

RECORD OF PROCEEDINGS

Meeting

Minutes of

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Meeting

Form 6101

Held

Meeting of Pierpont Township trustees held Oct. 16, 2018

The Pierpont Township trustees met in regular session at the Pierpont Townhall with Gaylord Millard, Barbara Culp and Robert Jackson present. Also present were roadman Randy Williams and several township residents. Chairman Robert Jackson called the meeting to order and the Pledge of Allegiance was recited. The minutes of the last meeting were read and approved.

Under Old Business, Robert Jackson reported the following:

- 1) That the first screening of the asphalt grindings went well and were able to get about 2/3rds done and used a lot on Caine Rd.
- 2) That Bortnick Farms gave us 2 small loads of stone for Caine Rd. but was far short of what was needed to alleviate the wear and tear during their harvesting. It was mentioned that due to the closing of a section of Graham Rd. for bridge repair this year, that they could possibly use that road to access a portion of their field next year.
- 3) That resident Paul Mechling had asked our roadman to stop mowing the roadside on Stateline Rd. due to the growth of Glossy Buckthorn, of which he claims is an invasive species, and could be spread throughout the township via the mower deck. It was mentioned that birds carry the seeds and that by continuing to mow it down, that should keep it under control.

Trustee Barb Culp mentioned that at the last meeting a motion was made and approved to rehire the 3 persons for the caretaking of the cemetery but neglected to include the rate of pay. She noted that all three persons, those being Dave & Rita Carr and Steve Koivisto, were willing to accept their current hourly rate of \$15./hr. for next year, therefore, Barb Culp made the motion to continue to keep their rate of pay at \$15./hr. for next year, Robert Jackson seconded the motion, all voted in favor, motion passed.

Under New Business, Robert Jackson brought up the fact that during the recent tornado activity in the area it was apparent that our township is lacking a good disaster plan along with a sufficient advance warning siren system. He suggested that it would be a good idea to coordinate with the Fire Dept. and the local church to determine a safe place for residents to go to that would have a generator on hand along with a large supply of drinking water. He noted that there are probably grants available for this and would like to meet and develop a plan. He also mentioned that we could possibly create a consortium with our neighboring townships of Monroe and Richmond. That being said, Barb Culp made the motion to proceed to meet and start a disaster plan to include some sort of advance warning siren for our area, Robert Jackson seconded the motion, all voted in favor, motion passed.

The following bills were presented for payment and approved as follows:

Home Depot	\$92.93	D. Waldron	\$357.
R. Williams	887.25	Wal-Mart	53.31
R. Williams	1,123.50	D. Waldron	871.50
Bur. WorkersComp	201.	Dominion	63.94
Illum.Co.	261.73	Windstream	114.90
PVFD	36,650.00	Postmaster	50.
Lenox Equip.	201.36		

TOTAL \$40,928.42

There being no further business, Gaylord Millard made the motion to adjourn the meeting, Barb Culp seconded, all in favor, meeting adjourned.

O.R.C. 5705.41

Bette Burt

Bette Burt

FISCAL OFFICER

Robert L. Jackson

CHAIRMAN

Held

Meeting of Pierpont Township trustees held Nov. 6, 2018

The Pierpont Township trustees met in regular session at the Pierpont Townhall with Gaylord Millard, Barbara Culp and Robert Jackson present. Also present were roadman Randy Williams, zoning inspector Rich Rea and several township residents. Chairman Robert Jackson called the meeting to order and the Pledge of Allegiance was recited. The minutes of the last meeting were read and approved.

Chairman Bob Jackson asked if residents in attendance had any comments and resident Ron O'Baker, informed trustees that there is an issue across the street from him on Rt. 7 that he would like looked into....reporting that it appears that the landowners are living in an RV on the property and housing horses with no running water or septic system on the premises and is an eyesore. Mr. O'Baker also mentioned that he heard that they might be considering turning the barn into a home. Zoning Inspector, Rich Rea, in attendance, commented that he will call the Health Dept. to investigate and also contact Randy Barnes, head of the County Building Dept. to make him aware of the situation. Mr. O'Baker then addressed trustee Barb Culp and asked her when she would be taking care of some gaps around headstones needing some fill dirt at the cemetery stating that the edges are exposed. He was told that there are many that need attention and that it will take some time to get them all taken care of.

To add
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Turner Rd. resident Dr. Paul Mechling asked trustees for a copy of the forestry management plan and chairman Bob Jackson gave him a copy.

Duane Harmon, a property owner on Lewis Rd. asked the board what the plan was for the ditching and that the condition of Lewis Rd. was bad. He was told that the ditching program is basically done til next spring and was asked to please put some t-posts in his driveway to act as markers for the bus turn-around. Chairman Bob Jackson made mention that there has been a lot of rain lately.

Pam Hudson made the comment that the road conditions are bad now.

Under Old Business, Robert Jackson reported the following:

- 1) That Bortnick's has been beating Caine Rd. up and that they have to do something more to contribute to the damage they are inflicting with their trucks. He informed everyone that he called Russ Kaplan to try and find out who actually owns the land Bortnick's is leasing and whom the township should send the bill to for the time and material to repair the damages done by them. He also commented that we will have to start implementing a road bond program or possibly hold escrow monies in the future, noting that logging operations are also doing a lot of damage adding that a logging outfit working on Graham Rd. did bring a load of stone but dumped it in the road and left. The roadman had to go and get the equipment to spread it out, noting that it was a hazard to motorists if left there. He will talk to other townships to try and get some ideas, tabling the subject until the next meeting.
- 2) That the township was able to acquire a 140' tower that was being taken out of commission by the FAA up on Stateline Rd. noting that it's very well-made and could be used for a future warning siren system operation by the Fire Dept. He mentioned that the Fire Dept. has a group that is looking into this system.

Trustee Barb Culp then mentioned that David Hoover has taken all the trees down and ground the stumps at the cemetery.

Under New Business, Barb Culp reported that she recently met with Greg Kuenning of G & B Realty Corp. and looked at parcels around town that might be a potential site of a Dollar General Store. He told her that the site must be at least 1.5 Acres and within 500 ft. of the intersection of Rt. 7 and Rt. 167. She gave him names and contact numbers of

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those landowners that might have a parcel within those specifications. She also has contacted representatives of the Circle K and Country Fairs. She then brought up the OTA winter conference coming up and stated that she would like to attend and trustee Bob Jackson commented that he may consider attending also, therefore, Bob Jackson made the motion to permit all expenses and fees, to include registration, hotel rooms and a daily allowance of \$40. For food, to attend the conference for any trustee desiring to attend, Barb Culp seconded the motion, all voted in favor.

Barb Culp then brought up the subject of our township pickup truck which is an early 90's model and is no longer very dependable. Trustee Bob Jackson then reported that he found a 2005 Ford F250 4 wd diesel with snow plow, 1 ton with side tool boxes on the gov deals auction website. He then asked residents in attendance if they were familiar with this type of truck and was told that it was not a good product due to the motor. Trustees decided to scrap the idea.

Barb Culp then reported that she recently spoke with our forester, Dan Castellucci, who informed her that he is about 70% done with marking the trees for harvest and will finish up soon weather permitting. It was noted that we have received his plan and the fiscal officer made copies for all trustees to read.

Barb Culp then brought up the yellow building on the corner of Marcy Rd. and Rt. 7 and informed the board that she is going to email the County Prosecutor and ask them for the procedure needed to take action with the property owner according to the Ohio Revised Code. She also reported that the asbestos has been partially removed at the house next door to the townhall.

The fiscal officer then presented the board with the year end balances and projected revenues from the two levies in the Fire and Ambulance and Ambulance/EMS funds, and discussed the Fire Dept. contract for the next fiscal year 2019. After reviewing the numbers, Barb Culp made the motion to adopt the following: Fire and Ambulance Services \$48,000. Annually and the Ambulance/EMS Service \$19,000. Annually, with a combined total of \$67,000. Payments will continue to be paid to the Fire Dept. with one half being due on June 1st and the second half due on November 1st, Gaylord Millard seconded the motion, all voted in favor, motion passed. The fiscal officer will send a letter to the county Prosecutor requesting they draw up the new contract. She will also send a letter to the Fire Dept. informing them of the new amounts so that they can plan their budget.

The following bills were presented for payment and approved as follows:

D. Waldron	\$745.50	R. Williams	\$997.50
JR Lumber	473.98	D. Waldron	918.75
R. Williams	934.50	Home Depot	23.94
Lowe's	32.93	D. & R. Carr	367.50
Med. Mutual	370.30	Dell Inc.	181.46
B. Culp	827.	R. Jackson	827.
G. Millard	827	R. Rea	125.
B. Brent	1,299.75	Dollar Gen	6.14
R. Williams	840.	D. Waldron	367.50
Frontier Woodland	500.	Bortnick Trac.	49.95
Sunburst Env.	45.75	Illum. Co.	358.96
Illum. Co.	52.96	JR Lumber	18.29
Dominion	77.31	Office Depot	204.06
Hofka & Son	1,567.		

TOTAL \$13,039.53

There being no further business, Barb Culp made the motion to adjourn the meeting. Gaylord Millard seconded, all in favor, meeting adjourned.

O.R.C. 5705.41

Bette Brent
Bette Brent
 FISCAL OFFICER

Robert L. Jack
 CHAIRMAN

Held

Meeting of Pierpont Township trustees held Nov. 20, 2018

The Pierpont Township trustees met in regular session at the Pierpont Townhall with Gaylord Millard, Barbara Culp and Robert Jackson present.. Also present were roadman Randy Williams, zoning inspector Rich Rea and several township residents. Chairman Robert Jackson called the meeting to order and the Pledge of Allegiance was recited. The minutes of the last meeting were read and approved.

Chairman Bob Jackson asked if residents in attendance had any comments and Alvin Williams, current president of the Pierpont Volunteer Fire Dept. asked the board if he could address the meeting to read a letter and was given permission to do so. Alvin then read the letter addressing the upcoming 1.0 mill Ambulance/EMS levy expiring next year 2019 and informed everyone that due to increasing costs beyond their control the Fire Dept. has voted to increase the levy by 1 mill and ask trustees to please place a 2.0 mill Ambulance/EMS levy on the ballot next year.

Lois Wright Morton then updated everyone on the work of the Revitalization Committee and that she has spoken with Al Williams and Rich Rea regarding the zoning issues that she would like to see addressed and also mentioned that local resident Jake Hudson has recently joined the committee, noting that his specialty is in IT Communications and will be very helpful to them.

Resident Ron O'Baker then addressed the board with some complaints that he had. Rich Rea informed him that he has called the Health Dept. regarding his concern about the property across the street from him and that we had sent them the official complaint form signed by Ron and it is now up to the Health Dept. to handle at this point forward and that the property line infringement complaints would best be handled by the sheriff's dept.

Under Old Business, Barb Culp reported the following:

- 1) That the bid package has been received from Dan Castellucci for Horner's Woods and noted that 434 trees have been marked for harvesting and after trustees look over the bid package and give their approval Dan will go ahead and get the bids out, with the bids having to be received by Dec. 18, 2018 and will be opened at 1pm that day. Bob Jackson made the motion to approve the bid package as presented, Barb Culp seconded the motion, all voted in favor, motion passed. Barb Culp will notify Dan this evening of the boards' approval so that he may proceed.

Resident Pam Hudson then asked the question of how we plan on using the monies from the harvest and Barb responded that they have no plans yet and need to see if there are any invasive species in there to deal with and Bob Jackson mentioned that he may try to set up a scholarship fund.

Under New Business, Bob Jackson reported the following:

- 1) That he recently received from the County Prosecutor's office a new medical marijuana drug policy and had the rest of the board look it over. After reviewing it, Barb Culp made the motion to adopt and add it to our existing township drug policy, Gaylord Millard seconded the motion, all voted in favor, motion passed.
- 2) That she recently spoke with Nancy Logan of the Andover Public Library and that Nancy would like to set up a small library room somewhere in the township for the community to use and that they would regularly rotate the books. Barb asked those in attendance that if they had any suggestions on a good site for this to please let her know. It was noted that the Bookmobile is still operating and is at Byler's Bulk Food on a regular basis.

At that point in the meeting a lengthy discussion was held regarding the proposed sewer system between Lois Morton and several residents. Lois responded that there will be a public meeting held at a later date for everyone to express their concerns and that the final decision will rest with the trustees.

The following bills were presented for payment and approved as follows:

G & J Septic	\$300.	Hoover's Tree Service	\$800.
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Home Depot	91.79	D. Waldron	714.
R. Williams	1,186.50	Windstream	114.01
D. Waldron	346.50	R. Williams	840.
Bur. Workers Comp	\$202.		
TOTAL		\$4,594.80	

There being no further business, Gaylord Millard made the motion to adjourn the meeting, Barb Culp seconded, all in favor, meeting adjourned.

O.R.C. 5705.41

Bette Brent
Bette Brent
 FISCAL OFFICER

Robert L. Jackson
 CHAIRMAN

Held

Meeting of Pierpont Township trustees held Dec. 4, 2018

The Pierpont Township trustees met in regular session at the Pierpont Townhall with Gaylord Millard, Barbara Culp and Robert Jackson present. Also present were roadman Randy Williams, zoning inspector Rich Rea and several township residents. Chairman Robert Jackson called the meeting to order and the Pledge of Allegiance was recited. The minutes of the last meeting were read and approved.

Chairman Bob Jackson asked if residents in attendance had any comments and the following complaints were stated:

- 1) Brian Brent of Caine Rd. informed the board that he was out this past Sunday taking pictures of Caine and Lewis Rds. and will be sending them on to the County Engineer in hopes of getting some relief mentioning that these road conditions are the worst that he has seen in his 41 years out here. He added that our last roadman at least maintained the roads on a regular basis and that the road was always plowed or ice control put down before he left for work between 5 and 5:30am.
- 2) Resident and mail delivery carrier Brenda Fisher commented that she has to drive these roads on a daily basis and the potholes are taking a toll on her vehicle.
- 3) Donnie Burdick who was representing his mother, Barb, who lives on Schrambling Rd. informed the board that she had called and complained about the poor road condition the other night and they would like to see something done about it.
- 4) Dan Decker, a resident of Schrambling Rd. stated that his road is in the worst condition ever and that you can only drive around 5mph otherwise it jars the car so bad. His wife, Janette, then asked the board who is responsible for the road in front of the mailbox and told the board that they have had a huge hole in front of theirs and if trustees could move some dirt into the hole.
- 5) Damon Brent of Caine Rd. reported that there was no ice control put down last Wednesday and someone had to call in and ask for some to be put down.
- 6) Dwayne Harmon then asked trustees what was the plan for the ditching program.

A few more comments and questions were presented by others in attendance asking about the materials being used and mention made about huge holes at the Caine Rd. covered bridge approach.

Paul Mechling of Turner Rd. then commented that he walked through Horner's Woods and noted that the trees marked were good choices and that he would be willing to go in there and remove a lot of the grapevine growth. He also asked the board if they would be putting out a bid for gravel up there and whether they will be setting some limits on when the harvesting would be done in order to limit damage done to the grounds. Robert Jackson replied that no bids were in the plans for gravel up there, but that he has talked about it with the forester. Robert Jackson then commented that Bortnick Farms have wrecked Caine Rd. 3 times this year and that they have been working on the roads this week and that he will be acquisitioning more material at tonight's meeting, agreeing that the berms need addressed along with the ditching to get the water off of the roads. Robert Jackson also mentioned that he is working on getting more grindings and that he would like to see the roads built up with more gravel.

Zoning Inspector, Rich Rea, reported that he has been working with a realtor regarding Swift's old store property, and that the realtor is representing a party interested in establishing a convenience store at that location. He reported that he has not heard anything further about the complaint filed by resident Ron O'Baker noting that it is now in the hands and jurisdiction of the county Health Dept.

Under Old Business, trustee Barb Culp reported that Al Williams, chairman of the Zoning Commission is working on setting up a meeting with his committee to address the zoning regulations currently in effect and will be looking at possibly some updates. She noted that the last time they were addressed was back in 1976, but was corrected by resident Paul Mechling, who noted that he worked on the committee back in 1984 and they had made some changes then. Barb reported also that Ray Brockett, whose term is

expiring this year on the Zoning Board is willing to serve another 5 year term. Barb Culp then reported that Pat Holden, whose term on the Zoning Board of Appeals expires at the end of this year, does not wish to serve another term. She informed everyone in attendance that if anyone would be interested in serving please let her know after the meeting.

Trustees Barb Culp and Robert Jackson then informed Rich Rea that they had some people approach them expressing interest in serving as zoning inspector and wanted to know of his future plans. Rich informed them that he had no plans on leaving. Barb Culp then reported that the house next door was finally torn down but that they had left the garage in the back still standing and will need to find out why.

Under New Business, The necessity of purchasing road material was then discussed and Barb Culp made the motion to purchase \$5,000. Of material from Kinder-Morgan and \$5,000. From Nelson's with Gaylord Millard seconding the motion, all voted in favor, motion passed.

Robert Jackson then reported that he is trying to work out something with the County Engineer regarding the condition of Ford Rd. which was used as a detour during the replacement of the Graham Rd. bridge. He mentioned that they may supply us with some stone.

Robert Jackson then reported that the County Engineer's office has been working on the approach of Pennline Rd. onto Creek Rd. and asked the board for their approval to work with them on an agreement, that being said, Barb Culp made the motion to enter into an agreement with the County Engineer's office to work with them on this project, Robert Jackson Seconded the motion all were in favor motion passed.

The fiscal officer then presented the board with the Fire and Ambulance and Ambulance/EMS contracts for 2019 received from the County Prosecutor's office and after reviewing them Robert Jackson made the motion to accept them as presented, Gaylord Millard seconded the motion, all voted in favor and they were signed. The fiscal officer will take them to the Fire Dept. for their review and signatures.

The fiscal officer then asked the board if they wanted to give our roadman a Christmas bonus, noting that last year it amounted to \$250. And Barb Culp made the motion to give Randy a Christmas bonus in the same amount as last year of \$250., Gaylord Millard seconded the motion, all voted in favor.

The fiscal officer then read a letter presented to the board by Gaylord Millard informing them of his decision to resign his seat effective Jan 1, 2019 due to health reasons.

The following bills were presented for payment and approved as follows:

R. Williams	\$840.	D. Waldron	\$178.50
Dollar General	3.15	Lowe's	47.60
Ohio Twp. Assoc.	160.	B. Culp	827.
R. Jackson	827.	G. Millard	827.
R. Rea	125.	Med. Mutual	370.30
D. Waldron	514.50	R. Williams	1,123.50
Illum. Co.	168.52	Sunburst Env.	45.75
Treas. Of State	447.	Workers Comp	384.59
Illum. Co.	262.91		

TOTAL \$7,152.32

There being no further business, Barb Culp made the motion to adjourn the meeting, Gaylord Millard seconded, all in favor, meeting adjourned.

O.R.C. 5705.41

Bette Brent
FISCAL OFFICER

Robert L. Jackson
CHAIRMAN

Held

Meeting of Pierpont Township trustees held Dec. 18, 2018

The Pierpont Township trustees met in regular session at the Pierpont Townhall with Gaylord Millard, Barbara Culp and Robert Jackson present. Also present were roadman Randy Williams, zoning inspector Rich Rea and several township residents. Chairman Robert Jackson called the meeting to order and the Pledge of Allegiance was recited. The minutes of the last meeting were read and approved and everyone was made aware that the meeting will be recorded.

Rich Rea, the zoning inspector, handed in his report of all his zoning activity for the past year.

Chairman Bob Jackson then asked if residents in attendance had any comments or complaints and the following were stated:

- 1) Caine Rd. resident Brian Brent brought up the fact that the township's new excavator is still sitting on the side of Graham Rd. unsecured noting that anyone could vandalize it and might be an issue with our insurance company should something happen to it. He then mentioned that he happened to speak with a resident who lives up on Stateline Rd. and was informed by him that our township had a crew and equipment up there hauling away the dismantled cell tower located on the PA side of the road and questioned whether the township had a legal right to do so in addition to restoring the road when the contractor had done the damage and should have had the responsibility to restore the road.
- 2) Caine Rd. resident Damon Brent then asked the board where's all the gravel, we need it. At this point in the meeting a heated discussion ensued and the chairman instructed trustee Culp to call the sheriff's dept. and send a deputy of which deputy Brian Rose showed up and remained for the duration of the meeting. Robert Jackson then read off a list that the roadman compiled reporting the approximate tonnage applied that was as follows: Schrambling Rd. 72ton; Turner Rd. 38 ton; Pennline 54 ton; Stateline 36 ton; Graham 54 ton; and Anderson 144 ton. He was then asked why not have the stone hauled here and Bob Jackson informed him that for every 2 loads that are delivered, we can do 3. A resident then noted that by doing so we are paying retail.
- 3) Lewis Rd. resident Lena Gallagher then asked the board who is your boss? Who do you report to? She was told by chairman Bob Jackson "no one." She informed the board that the potholes on her road are craters.

Under Old Business. Bob Jackson then informed everyone that the timber bids had been received today and that the highest bidder was submitted by Creekside Lumber for \$45,000. And came very highly recommended. Local resident Dr. Paul Mechling also agreed that they are an excellent harvester and do a very nice job. Our forestry manager handling this, Dan Castellucci, highly recommended that we accept this high bid, with that being said, Gaylord Millard made the motion to accept the high bid submitted by Creekside Lumber for \$45,000. Barb Culp seconded the motion, all voted in favor, motion passed. It was noted that all monies derived from the harvesting must be put back into Horner's Woods and a special account must be set up within the UAN accounting system as a Private Purpose Trust Fund, with that being said, Barb Culp made the motion to set up said Private Purpose Trust Fund in the UAN accounting system, with no monies to be paid out except to be put back into the Horner's Woods site, Gaylord Millard seconded the motion, all voted in favor, motion passed. Barb Culp then made the motion to pay our forest management handler, Dan Castellucci of Frontier Woodland Services, his commission out of the proceeds of the harvest, which is 10% of the total harvest bid price, with 5% due now amounting to \$2,250. And the remaining 5% due upon harvest completion, Gaylord Millard seconded the motion, all voted in favor, motion passed. With that being said Bob Jackson made the motion to re-imburse the township general fund monies paid out now prior to receiving the down payment on the harvest from Creekside Lumber in the amount of \$2,250. Gaylord Millard seconded the motion, all voted in favor, motion passed.

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Held

Barb Culp then made the motion to request that Catherine Colgan of the County Prosecutor's office provide the township with a written review of any zoning codes that might pose legal or problem issues, Bob Jackson seconded the motion, all voted in favor, motion passed.

The board then addressed the upcoming resignation of Trustee Gaylord Millard's seat, to be effective Jan. 1, 2019, and reported that 3 letters had been received from residents interested in being considered for the vacancy, those being Grady Hoover, Dwayne Harmon and Dan Decker. Bob Jackson then told everyone in attendance that he felt that Grady Hoover was the most qualified and Barb Culp noted that she concurred. Therefore, Bob Jackson made the motion to appoint Grady Hoover to fill the unexpired term of Gaylord Millard, Barb Culp seconded the motion, all voted in favor.

At this point in the meeting before starting with the End of Year Agenda, fiscal officer Bette Brent informed the board that she had a financial presentation to deliver noting that the information coming forth would have a bearing on the decisions for next fiscal year 2019. A copy of the presentation will be in the End of Year Agenda file. At that point, chairman Bob Jackson made the motion to hold a special budget workshop on Sat. Dec. 29th, 2018 at 8am, Barb Culp seconded the motion, all voted in favor, motion passed. The fiscal officer will have the legal notice put in the paper informing residents of the special meeting. Chairman Jackson commented that Grady would have a chance to become more familiar with the financials.

The fiscal officer then reviewed the End of Year Agenda with the board as follows:

- 1) The cemetery sexton position was tabled.
- 2) The chairman/vice chairman position was tabled.
- 3) Meetings day & time Bob Jackson made the motion to keep the same, that being the 1st and 3rd Tuesdays of the month at 6:30pm
- 4) Trustee pay was tabled
- 5) Bob Jackson made the motion to adopt the following resolution: The trustees and fiscal officer of Pierpont Township in Ashtabula Co. are entitled to the maximum compensation permitted per the ORC. Gaylord Millard seconded the motion, all voted as follows: G. Millard-yes; B. Culp-yes; R. Jackson-yes; resolution passed.
- 6) Barb Culp made the motion to retain Rich Rea as the Zoning Inspector with his annual salary to remain at \$1500. To be paid monthly, Gaylord Millard seconded the motion, all voted in favor, motion passed.
- 7) Both trustees Barb Culp and Bob Jackson declined health insurance coverage
- 8) Barb Culp made the motion to not increase the roadman's pay, Gaylord Millard seconded, all voted in favor, motion passed.
- 9) Regarding the Zoning Board of Commission, Ray Brockett's term expires at the end of 2018 and he has agreed to serve another 5 yr. term ending 12/31/23.
- 10) Regarding the Zoning Board of Appeals, Pat Holden's term expires at the end of 2018 and he does not wish to serve another term. Trustees will need to find a replacement for his seat.
- 11) Cemetery fees were tabled.
- 12) Motion was made by Bob Jackson that records be retained and/or disposed of as per state regulations with Gaylord Millard seconding, all voted in favor.
- 13) Trustees were presented with the estimated year end balance by the fiscal officer that will be available for carryover.
- 14) Motion was made by Barb Culp to appoint Grady Hoover and Bob Jackson as Fire Prevention Board members, Gaylord Millard seconded the motion, all voted in favor, motion passed.

The fiscal officer then informed trustees that the roadman still had unused vacation time totaling 93 hrs. and asked for their permission to pay him for this, totaling 93 hrs. @ \$21./hr. equaling \$1953. And Barb Culp made the motion to do so, Bob Jackson seconded the motion, all voted in favor, motion passed. The fiscal officer then reminded the board that the 1 mill Ambulance/EMS levy will be on the ballot in 2019 and that the Fire Dept. has requested an increase by 1 mill bringing it to 2 mills.

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The fiscal officer then brought up the fact that Ryan Sardella is still officially on Suspension until further notice status and needs to be officially terminated. Barb Culp made the motion to terminate Ryan Sardella effective immediately with Bob Jackson seconding the motion, all voted in favor, motion passed. Also, due to finances next year we will not be able to afford to continue paying Dave Waldron at the rate of \$21./hr. with that being said, Bob Jackson made the motion to terminate his employment, Gaylord Millard seconded the motion, all voted in favor, motion passed.

Due to the New Year's holiday and the closing of the township's books the meetings for January will be held January 8 and January 22, 2019 at the same times, Barb Culp made the motion to accept those meeting date changes, Gaylord Millard seconded the motion, all voted in favor, motion passed. The fiscal officer will notify the Star-Beacon.

The following bills were presented for payment and approved as follows:

D. Waldron	\$514.50	R. Williams	\$840.
R. Williams	250.	Wal-Mart	39.31
Orwell Oil	1,619.60	Pyma-Tuning Tire	268.54
Jefferson Auto	188.52	Dominion	124.15
Windstream	114.96	R. Williams	887.25
TOTAL		\$4,846.83	

There being no further business, Gaylord Millard made the motion to adjourn the meeting, Barb Culp seconded, all in favor, meeting adjourned.

O.R.C. 5705.41

Bette Buent
FISCAL OFFICER

Robert H. Jackson
CHAIRMAN

1408

RECORD OF PROCEEDINGS

Meeting

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Form 6101

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Held

Meeting of Pierpont Township trustees held Dec. 29, 2018

The Pierpont Township trustees met in special session to discuss the end of year financials with Gaylord Millard, Barbara Culp and Robert Jackson present. Several township residents were also in attendance. Chairman Robert Jackson called the meeting to order.

All trustees and fiscal officer then reviewed the current Appropriation Status line item by line item.

There being no further business, Robert Jackson made the motion to adjourn the meeting, Barb Culp seconded the motion, all in favor, meeting adjourned.

ORC 5705.41

Barb Culp
FISCAL OFFICER

Robert L Jackson
CHAIRMAN

Minutes of _____

Meeting _____

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Held _____

Meeting of Pierpont Township trustees held Jan. 8, 2019.

The Pierpont Township trustees met in regular session at the Pierpont Townhall with Barbara Culp and Robert Jackson present.. Also present were roadman Randy Williams, zoning inspector Rich Rea and several township residents. Chairman Robert Jackson called the meeting to order and the Pledge of Allegiance was recited. The minutes of the last meeting were read and approved and the meeting will be recorded.

Trustee Barb Culp made the motion to appoint Graydon Hoover to fill the unexpired term of Gaylord Millard, which will end this Dec. 31, 2019, Robert Jackson seconded the motion both voted in favor motion passed. The fiscal officer gave Grady a bond application to complete and sign and she will send it in promptly. Once the bond is approved and received back, the fiscal officer will be able to administer the oath of office to Grady and he will be officially seated.

Chairman Bob Jackson then proceeded to address the residents about an article that recently ran in the local Star-Beacon and stated that the fiscal officer had misled the residents about the township's finances at year-end, that the township was in the red and by so doing incited some people and went around the township getting people scared.

The fiscal officer first addressed the residents in attendance that she was not the one who contacted the newspaper, she didn't know who did and then responded that she stands by her numbers and that trustee Jackson stopped everything the very next day after that meeting, discontinuing the hauling of material and ending all purchases of material, while the roads were getting worse and worse each day, just to make her look bad.

Trustee Jackson then state that he thought the fiscal officer owed them an apology at which time many of those in attendance replied that they don't want or need one.

Resident Cheri Hoover of Marcy Rd. then stated that she would like an apology from the fiscal officer because the roads have been falling apart for 40 yrs. And gravel and stone will not fix them, adding that ditching and rebuilding berms is what needs to be done and the current trustees are trying to do just that.

Lewis Rd. resident, Lena Gallagher, then commented that her and her husband thought the board was incompetent for taking the whole summer to only get a small portion of her road improved.

The next issue brought up was related to inventory on hand, with the fiscal officer stating that there were some items that should be listed that are not and it's always a good idea to keep up with that. She also made mention that she had asked the roadman to please make a list of any stone or materials and culverts we should have on hand in order to be prepared for the year.

Trustee Culp then asked about the list that retired roadman, Lynn Williams, had left and inquired whether there were any receipts attached to that. The fiscal officer told her no, that those were tools left behind when Lynn retired. Trustee Culp noted that they amounted to \$7,700. And would like the fiscal officer to look up the list for her and that she and Randy will try to do more complete inventory at some point.

Caine Rd. resident, Brian Brent, then addressed the meeting informing residents that they do have recourse for the poor condition of their road. The recourse consisting of actually suing the township, noting that it has been done in the past, with a settlement and attorney's fees paid along with a court-mandated maintenance plan. He also noted that the township does have the duty to repair the roads according to ORC 5571.12 and is responsible for vehicle damage as well.

Caine Rd. resident Damon Brent, then asked the board if they planned on making any motions tonight to buy any material, stating that we need gravel and was told no. Other residents in attendance commented that all roads except Caine Rd. received gravel and

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that no gravel has been purchased since the last meeting, of which Lena Gallagher replied Lewis Rd. Hasn't gotten any either.

Anderson Rd. resident Kathy Barnard, then read a letter stating that she has been ashamed of the cemetery, and that she had a friend that waited 2 yrs. For his wife's grave to be finished, but that it finally has been turned around. She claimed that in the past she had taken photos of her road and sent them in to the County Engineer's office and that now her road is 10 times better. She said that the trustees are working hard to make up for three decades of bad roads and told the fiscal officer to resign if she thinks things are so bad and she is so unhappy with the trustees.

Caine Rd. resident Brian Brent then stated that Anderson Rd., where trustee Culp lives, received 144 tons of material, which was about 40% of all gravel spread, according to the most recent list made up by the roadman. Other people made note that Anderson Rd. is the worst road in the township and the problem is beyond spreading gravel. He also made mention that, for the record, Stateline Rd. did receive 36 tons of stone.

Jamie Teter then asked the board how many employees are there and was told only 1 guy and he asked if we could possibly sub-contract some work out at which the board told him we do what we can.

Al Williams, of Schrambling Rd., then noted that in traveling on roads in other townships, our roads aren't the only ones bad.

Mrs. Heston, of Lewis Rd. Then commented that in the past 2 yrs., with the other trustees, they would put gravel down, then it would snow and they would plow it off into the ditches and that the ditches are full of gravel. She noted it is better at the other end where they started the ditching program and that it will take time to do it all.

Resident Mike Teter, of Stateline Rd. asked trustees that if the township is so poor, what if a landowner wanted to purchase some stone and have the township spread it? He asked what size would be suitable and trustee Jackson told him 2" is too big and that sure, we will take donations and that he would look into the liability factor beforehand.

Resident Dan Decker then addressed the board informing them that he had gone online and found a website operated by the U.S. Dept. of Transportation Federal Highway Administration, and that he had downloaded and copied the manual on the Construction & Maintenance Guide for Gravel Roads and gave the large manual to trustees for their use.

Larry Kotnik, of Graham Rd., then commented that there is a new bridge that the county did down the road from him and that the county topped Ford Rd. with grindings, sprayed it with tar and rolled it in. It was noted that the county also put a heavy layer of grindings from the covered bridge on Caine Rd. to Stanhope-Kelloggsville Rd. to help in the remediation of the road due to the Graham Rd. detour traffic. He asked if this was cheaper than gravel and trustee Jackson told him no, grindings are more and that he's been working on this, mentioned that we actually pay twice for the grindings and contractors get first priority. Larry informed everyone that the old iron bridge on Caine Rd. is scheduled for next summer to be replaced.

Larry then asked the board how was Gaylord Millard's seat advertised. He was told it wasn't, it was just word of mouth.

Resident Dwayne Harmon, of Rt. 167, then had the floor and told trustees that he had a few things to go over and thanked the board for the work they did on Lewis Rd. and that it's helped. He asked the board if they had a policy in effect regarding any time limits on a resident speaking and was told no, Pierpont doesn't have a policy. He made mention that running the road grader is considered a road improvement per ORC 5573.01.

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Dwayne then asked the question to the board if they knew who has the ultimate authority for the existing ditches and then informed them that the County Commissioners do, but they generally delegate that duty to the County Engineer, prompting his question to the board, "Why not have them come out here and save us a lot of money?" He informed the board that there are two methods we could use, those being by contract or by force account and that there is a Force Account Assessment form that we could obtain. Dwayne then asked trustee Jackson how much would it cost per mile for Lewis Rd. and was told \$3.61 per lineal foot for the job and asked if anyone would multiply it out. Dwayne asked him if we ever had a Force Account Assessment form filled out and trustee Jackson told him no, we don't need it. Dwayne then asked the board if they ever had a petition to improve Lewis Rd. Or did anyone make a motion to improve the road? Trustee Culp responded "we did not, we just decided to do it."

Dwayne then asked if they would have the County Engineer come out and do the surveys and was told that we don't do it unless it's a big job. Trustee Jackson then added that we follow the Engineer's policy. Dwayne then asked if the Engineer was out lately to look at it? Trustee Culp responded that she didn't think we received anything. Trustee Jackson commented that the road has not been widened and no land taken. Dwayne then asked whether there has been a record of the proceedings regarding Lewis Rd. as suggested in the handbook of construction and the fiscal officer told him no, we have none.

Dwayne then commented that if we can get free guidance from the Engineer's office, then why not? Trustee Jackson replied that they've been out there. Dwayne asked "checking the roads?" He then asked whether they are using the township's vehicles or their own to check the roads at which trustee Culp answered that she usually uses her own but sometimes uses the township's with Randy and that she and Randy talk about it. Dwayne then asked were you doing road work but no motions made, at which trustee Culp replied, "No, we're working."

Dwayne then brought up the issue of the debit card and asked trustee Culp if any motions were made or vote taken prior to her use of such at which she said "no." He mentioned to her that it is in the Township Handbook.

Dwayne then asked trustee Jackson about whether any motions were made or votes taken regarding the rental and supplies from Hofka's and trustee Jackson replied "probably not all of them."

Dwayne then asked trustees if money had been spent without proper Purchase Order certifications via motions and trustee Jackson responded that there may be. Dwayne then asked if State guidelines were being followed to make sure the money is available. Trustee Culp then added if there was any liability "she will pay it back."

At this point, trustee Jackson asked Dwayne if he was upset that he wasn't appointed? Dwayne responded that he just wants to make sure our money is being properly spent in the best interests of everyone and noted that there are possibly 11 ORC violations that aren't being followed. Trustee Jackson then stated that he is prepared to answer to whatever might happen as a result of the accusations adding that the two of them have stepped up to try to help the community, and if found to be at fault for something, will take their punishment; adding also that if they have fines levied they will pay them.

Resident Pam Hudson, of Creek Rd. then addressed everyone saying that everyone brought up some good things, but now she would like to see the community bond together and start with a clean slate, being civil to each other even though we disagree.

Resident Janette Decker of Schrambling Rd. then asked the board what roads do you plan on working on next? Trustee Jackson responded that he would like to apply for Issue II funding in April for Caine Rd. and Schrambling would be next as those are two of the flattest, most travelled roads. He indicated that Bortnick Farms has ruined parts of Caine Rd. Dan Decker asked what can you do about that and zoning inspector, Rich

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Rea, told him that they are using agricultural equipment and that we cannot impose weight limits on them. Al Williams added that in PA they do not require plates on agricultural equipment and it was noted by trustee Jackson that we don't want to shut down people's livelihood. Dwayne Harmon then asked if they plan on finishing Lewis Rd. and was told "yes".

UNDER OLD BUSINESS, trustee Culp reported that she heard a Dollar Store is currently under contract with the Port Authority for the old Swift's store property, but may look at other properties if the soil isn't suitable for the septic. Trustee Jackson commented that he believes the septic system can remain and that the EPA has okayed it. It was also noted that the house next door to the town hall is owned by the Land Bank and that they have to wait until all bills are paid and the land is seeded in the spring before offering it for sale. They will pay the township to mow the grass if need be.

UNDER NEW BUSINESS, Trustee Jackson reported that there may be a tower going in somewhere soon for broadband purposes. He will know more after the March OTA meeting. He mentioned that they may use silos and run every 5-7 miles.

Trustees then addressed the remainder of the year-end agenda as follows:

- 1) Barb Culp made the motion to continue health/medical insurance coverage for the roadman, Randy Williams, for this fiscal year 2019, Robert Jackson seconded the motion, both voted in favor, motion passed.
- 2) Barb Culp made the motion to have Robert Jackson serve as chairman of the board for this year 2019, Robert Jackson seconded the motion, all voted in favor, motion passed.
- 3) Robert Jackson made the motion to have Barb Culp serve as vice-chairman of the board for this year 2019, Barb Culp seconded the motion, all voted in favor, motion passed.
- 4) Robert Jackson made the resolution to have the trustees be paid per diem for the fiscal year 2019, Barb Culp seconded the resolution, the vote was as follows: Robert Jackson-yes; Barb Culp-yes; resolution passed.

The fiscal officer then presented the trustees with the year end "Certificate of the Total Amount From All Sources Available for Expenditures and Balances" with the ending year total fund balance for 2018 was \$128,569.59. Total amount from all sources available for expenditures will be \$348,621. Which gives us a grand total of \$474,090.59 available for appropriating for 2019. The fiscal officer has mailed in the original certificate to the county auditor for their review and approval. The temporary appropriations totaling \$393,050. For 2019 were reviewed and Robert Jackson made the resolution to adopt them as presented, Barb Culp seconded the motion, the vote was as follows: Robert Jackson-yes; Barb Culp-yes; resolution adopted.

All purchase orders and blanket certificates were signed.

The following bills were presented for payment and approved:

Frontier Woodland Serv.	\$2,250.	D. Waldron	\$168
R. Williams	840.	Star-Beacon	18.10
JR Lumber	614.91	Nelson Sand & Gravel	10,053.56
Kinder Morgan	2,006.86	Med. Mutual	391.25
R. Williams	840.	R. Williams	1,953.
Sunburst Env.	60.75	Office Depot	168.57
Illum. Co.	168.32	Orwell Oil	716.19
R. Jackson	827.	G. Millard	827.
R. Rea	125.	B. Culp	827.
TOTAL		\$22,855.51	

There being no further business, Barb Culp made the motion to adjourn, Robert Jackson seconded, meeting adjourned.

Held

Meeting of Pierpont Township trustees held Jan. 22, 2019.

The Pierpont Township trustees met in regular session at the Pierpont Townhall with Barbara Culp and Robert Jackson present. Also present were Grady Hoover, roadman Randy Williams and several township residents. Chairman Robert Jackson called the meeting to order and the Pledge of Allegiance was recited. The minutes of the last meeting were read and approved.

The fiscal officer began the meeting with the swearing in of Graydon Hoover and his bond was signed and he is now officially a member of the board of trustees.

Under Old Business, Barb Culp reported that the house next door to the townhall still is under obligation by Capp Steel to install 100' of fencing and they need to know where we would like it. The Land Bank is in possession of the property for now and trustees, after discussion decided to have it installed from the right-of-way on Rt. 7 and head back west. It was mentioned that there is no legal description of the property and a question was asked by a resident if there are any zoning setback requirements for a fence. Trustee Culp mentioned that the township could possibly acquire this property from the Land Bank for around \$500 plus legal fees. We have to wait and see.

Under New Business, Trustee Jackson reported that Dwayne Harmon had asked if we would be open to receiving a pile of grindings that he may be able to acquire from Ashtabula City and might be a few months away. Trustee Jackson also mentioned that Penny Bealer's son George has offered to help put up a snow fence along Stateline Rd. along Phil Dietrich's property that creates a drifting problem in the winter. It was asked how much snow fence we have and the roadman estimated around 500' with t-posts.

Trustee Jackson then made the motion to have Barb Culp handle the cemetery supervision with Grady Hoover seconding the motion, all voted in favor, motion passed. Trustee Jackson then made the motion to have Grady Hoover handle the supervision of the roads with Barb Culp seconding the motion, all voted in favor, motion passed.

The subject of ethics policy came up and Barb Culp made the motion to adopt a policy whereby any trustee involved with a company wishing to do business with the township must abstain from voting on the action, Bob Jackson seconded the motion, all voted in favor, motion passed.

Barb Culp then read a petition she received from a resident basically setting up rules of procedure to encourage public participation worded as a resolution, stating that she liked it and moved to adopt the resolution as read, Grady Hoover seconded the motion, the vote was as follows: Barb Culp-yes; Bob Jackson-yes; Grady Hoover-yes; resolution adopted as presented and a copy will be in the Resolutions file.

Barb Culp then made the motion to purchase a mail box with the intention of having the township mail delivered to the townhall location, that being 1109 S.R. 7, Bob Jackson seconded the motion, all in favor, motion passed. Barb will check with the mail lady, Brenda, as to the best location for it.

Barb Culp informed everyone that local resident, Jake Hudson, a member of the Pierpont Revitalization Committee, has volunteered to be the township's website administrator, Barb Culp made the motion to accept his offer to administrate the township's website and also to approve of any additional cost that may be encumbered, Bob Jackson seconded the motion, all voted in favor, motion passed.

Barb Culp discussed the fact that our fuel supplier, Orwell Oil, is currently coming on a regular basis, and trustees discussed the fact that since we aren't using that much fuel now and it tends to be higher in the winter months, that we should change the fill-ups to a will-call basis, Bob Jackson made the motion to have them come on a will-call basis, Barb Culp seconded the motion, all voted in favor, motion passed.

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Barb Culp then asked the fiscal officer if she ever located the list of items left behind by the retired roadman, Lynn Williams, and was told yes, it is in the inventory file.

Barb Culp then proposed a resolution to the effect that only the immediate supplies needed by the roadman will be allowed to be purchased without a specific motion made at a meeting. Bob Jackson seconded the motion, all voted as follows: Grady Hoover-yes; Barb Culp-yes; Bob Jackson-yes, resolution adopted.

Barb Culp then read a section of the ORC 5575.06 regarding acceptance of donations.

Barb Culp then made the motion to purchase at the coming up OTA conference a new Trustee Handbook and OSHA poster, if available for the township's use, Grady Hoover seconded the motion, all voted in favor.

Barb Culp then brought up the issue of a credit card policy and was informed by the Prosecutor's office that even though we didn't have one, the township should still have a policy in effect, that being said Barb Culp made the motion to adopt a credit card policy with a limit of \$2,000.. Grady Hoover seconded the motion, all voted in favor, motion passed. Trustee Culp will take care of typing it up. Trustee Culp also had obtained an application from the Andover Bank for one.

Trustee Culp then asked the fiscal officer to provide her with a list of local vendors and bank accounts in the township's possession.

Grady Hoover then asked the board if they would consider changing the meeting days and times for the coming months of Feb. March and April due to his work schedule. Trustees agreed and Bob Jackson made the motion to change the meeting days to the second and fourth Saturdays of those months, to be held at 9am, Barb Culp seconded the motion, all voted in favor, motion passed. The fiscal officer will notify the newspaper.

Discussion was held about the spring clean-up and trustees decided to hold it on Friday, May 3 from noon til 4pm and Sat. May 4th from 8 til noon with the same dumpsters as in the past. The fiscal officer will notify Brenda Thomson of the Beautification Committee.

Barb Culp then gave the zoning inspector's report that being that Rich is currently working with Jacob Carter concerning the Dollar General store at the Swift's store property; working with Randy Barnes and the Health & Building Dept. regarding the property opposite O'Baker's; and that he is currently going over Catherine Colgan's list regarding zoning reviews and will meet with the committee as soon as they get organized.

Barb Culp reported that the Revitalization Committee has asked for the trustee's approval and adoption of two actions and Bob Jackson made the motion to adopt the following: That the Revitalization Committee community meeting to be held on Monday, March 4th at 6:30pm at the Williams-Ducro Community Room be publicly posted on the Pierpont Township's official website no later than Feb. 1, 2019; and that the meeting be held for the purposes of 1: presenting downtown Pierpont waste disposal and treatment situation and options and 2: inviting public written and verbal comments, observations, and concerns relevant to the issue; and that public notice be posted on the Pierpont Township office website and sent to local newspapers; Grady Hoover seconded the motion, the vote was as follows: Barb Culp-yes; Bob Jackson-yes; Grady Hoover-yes; resolution passed.

Resident Dan Decker commented that the roads are good and that Randy has been doing a good job of snow removal. Resident Wanda Williams commented that the township has a good kid in Grady Hoover now on the board of trustees and has many good qualifications. Bob Jackson mentioned that now he, Grady and Randy all have CDL's

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and that will be handy. Bob Jackson then thanked Dan Decker for his gift of the Road Construction Manual and also to Dwayne Harmon for his efforts to try and help.

The Ashtabula County EMA agreement was reviewed and motion was made by Bob Jackson to adopt and agree to, Barb Culp seconded the motion, all voted in favor and was signed by trustees.

Trustees asked the fiscal officer to please call G & J Septic to have them come out more frequently to service the portable restroom.

Barb Culp then mentioned the fact that the RAM clinic will be back in April and encouraged people to use their services.

The following bills were presented for payment and approved:

R. Williams	\$840.	B.Brent	1,169.91
Illum. Co.	263.05	G. & J Septic	100.
Bur. Workers Comp	1,124.41	R.Williams	840.
Windstream	138.87	Dominion	151.42
Govt.Forms	51.70	Star-Beacon	22.70
Ash.Co. Treas.	38.	Ash.Co.EMA	48.83
CompMgt.	100.	R.Williams	934.50
TOTAL			\$5,823.39

There being no further business, Barb Culp made the motion to adjourn, Grady Hoover seconded, meeting adjourned.

O.R.C. 5705.41

Bette Brent

Bette Brent
FISCAL OFFICER

Robert L Jackson
CHAIRMAN