

Full Board Meeting  
Thursday, August 28, 2025 10:00 PM MST

NALWDB Conference Room  
525 Camino De Los Marquez  
Suite 250  
Santa Fe, NM 87505

Floyd Archuleta:	Present
Krutik Bhakta:	Present
Sarah Boisvert	Present
Dr. Rebecca Estrada:	Excused
Maria Herrera:	Present
Rudy Garcia	Excused
Jennifer Martinez	Present
Mario Lucero:	Present
Pablo Lujan	Present
Sean Medrano:	Present
Jolene Nelson:	Present
Mayor David Romero	Present
Jon Paul Romero	Present
Kevin Romero	Present
Arthur Sparks	Excused
Chair Joseph Weathers	Present

Present: 13, Excused: 3.

**Also in attendance: NALWDB Staff:** Lisa Ortiz - Executive Director, Barney Trujillo - Operations Manager, Ruthie Castellon – Program/Policy Monitor, Brittany Valencia – Program Specialist **Guests:** Rick Sandoval – Zlotnick & Sandoval, Ericka Van Eckhoutte – Adult/DW Director, Concha Cordova YDI, Marco Serna Attorney at Law, Veronica Alonzo NMDWS, Crystal Hollan NMDWS, Richard Vigil RV’s Transportation LLC & Truck Driving School, Roman Pazos NMDWS, & Robert Chavez YDI.

#### 1. Call Meeting to Order

The meeting was called to order at 11:04 AM by Chairman Joseph Weathers.

#### 2. Roll Call and Determination of a Quorum

Rollcall was done by NALWDB Program Specialist Brittany Valencia who indicated that a quorum was present.

#### 3. Pledge of Allegiance

The pledge of allegiance was recited by all in attendance.

#### 4. Approval of Agenda

Motion to approve the agenda. This Motion was made by Board Member Jon Paul Romero, seconded by Jolene Nelson, and passed by roll call vote unanimously.

## 5. Approval of Board Meeting Minutes

Motion to approve the June 30, 2025 full board meeting minutes. This motion was made by Board Member David Romero, seconded by Vice Chair Jon Paul Romero, and passed by roll call vote unanimously.

## 6. Action Items

6.1 Approval of New Board Members Marco Serna Attorney at Law, Espanola NM and Tammy Wilhelm of San Juan Regional Medical Center in Farmington NM. New board members took their Oath of Office by Chairman Joseph Weathers, Motion by

### 6.2 Approval of MOU's

Madam Executive Director informed the Board that there are three MOU's that need approval which include: Jicarilla Apache Nation and Santa Fe Public Schools),

Motion to approve the MOU's. This motion was made to approve Jicarilla Apache Nation MOU by Board Member Jon Paul Romero and seconded by Pablo Lujan; Motion to approve Santa Fe Public Schools by Sean Medrano and seconded by Board Member Jolene Nelson, and passed by majority vote 13 Yae's and 0 Nays.

6.3 (a) Electronic Policy Rules Committee Mayor David Romero recommended approval of all policies which were reviewed and approved on July 29, 2025 and Madam Executive Director agreed to approve policies, and Motion made by Mayor David Romero and seconded by Jon Paul Romero and passed by majority vote 13 yea's 0 Nays

6.3 (b) Individual Training Accounts ITA) Policy Revision- Veronica Alonzo NMDWS requested explanation of policy change, Motion to approve by Mayor David Romero and seconded by Jon Paul Romero.

6.3 ( c) Incumbent Worker Training Activities Revision 1- Motion to approve by Mayor David Romero and seconded by Jon Paul Romero

## 7. Informational Reports

### 7.1 Fiscal Agent Rick Sandoval Reported July Financials

### 7.2 Executive Director Report - Lisa Ortiz

Madam Executive Director informed the Board of the following:

- Job opening for Administrative Assistant.
- PY 24 NMDWS Program and Fiscal Monitoring Responses submitted to NMDWS
- Performance measures data clean up
- Staffing AJC offices
- Rules Committee meeting on 9/15/25 to review all NALWDB policies
- Stewards term from May to August 2025 and board is responsible for \$58k
- Annual Report due October 15, 2025

7.3 Board Chair Joseph Weathers Report – no report at this time but is concerned about participants reaching out if we have limited staffing in our AJC's

7.4 NM Department of Workforce Solutions – Veronica Alonzo

7.5 One Stop Operator Report -Rene Martinez

7.6 Title I Career TEAM, Ericka Van Eckhoutte and YDI Concha Cordova

8. Public Comment – Rick Vigil from RV Transportation

9. Next Meeting Date October 22, 2025 @ 10am

10. Adjournment

Motion to adjourn at 2:30. This Motion was made by Board Member Mayor David Romero, seconded by Board Member Pablo Lujan, and passed unanimously.

- An Executive Session may be called at any time during the meeting. Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsections; (1) Meetings pertaining to issuance, suspension, renewal or revocation of a license, except that a hearing at which evidence is offered or rebutted shall be open. All final actions on the issuance, suspension, renewal or revocation of a license shall be taken at an open meeting; (2) Limited personnel matters; provided that for purposes of the Open Meetings Act, "limited personnel matters" means the discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee; provided further that this paragraph is not to be construed as to exempt final actions on personnel from being taken at open public meetings, nor does it preclude an aggrieved public employee from demanding a public hearing. Judicial candidates interviewed by any commission shall have the right to demand an open interview; (3) Deliberations by a public body in connection with an administrative adjudicatory proceedings For purposes of this paragraph, "administrative adjudicatory proceeding" means a proceeding brought by or against a person before a public body in which individual legal rights, duties or privileges are required by law to be determined by the public body after an opportunity for a trial-type hearing. Except as otherwise provided in this section, the actual administrative adjudicatory proceeding at which evidence is offered or rebutted and any final action taken as a result of the proceeding shall occur in an open meeting; (4) The discussion of personally identifiable information about any individual student, unless the student or the student's parent or guardian requests otherwise; (5) Meetings for the discussion of bargaining strategy preliminary to collective bargaining negotiations between the policymaking body and a bargaining unit representing the employees of that policymaking body and collective bargaining sessions at which the policymaking body and the representatives of the collective bargaining unit are present; (6) that portion of meetings at which a decision concerning purchases in an amount exceeding two thousand five hundred dollars (\$2,500) that can be made only from one source is discussed and that portion of meetings at which the contents of competitive sealed proposals solicited pursuant to the Procurement Code are discussed during the contract negotiation process. (7) Meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become participant; (8) Meetings for the discussion of the purchase, acquisition or disposal of real property or water rights by the public body.