tower is coming together and no new information on the Dollar General construction

Beautification Committee–

- No comment

Revitalization Committee–

- No comment

Road Department–

- Turner road received some bank gravel.

Fiscal Officer–

- Interest accrued for the month of May was \$279.48.

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Old Business

Properties at 18 and 24 State Route 7. Bob contacted the Treasurer's office to see about how the township could obtain these properties. They are delinquent in paying taxes and the yellow building was condemned previously. Looking toward foreclosure through the prosecutor.

The property to the north of the township hall, 1117 State Route 7 was purchased for \$130.50 through the land bank.

The hitching post discussion is still tabled.

NOPEC grant still needs to declare an event to sponsor.

Memorial Day parade went very well. The township trustees would like to make a donation to the PV Band Boosters for \$200. Barb motioned and Grady seconded the motion.

Bob stated that the veterans who put on the parade asked if the township would take over the parade going forward which Bob Jackson agreed to as long as he is in office.

ATECH is going to construct a 20 x 40 ft. building at Evergreen Cemetery represented by Paul Brockett. The township will provide all the materials and the students will provide the labor.

A resolution was passed to construct the building at the cemetery by the ATECH students for the 2019-2020 school year. Bob motioned for the resolution and Barb seconded the motion.

Barb is going to do some fundraising for the building project.

Travel policy drafted and a resolution was passed to accept the policy. Bob motioned for the resolution and Barb seconded the motion.

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New Business

Resolution was passed to pay the first half of the levy money to the Pierpont Fire Department for its contracted services. Bob motioned and Grady seconded the motion.

Committee Policy was discussed to contain bylaws that can be simple such as term of members and names. Need an organizational meeting every year and at least one regular meeting a year. This discussion was tabled.

Home Depot account is being worked on.

Lewis Road-Going back to work on the road and are having some water sheds coming from the county engineer.

Boy Scouts Troop 140 are in the need of a sponsorship. Dan Swift is in charge of the group. Bob motioned to sponsor Boy Scouts Troop 140 and Grady seconded the motion. Barb had a NO vote.

Asphalt grindings can go to the townships. Bob is setting up sites at surrounding townships within 10 miles from the job site.

Alvin Williams was instructed to plan a meeting with the zoning committee.

Public comments

None

Bob motioned to adjourn the meeting and Barb seconded the motion.

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Regular Meeting

June 18, 2019

Chairman Bob Jackson called the meeting to order. The Pledge of Allegiance was recited by all in attendance.

Roll call of board attendance: Trustee Grady Hoover, Trustee Bob Jackson, Trustee Barb Culp, Fiscal Officer Andrea Leap. Also in attendance were several township residents.

Bob Jackson motioned to waive the reading of prior meeting's minutes and approve the minutes. Barb Culp seconded the motion.

Grady Hoover motioned to approve the payment of \$53,966.33 in bills. Bob Jackson seconded the motion.

Reports:

Zoning Officer–

- AT&T tower is coming together and Verizon is working on their tower. No word on Dollar General.

Beautification Committee–

- No comment

Revitalization Committee–

- Lois Morton and Marty Holden met in the end of May in Columbus with John Patterson and Senator O'Brien regarding the sewer system for downtown Pierpont. They requested money for the project and were told that 1.5 million dollars will be put on the capital budget for Pierpont.
- Lois Morton is meeting with Janice Switzer and Nick Sanford to put in an application for full engineering for \$250,000 for the small community's infrastructure grant.
- Farmer's Market started and the Andover Public library had a table.
- Revitalization in on summer recess

Road Department–

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- Issues with it being wet and working on grass detail

Fiscal Officer–

- Penn Ohio bill came for clean-up day and now awaiting the check for reimbursement from Lincoln Recycling for the scrap

Old Business

Cemetery building is drawing is being drawn up and should have it in about two weeks. Need to do a fund raiser to raise money for the material cost which should be around \$10,000–\$12,000.

New cemetery rules were created. Barb Culp made a motion to accept the new rules and regulations for the Pierpont cemetery and Grady seconded the motion.

Committee policy which was derived from the Sunshine Laws.

2019–30 Resolution to get a credit card with Andover Bank. A credit card policy is already in place. Bob motioned and Grady seconded the motion.

Zoning meeting was set for June 27, 2019 at 7pm at the Township hall to work on updating the zoning. Barb motioned to set the meeting and Grady seconded the motion.

New Business

No new business

Public comments

None

Barb motioned to adjourn the meeting and Grady seconded the motion.

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Special Meeting

June 27, 2019

Chairman Bob Jackson called the meeting to order. The Pledge of Allegiance was recited by all in attendance.

Roll call of board attendance: Trustee Grady Hoover, Trustee Bob Jackson, Trustee Barb Culp, Fiscal Officer Andrea Leap. Also in attendance were several township residents.

Need to pass a resolution for additional \$5.00 permissive motor vehicle tax.

Money will be spent for road and bridge.

Resolution for 2019–31 for \$5.00 permissive motor vehicle tax according to the terms and conditions of House Bill 62 section 4504..181 of the Ohio revised code to take effect in 2020 for Pierpont Township. Barbed motion to pass this resolution and Grady Hoover seconded the motion. All in favor and approved by the trustees.

Bob adjourned the special meeting and Grady seconded. Approved.

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Regular Meeting

July 2, 2019

Chairman Bob Jackson called the meeting to order. The Pledge of Allegiance was recited by all in attendance.

Roll call of board attendance: Trustee Grady Hoover, Trustee Bob Jackson, Trustee Barb Culp, Fiscal Officer Andrea Leap. Also in attendance were several township residents.

Bob Jackson motioned to waive the reading of prior meeting's minutes and approve the minutes. Barb Culp seconded the motion. Motion unanimously approved.

Bob Jackson motioned to approve the payment of \$4,953.56 in bills. Grady Hoover seconded the motion. Motion unanimously approved.

Reports:

Zoning Officer–

- Had meeting on June 27, 2019 and planning on having another meeting on July 25, 2019.

Beautification Committee–

- No comment

Revitalization Committee–

- No Comment

Road Department–

- Ditching on Lewis Road and Graham Road

Fiscal Officer–

- Earned \$249.29 in interest for the month of June

Old Business

Special meeting on June 27, 2019 was to pass 2019–31 resolution for \$5.00 permissive motor vehicle tax which would be an increase for 2020 tax year. Brought back up to add the certification on the bottom of the resolution.

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New Business

Renewal levy for Ambulance and EMS services for 1 mill with an additional 1.5 mill, totaling 2.5 mill. Will be on the ballot in November 2019. Barb motioned to adopt the resolution to add this renewal levy to the ballot. Grady Hoover seconded the motion. Motion unanimously approved.

Exceptional maintenance cemetery grant is available. Bob motioned to apply for the grant and Grady seconded the motion. Motion unanimously approved.

Discussed a fire department grant that the trustees came across and forwarded the information to the fire department.

Lowes card arrived and the township purchased a toolbox and are planning on purchasing a freezer.

Kapalin Inc. moved township equipment for a \$200 fee. Bob motioned to continue using Kapalin Inc. as needed and Grady seconded the motion. Motion unanimously approved.

Grady is working on spraying Hogweed on road sides on Graham and Anderson.

Public comments

None

Bob motioned to adjourn the meeting and Grady seconded the motion. Motion unanimously approved.

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Regular Meeting

July 16, 2019

Chairman Bob Jackson called the meeting to order. The Pledge of Allegiance was recited by all in attendance.

Roll call of board attendance: Trustee Bob Jackson, Trustee Barb Culp, and Fiscal Officer Andrea Leap. Trustee Grady Hoover was absent. Also in attendance were several township residents.

Bob Jackson motioned to waive the reading of prior meeting's minutes and approve the minutes. Barb Culp seconded the motion. Motion unanimously approved.

Barb Culp motioned to approve the payment of \$12,797.96 in bills. Bob Jackson seconded the motion. Motion unanimously approved.

Reports:

Zoning Officer–

- Someone called about portable building placement and Architect Journal keeps calling about the status of Dollar General.

Beautification Committee–

- No comment

Revitalization Committee–

- No comment

Road Department–

- No comment

Fiscal Officer–

- No comment

Old Business

Hogweed has been sprayed on Graham and Schrambling Road.

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Resolution to Proceed was passed to put the Ambulance and Emergency Medical Services levy on the ballot for November 5th general election. Bob motioned to pass the resolution and Barb seconded the motion. Motion unanimously approved.

On September 28, 2019, a reverse raffle will be held at the Ashtabula County Fairgrounds Expo Building to raise funds for the new cemetery building. The Pierpont Community Action League is running this fundraiser.

Barb Culp met with the loggers to walk through Horner's forest and they should be starting the process soon. The project should take about a month. A discussion was had about starting a park commission of 5 members to handle Horner's forest affairs.

New Business

Heston's on Lewis road bought road pipe and had 500ft left over and offered to sell it to the township for \$99/ft which is the price we pay from the vendor. Bob motioned to purchase the pipe and Barb seconded the motion. Motion unanimously approved.

Caine Road is closing for a bridge replacement. Township is ditching from bridge to Stanhope Kelloggsville Road. Want to chip and seal.

Leroy Motter would like the township to put in tile in his frontage, and set up a payment plan over a year to pay the township back. Need to construct a contract for Leroy Motter. Bob motioned to enter a contract with Leroy Motter to install tile at his property and Barb seconded the motion. Motion unanimously approved.

Kaplain Inc. sent a quote in for a truck and driver for hire at \$50/hour while the townships Mac is down. Bob made the motion and Barb seconded the motion. Motion unanimously approved.

New driveway put in on 6762 Graham Road. Potentially a new house being built.

Public comments

Alvin Williams complaining about Windstream phone service going out many different times over the last several months. Other residents having similar issues. Want the trustees to contact Windstream and file a complaint on behalf of the township.

Bob motioned to adjourn the meeting and Barb seconded the motion.

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Regular Meeting

August 6, 2019

Chairman Bob Jackson called the meeting to order. The Pledge of Allegiance was recited by all in attendance.

Roll call of board attendance: Trustee Bob Jackson, Trustee Barb Culp, Trustee Grady Hoover, and Fiscal Officer Andrea Leap. Also in attendance were several township residents.

Bob Jackson motioned to waive the reading of prior meeting's minutes and approve the minutes. Barb Culp seconded the motion. Motion carried.

Bob Jackson motioned to approve the payment of \$39,935.80 in bills. Grady Hoover seconded the motion. Motion carried.

Reports:

Zoning Officer–

- No comment

Beautification Committee–

- No comment

Revitalization Committee–

- A local artist would like to loan artwork of historic Pierpont to the township to display.
- Meeting with Everstream on August 7 to discuss broadband in Pierpont.
- Handout for update on proposed sewer system (attached)
- Survey mailed out by commissioners for downtowns interest in sewer project.

Road Department–

- Lewis Road is done with 2 miles of ditch. Caine Road is being worked on.

Fiscal Officer–

- Interest for July was \$217.62

Old Business

Cemetery fundraiser to construct a building at the Evergreen cemetery for storage and place for services. Reverse raffle on September 28, 2019 at the Jefferson Fairgrounds put on by

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Pierpont Community Action League. Andover gun raffle will have a basket. Pavers are also being discussed.

Establish a five-person commission to manage Pierpont Township's parks. A committee is being organized. Pass a resolution (2019-34) to establish the Pierpont Township Park Commission. Bob Jackson made the motion to pass resolution 2019-34, Grady seconded the motion. Motion carried.

The loggers are about half way through Horner's Forest. Should be about another 3 weeks to finish up. Discussed cutting firewood in the forest but may be a liability issue. Account should have about \$40,000 for the Horner's fund.

Discussed to plan on working on Schrambling road and Hall road next.

Having a Pierpont Expo on October 9th to celebrate Pierpont business's.

New Business

Public comments

Bob motioned to adjourn the meeting and Barb seconded the motion.

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Regular Meeting

August 20, 2019

Chairman Bob Jackson called the meeting to order. The Pledge of Allegiance was recited by all in attendance.

Roll call of board attendance: Trustee Bob Jackson, Trustee Barb Culp, Trustee Grady Hoover, and Fiscal Officer Andrea Leap. Also in attendance were several township residents.

Barb Culp motioned to waive the reading of prior meeting's minutes and approve the minutes. Grady Hoover seconded the motion. Motion carried.

Barb Culp motioned to approve the payment of \$7,691.87 in bills. Grady Hoover seconded the motion. Motion carried.

Reports:

Zoning Officer–

- No comment

Beautification Committee–

- No comment

Revitalization Committee–

- Going to ask county to move forward with sewer project. MOU is being drafted and looking at using county engineer, Tim Martin, to draw up plans. Need some resolutions to pass from the township trustees to move forward.
- Resolution 2019–35 for Ashtabula County Commissioners to begin the sewer project for Pierpont Township. Bob motioned to pass the resolution 2019–35 and Grady Hoover seconded the motion. All trustees in favor and motion passed.
- Resolution 2019–36 for the salary of township official's to not take increase due to the \$1.5 million taken in for the sewer project. Bob motioned to pass the resolution 2019–36 and Barb Culp seconded the motion. All trustees in favor and motion passed.
- Resolution 2019–37 to establish the 4901 fund for Pierpont Township. Barb Culp motioned to pass the resolution 2019–37 and Grady Hoover seconded the motion. All trustees in favor and motion passed.

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- Resolution 2019-38 to request the funds from the Ohio EPA. Barb Culp motioned to pass the resolution 2019-38 and Bob Jackson seconded the motion. All trustees in favor and motion passed.

Road Department-

- Did some ditching on Hall Road and Caine Road hill is having issues with the rain.

Fiscal Officer-

- Risk management invoiced was received and needs submitted for payment.

Old Business

Cemetery fundraiser to construct a building at the Evergreen cemetery for storage and place for services. Reverse raffle on September 28, 2019 at the Jefferson Fairgrounds put on by Pierpont Community Action League. Andover gun raffle will have a basket. Pavers are also being discussed.

Logger's still working on Horner's Forest. Trustee's looking to amend the committee/board/commission policy to update about payments.

New Business

The north end of Pennline Road and Creek Road needs pipe installed.

Need a new purchase order for bank gravel from Thompson Gravel for \$8,000. Bob motioned and Grady seconded the motion. Motion passed.

Business Expo will be October 9th in the Red Building. Calling it Celebrate Pierpont.

Covered bridge festival asked for a donation of \$140 to supply portable restrooms at the Caine Road and Graham Road covered bridges. Barb motioned to give the donation and Grady seconded the motion. Motion passed.

Blood drive is being held on Thursday, August 22, 2019.

Public comments

Alvin Williams commented on Pierpont Fire Department purchasing a used fire truck.

Bob motioned to adjourn the meeting and Barb seconded the motion. Meeting adjourned.

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Regular Meeting

September 3, 2019

Chairman Bob Jackson called the meeting to order. The Pledge of Allegiance was recited by all in attendance.

Roll call of board attendance: Trustee Bob Jackson, Trustee Barb Culp, Trustee Grady Hoover, and Fiscal Officer Andrea Leap. Also in attendance were several township residents.

Grady Hoover motioned to waive the reading of prior meeting's minutes and approve the minutes. Barb Culp seconded the motion. Motion carried.

Bob Jackson motioned to approve the payment of \$5,755.48 in bills. Grady Hoover seconded the motion. Motion carried.

Reports:

Zoning Officer–

- Dollar General Project–Easton is to begin excavating on the site and Cicogna Signs want a permit for the sign

Parks Commission–

- Planning to have an organizational meeting after September 21st. Forester is completed and a walk through was done and was satisfied with the woods. Request a key to gate so they can lock it up.

Fiscal Officer–

- Interest for August 2019 was \$240.91 and YTD is \$1,399.22.
- Approval from the State received in order to establish the 4901 fund.
- Special Assessments due to the auditor's office next week. Discussed on increasing it to allocate for more of the cost to fund the street lights. Resolution 2019–39 to increase the streetlight assessment for the tax year 2019. Grady Hoover, Barb Culp, Bob Jackson all voted yes to pass resolution 2019–39 to increase the streetlight assessment for tax year 2019. Motion carried. Amount with be determined by the fiscal officer.

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Old Business

Cemetery building is held up due to engineering for the building. The county engineer is unable to do the engineering for the building due to his schedule. Smolen Engineering submitted a quote for about \$5,000.

New Business

Engine brake liability. Bob Jackson contacted OTARMA to discuss liability issues. Want to change to a noise ordinance which would change the liability.

Resolution 2019-40 to repeal the resolution on our books of establishing the engine brake signs in Pierpont Township. Want repeal the prior resolution to limit the liability. Bob Jackson, Barb Culp, and Grady Hoover all voted yes to pass resolution 2019-40. Motion carried.

Signed papers for the property north of the hall. Should be receiving the property papers in about 3 weeks.

Properties at 18 and 24 State Route 7 were delinquent but ending up paying their taxes. Still going to look into going after the condemned building to knock it down.

Bob Jackson constructed a bucket to help dig ditches. Saved the township money by constructing it rather than purchasing it.

Public comments

- Helen Mallory asking about the AT&T tower about when it will be functional. Her cell phone signal is very weak.
- Windstream phone lines were down again. Urged residents to ask for ticket numbers and then call Tom Marshall at the Fire Hall who will do a group report to a supervisor at Windstream.
- Alvin Williams said that Randy Barnes from the health department was out checking septic systems. Al said that someone had filed complaints at the health department.
- Several residents complained about the presence of rats at the property just south of the Post Office where the wolves and other animals are kept. It was also mentioned that there is a large amount of garbage on the property.
- Snowy Oak Tree Farm is having Tree Farm of the Year Tour on September 21st from 9:30 to 3.

Bob motioned to adjourn the meeting and Grady seconded the motion. Meeting adjourned.

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Regular Meeting

September 17, 2019

Chairman Bob Jackson called the meeting to order. The Pledge of Allegiance was recited by all in attendance.

Roll call of board attendance: Trustee Bob Jackson, Trustee Barb Culp, Trustee Grady Hoover, and Fiscal Officer Andrea Leap. Also in attendance were several township residents.

Grady Hoover motioned to waive the reading of prior meeting's minutes and approve the minutes. Barb Culp seconded the motion. Motion carried.

Bob Jackson motioned to approve the payment of \$6,737.92 in bills. Grady Hoover seconded the motion. Motion carried.

Reports:

Zoning Officer–

- Couple inquires for zoning appraisals and check on some properties. Bob Jackson questioned about a house on Rt 167 that is being remodeled. Zoning meeting is September 26th at 7:15pm at the township hall.

Revitalization Committee–

- Had a meeting the previous night where they elected officers, set regular meeting dates, and set terms. Other items discussed at the meeting were about the Ashtabula Civic Development Corporation proposal to screen the waste treatment plant and to create green space at the location of the waste treatment plant along with off site parking, work session with the county commissioners, and they discussed about the proposed sanitary sewer project for Pierpont Township. Lois then asked to pass a resolution to purchase the proposed property for the sewer plant. After some discussion, the resolution was tabled until the township can reach out to the county prosecutor's office for legal advice.

Road Department–

- Finished ditching on Cemetery Road.

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Fiscal Officer–

- Barb motioned to pass resolution 2019–41 which is to move forward with the NOPEC energy savings grant. Bob seconded the motion. Motion passed. Increased the streetlight assessment to \$35 per parcel per prior meeting.

Cemetery–

- The cemetery grant that was applied for was denied due to not having enough detail on what the township would use the money for. Will try again next year once the township has a better understanding on how we are moving forward with the cemetery.

Old Business

New Business

A local resident had a complaint that Pierpont Township had material on their property off Winship Ave. The trustees investigated it and found that the material was on the resident's property and are starting to move the material off the property. The resident Teresa Swift was in attendance who owns the property.

Township received an email from a local resident, Mitchell Nahra, requesting a pipe be installed at his property. The township needs to send a bill to the resident for the pipe.

Cameron Wright emailed asking about why the minutes for the meetings are not posted on the website. Township's response was that we are waiting for our new printer/scanner is received to make the process easier.

Public comments

Alvin Williams stated that Randy Barnes said that it was a request from the Revitalization Committee to check the septic systems in downtown Pierpont.

Also, residents had an open discussion about the sanitary sewer project, stressing concerns of the cost for residents.

Barb motioned to adjourn the meeting and Grady seconded the motion. Meeting adjourned.