

Full Board Meeting
Wednesday, August 2, 2023 9:15 AM
Mountain

Sandia Resort, Meeting Room Hummingbird B
30 Rainbow Rd NE
Albuquerque, NM 87113

Floyd Archuleta:	Present
Krutik Bhakta:	Excused
Sarah Boisvert	Present
Rebecca Estrada:	Present
Maria Herrera:	Excused
Vince Howell:	Excused
Kristen Krell	Present
Mario Lucero:	Excused
Pablo Lujan	Present
Chris Madrid	Excused
Patricia Maule:	Excused
Sean Medrano:	Present
Jolene Nelson:	Present
Dr. Lorenzo Reyes	Excused
David Romero	Present
Jon Paul Romero:	Present
Kevin Romero:	Present
Joseph Weathers:	Present
Eileen Yarborough	Present

Present: 13, Absent: 7.

Also in attendance: NALWDB Staff: Lisa Ortiz - Executive Director, Barney Trujillo - Operations Manager, Kevin Boyar – Program/Policy Monitor, Brittany Valencia – Program Specialist, Amber Gomez- Project Specialist **Guests:** Secretary Sarita Nair – DWS, Margarito Aragon – DWS, Cindy Gallegos – DWS, Ian Farkas – DWS, Rick Sandoval – Zlotnick & Sandoval, Ericka Van Eckhoutte – One-Stop Operator, Teresa Quintana – HELP NM, Evangeline Touchine – HELP NM, Raughn Ramirez –HELP NM, Julio Garcia – Legal Counsel, Maxine Palomino – Gallup Area Manager DWS, Camilla Bustamante, Martin Sena

1. Call Meeting to Order

The meeting was called to order by Chairman Joseph Weathers at 9:18AM

2. Roll Call and Determination of a Quorum

Rollcall was done by NALWDB Project Specialist Amber Gomez who indicated a quorum was present.

3. Pledge of Allegiance

The pledge of allegiance was recited by all in attendance.

4. Approval of Agenda

Motion to approve the agenda. This motion was made by Board Member Floyd Archuleta, seconded by Board Member Sarah Boisvert, and passed unanimously.

5. Approval of Board Meeting Minutes

Motion to approve the 6/13/23 full board meeting minutes. This Motion was made by Board Member David Romero, seconded by Board Member Floyd Archuleta

6. Action Items

6.1 Approval of NALWDB Contracts

Madam Executive Director informed the Board that the HELP NM (Adult/Dislocated Worker, Youth, and OSO) and the Legal Council contracts were approved through the Executive Committee. She then made a recommendation for approval.

Motion to Approve the HELP NM contracts. This motion was made by Board Member Pablo Lujan, seconded by Arthur Sparks, and passed by majority rollcall vote. 7 Yays, 3 Nays

Motion to Approve the Legal Council Contract. This motion was made by Board Member David Romero, seconded by Board Member Pablo Lujan, and passed unanimously by rollcall vote.

6.2 Approval of MOU's

Madam Executive Director informed the Board there are three MOU's that need the approval of the Board. These MOU's include Luna Community College, Santa Clara Pueblo, and NMDWS.

Motion to approve the Luna Community College, Santa Clara Pueblo, and NMDWS MOU's. This motion was made by Board Member Floyd Archuleta, seconded by Board Member Arthur Sparks.

7. Informational Reports

Secretary Sarita Nair gave a brief report. Her report included updates on what the Department of Workforce Solutions doing, Farmington transitional plant, regional planning sessions, upcoming virtual public info forums, goals/plans for each facility, and the upcoming State Workforce Conference.

7.1 Board Chair Report - Joseph Weathers

Chairman Weathers stated, we've had a successful year with a wonderful staff and service provider. He expressed that he was hopeful that we could have done better on measurements. He informed the Board that there is only one area left on our oversight which is the financials.

Margarito Aragon stated from the State perspective oversight continues. This will be the fourth year that the Northern Board is on oversight. He mentioned that the key point is the financials, which includes spend down plans and outreach to increase enrollments. He also brought up the recapture that took place two years ago and how they would like to avoid this happening in the future.

Board Member Kristen Krell asked if there is anything the Board Members can do to support that area.

Mr. Aragon stated, during Monday's session there was a toolkit that was distributed to everyone in attendance. The Board is responsible for making those connections/building

relationships with businesses, participants, and educational institutions. He added, the Board has come a long way and there has been great changes over the last three years. He suggested coming up with strategies to help direct the service provider.

7.2 Executive Director Report - Lisa Ortiz

Madam Executive Director gave a brief report. She informed the Board that there is a new bootcamp with New Collar Network and there are 10 individuals that are already registered. She also spoke on the Gateways for Growth (G4G) grant, which will be used to assist undocumented immigrants. Madam Executive Director mentioned that we are currently in a financial audit and we're working with Hinkle + Landers. She's hopeful that we will have no findings. We will also be having our PY21 monitoring review on September 5th.

7.3 Financial Report - Fiscal Agent Rick Sandoval

Rick Sandoval gave a brief financial report to the Board. His report covered the budget to actual for the month of July and the participant costs for fiscal year ending June 30, 2023.

7.4 One Stop Operator Report - Ericka Van Eckhoutte

Ericka Van Eckhoutte presented the One Stop Operator report to the Board. Her report included updates on the staffing in each office, branding/marketing, past/upcoming events, and other updates.

7.5 Title I Report - Teresa Quintana

Teresa Quintana HELP NM Vice President spoke on the transition HELP NM is undergoing with the separating from CPLC.

Raughn Ramirez informed the Board that they're at 83% overall goals for adults/dislocated workers. She also gave an update on the following, staffing, (Fall Education Enrollment Drive) FEED events, 3D printing Fall Bootcamp, EPA Training Grant.

Evangeline Touchine presented the youth report. Her report included in school and out of school enrollments, updates on the summer youth academy, challenges, and pictures of participants and provider staff.

Teresa then presented data per county as requested by the Board. This data included the enrollment numbers over the last three years for adult, dislocated workers, and youth. She then went over HELP NM's proposed numbers for this year based on population and history.

8. Public Comments

There were no public comments.

9. Next Meeting Date TBD

10. Adjournment

Motion to adjourn at 10:20AM. This motion was made by Board Member Pablo Lujan, seconded by Board Member Rebecca Estrada, and passed unanimously.

- An Executive Session may be called at any time during the meeting. Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsections; (1) Meetings pertaining g to issuance,

suspension, renewal or revocation of a license, except that a hearing at which evidence is offered or rebutted shall be open. All final actions on the issuance, suspension, renewal or revocation of a license shall be taken at an open meeting; (2) Limited personnel matters; provided that for purposes of the Open Meetings Act, "limited personnel matters" means the discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee; provided further that this paragraph is not to be construed as to exempt final actions on personnel from being taken at open public meetings, nor does it preclude an aggrieved public employee from demanding a public hearing. Judicial candidates interviewed by any commission shall have the right to demand an open interview; (3) Deliberations by a public body in connection with an administrative adjudicatory proceedings For purposes of this paragraph, "administrative adjudicatory proceeding" means a proceeding brought by or against a person before a public body in which individual legal rights, duties or privileges are required by law to be determined by the public body after an opportunity for a trial-type hearing. Except as otherwise provided in this section, the actual administrative adjudicatory proceeding at which evidence is offered or rebutted and any final action taken as a result of the proceeding shall occur in an open meeting; (4) The discussion of personally identifiable information about any individual student, unless the student or the student's parent or guardian requests otherwise; (5) Meetings for the discussion of bargaining strategy preliminary to collective bargaining negotiations between the policymaking body and a bargaining unit representing the employees of that policymaking body and collective bargaining sessions at which the policymaking body and the representatives of the collective bargaining unit are present; (6) that portion of meetings at which a decision concerning purchases in an amount exceeding two thousand five hundred dollars (\$2,500) that can be made only from one source is discussed and that portion of meetings at which the contents of competitive sealed proposals solicited pursuant to the Procurement Code are discussed during the contract negotiation process. (7) Meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become participant; (8) Meetings for the discussion of the purchase, acquisition or disposal of real property or water rights by the public body.