

Full Board Meeting  
Tuesday, January 28, 2025 10:00 AM  
Mountain

NALWDB Conference Room  
525 Camino De Los Marquez  
Suite 250  
Santa Fe, NM 87505

Floyd Archuleta:	Present
Krutik Bhakta:	Absent
Sarah Boisvert	Present
Rebecca Estrada:	Present
Rudy Garcia	Present
Katherine Harvie	Present
Maria Herrera:	Excused
Vince Howell:	Excused
Kristen Krell	Excused
Mario Lucero:	Present
Pablo Lujan	Present
Sean Medrano:	Present
Jolene Nelson:	Present
Dr. Lorenzo Reyes	Present
David Romero	Present
Jon Paul Romero:	Absent
Kevin Romero:	Absent
Art Sparks	Excused
Joseph Weathers:	Present

Present: 12, Absent: 6.

**Also in attendance: NALWDB Staff:** Lisa Ortiz - Executive Director, Barney Trujillo - Operations Manager, Kevin Boyar – Program/Policy Monitor, Brittany Valencia – Program Specialist, Amber Gomez- Program Assistant **Guests:** Veronica Alonzo – DWS, Chanin Kelly-O'Rourke – DWS, Margarito Aragon – DWS, Ramon Pazos – DWS, Crystal Hollon – DWS, Margaret Walsh – DWS, Rosina Espinoza – DWS, Debbie Montano – DWS, Julio Garcia – Legal Counsel, Robyn Trammell – YDI, Robert Chavez – YDI, Concha Cordova – YDI, Ericka Van Eckhoutte. – Career Team, Maryah Montoya, Shellonda Rucker – Career Team, Maxine Palomino - DWS, Janessa Velasquez – DWS, Rosemary, Carmen Lujan - DWS, Jennifer Martinez-Maestas

### 1. Call Meeting to Order

The meeting was called to order by Chairman Joseph Weathers at 10:07AM.

### 2. Roll Call and Determination of a Quorum

Rollcall was done by NALWDB Program Assistant Amber Gomez who indicated a quorum was present.

### 3. Pledge of Allegiance

The pledge of allegiance was recited by all in attendance.

#### 4. Approval of Agenda

Motion to approve the agenda. This motion was made by Board Member David Romero, seconded by Board Member Mario Lucero, and passed unanimously.

#### 5. Approval of Board Meeting Minutes

Motion to approve the 10/24/24 meeting minutes. This motion was made by Board Member Rudy Garcia, seconded by Board Member David Romero, and passed unanimously.

#### 6. Action Items

##### 6.1 Approval of New Board Member

Chairman Weathers administered the Oath of Office and Jennifer Martinez-Maestas raised her right hand and recited the Oath of Office after Board Chairman Joseph Weathers. Jennifer then gave a brief introduction to the Board.

Madam Executive Director then asked everyone to stand and bow their heads and have a moment of silence for Carry Begay who was a career advisor for adult/dislocated workers.

##### 6.2 Out-of-State Travel approval

Madam Executive Director informed everyone that we recently had our finance committee meeting and went over our budgets for admin, board travel, and our service providers. She mentioned that there are two upcoming conferences NAWB in March and NAWDP in May. She stated that we have funding available for 2-3 board members and 1-2 staff to attend the NAWB conference which will cost about \$3,200 per person. The NAWDP conference will cost about \$2,900 per person.

Motion to approve the out of state travel. This motion was made by Board Member David Romero, Seconded by Board Member Rudy Garcia, and approved unanimously by rollcall vote.

##### 6.3 NALWDB Eligibility Forms approval

Madam Executive Director informed everyone that the next item on the agenda is a request for approval of the eligibility forms. She mentioned that we recently had rules committee, and these forms were approved on January 23<sup>rd</sup>.

Rules Committee Chair David Romero asked if the State had the opportunity to review the forms and submit their input for any revisions.

Madam Executive Director stated that they are still reviewing and requested approval and to allow changes from the State.

Motion to approve the NALWDB eligibility forms and allowing changes to be made based on feedback from the State. The Motion was made by Board Member Dr. Rebecca Estrada, seconded by Board Member Rudy Garcia, and passed unanimously by rollcall vote.

#### 7. Announcements

##### 7.1 Local Plan

Madam Executive Director mentioned that they met with DWS to get some feedback and recommendations for the local plan. She stated that they're taking all those recommendations, and revising the local plan which will be submitted on the 30<sup>th</sup>.

## 8. Informational Reports

### 8.1 Executive Director Report - Lisa Ortiz

Madam Executive Director informed the board that we have two new service providers. Career team is our Adult/Dislocated Worker service provider and YDI is our youth service provider. She also mentioned that we also have a new one stop operator that is on board as of January which is CPLC and Joseph Griego will be the interim with help from staff until someone is hired.

She stated that DWS and the Workforce Board are excited to announce the official rebranding of New Mexico Workforce Connection, which will now be the America's Job Centers.

### 8.2 Financial Reports - Rick Sandoval

Madam Executive Director announced that our fiscal agent Rick Sandoval was not able to attend the meeting today and that she would provide the financial reports to the board. She then gave a brief overview of the following reports: budget to actual, budget summary, and statement of activities.

### 8.3 Title I Adult/DW Report -Ericka Van Eckhoutte

Ericka Van Eckhoutte gave a report to the board which included updates on enrollments, budget, events/outreach, and success/challenges.

### 8.4 Title I Youth Services - Concha Cordova

Concha Cordova gave a brief report that included updates on startup activities, youth carry in numbers, business/community engagement & outreach, challenges/opportunities, gaining momentum, and success stories.

### 8.5 One Stop Operator - Interim Joseph Griego

The Interim Mariah Montoya gave a brief update to the board on where they are in the process of hiring a new OSO.

## 9. Public Comments

Veronica Alonzo from DWS had a few announcements that were beneficial to the board members. She spoke briefly on the rebranding to American Job Centers. She stated that the State will be offering the Board \$1000 for the repurchasing of signs for each office. Another initiative happening in the northern region is the aligned case management project. She mentioned that they're hosting a staff summit next week for the provider staff across the state to share best practices and support each other. They plan on making this an annual conference. Mrs. Alonzo also mentioned that will start working on the grant agreements. They are also planning on offering training for the workforce boards. DWS will also be leading a sector strategy in clean energy across the state and engage each of the boards. There will be a Clean Energy Policy Symposium on May 7<sup>th</sup> at OHKAY Casino. Lastly, they are currently planning their annual conference which will take place in late August or mid-September.

#### 10. Next Meeting Date TBD

Madam Executive Director made a request for the board to schedule dates for future meetings to occur quarterly

#### 11. Adjournment

Motion to adjourn at 11:43AM. This motion was made by Board Member Rudy Garcia, seconded by Board Member Pablo Lujan, and passed unanimously.

- An Executive Session may be called at any time during the meeting. Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsections; (1) Meetings pertaining g to issuance, suspension, renewal or revocation of a license, except that a hearing at which evidence is offered or rebutted shall be open. All final actions on the issuance, suspension, renewal or revocation of a license shall be taken at an open meeting; (2) Limited personnel matters; provided that for purposes of the Open Meetings Act, "limited personnel matters" means the discussion of hiring, promotion , demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee; provided further that this paragraph is not to be construed as to exempt final actions on personnel from being taken at open public meetings, nor does it preclude an aggrieved public employee from demanding a public hearing. Judicial candidates interviewed by any commission shall have the right to demand an open interview; (3) Deliberations by a public body in connection with an administrative adjudicatory proceedings For purposes of this paragraph, "administrative adjudicatory proceeding" means a proceeding brought by or against a person before a public body in which individual legal rights, duties or privileges are required by law to be determined by the public body after an opportunity for a trial-type hearing. Except as otherwise provided in this section, the actual administrative adjudicatory proceeding at which evidence is offered or rebutted and any final action taken as a result of the proceeding shall occur in an open meeting; (4) The discussion of personally identifiable information about any individual student, unless the student or the student's parent or guardian requests otherwise; (5) Meetings for the discussion of bargaining strategy preliminary to collective bargaining negotiations between the policymaking body and a bargaining unit representing the employees of that policymaking body and collective bargaining sessions at which the policymaking body and the representatives of the collective bargaining unit are present; (6) that portion of meetings at which a decision concerning purchases in an amount exceeding two thousand five hundred dollars (\$2,500) that can be made only from one source is discussed and that portion of meetings at which the contents of competitive sealed proposals solicited pursuant to the Procurement Code are discussed during the contract negotiation process. (7) Meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become participant; (8) Meetings for the discussion of the purchase, acquisition or disposal of real property or water rights by the public body.