

CEO Meeting
Wednesday, January 17, 2024 11:00 AM
Mountain

Zoom
525 Camino De Los Marquez
Suite 250
Santa Fe, NM 87505

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|--------------------|---------|
| Cibola County: | Present |
| Colfax County: | Excused |
| Los Alamos County: | Excused |
| McKinley County: | Excused |
| Mora County: | Present |
| Rio Arriba County: | Present |
| Santa Fe County: | Present |
| San Juan County: | Present |
| San Miguel County: | Present |
| Taos County: | Excused |

Total Present: 6, Absent: 4.

Also in attendance: NALWDB Staff: Joseph Weathers - NALWDB Chairman, Lisa Ortiz – Executive Director, Barney Trujillo – Operations Manager, Kevin Boyar – Program Monitor, Brittany Valencia – Program Specialist, Amber Gomez – Program Assistant **Guests:** Rick Sandoval – Zlotnick & Sandoval, Raughn Ramirez – HELP NM, Ericka Van Eckhoutte – One-Stop Operator, Dustin Monge – One-Stop Operator Assistant, Julio Garcia – Legal Counsel, Pablo Lujan – NALWDB Board Member, Johanna Nelson, Lizzy Portillo

1. Call Meeting to Order

The meeting was called to order by Chairman Alex Naranjo – County Commissioner Rio Arriba at 11:18AM

2. Roll Call and Determination of a Quorum

Rollcall was done by NALWDB Program Assistant Amber Gomez who indicated that a quorum was present.

3. Pledge of Allegiance

The pledge of allegiance was recited by all in attendance.

4. Approval of Agenda

Motion to approve the agenda. This motion was made by Vice Chair Martin Sena – County Commissioner San Miguel, seconded by Chairman Alex Naranjo – County Commissioner Rio Arriba, and passed unanimously.

5. Approval of CEO Meeting Minutes

Motion to approve the June 26, 2023, CEO Meeting Minutes. This motion was made by George Trujillo – County Commissioner Mora, seconded by Vice Chair Martin Sena – County Commissioner San Miguel, and passed unanimously.

6. Action Items

6.1 Fiscal Agent RFP

Madam Executive Director informed the CEO's we are requesting approval of the fiscal agent RFP so that we can release the RFP. She mentioned that the current RFP expires June 30, 2024. The purpose of this RFP is to provide the financial functions they will receive and manage all your funds for the Northern Board including but not limited to adult, dislocated worker, youth, and any other private Federal or State funds. The organization will provide services related to grants management, general accounting, and financial services oversight for funds integrity, and scope monitoring. They will also provide annual fiscal monitoring for the Northern Board and any technical assistance to the Northern Board staff and CEOs. Madam Executive Director made a recommendation for approval of the Fiscal Agent RFP to be released next week.

Motion to Approve the Fiscal Agent RFP. This motion was made by Vice Chair Martin Sena – County Commissioner San Miguel, seconded by Camilla Bustamante – County Commissioner Santa Fe County, and passed unanimously by rollcall vote. 6 Yays

7. Informational Reports

7.1 Executive Director Report - Lisa Ortiz

Madam Executive Director gave a brief report. She informed the CEOs that we currently completed PY22 FY23 financial audit. The audit was completed by Hinkle + Landers with zero findings.

7.2 Fiscal Agent Financial Report - Rick Sandoval

Rick Sandoval gave a brief financial report to the Board. His report covered the NALWDB financial statements, actual expenditures by funding stream, and projected expenditures by funding stream for the month ending December 31, 2023.

Chairman Alex Naranjo – Rio Arriba County Commissioner asked Mr. Sandoval to verify if donating \$10,000 to the board is part of the anti-donation clause.

Mr. Sandoval informed Chairman Alex Naranjo that if it comes through a governmental entity, the anti-donation clause may apply, in this case, cert quickly. Any funds given from another governmental entity typically has to be in the form of either a contract or a grant. And they usually require something in return. If it's a private entity, non-governmental, those donations can be made. He mentioned that he's available to speak with Mr. Naranjo's manager and have a further discussion on this topic. Mr. Sandoval stated that we need to look at this carefully before any transactions are initiated.

8. Announcements

There were no announcements.

9. Public Comments

There were no public comments.

10. Next Meeting Date TBD

Madam Executive Director announced that we plan on scheduling another meeting between the months of April-June.

11. Adjournment

Motion to adjourn at 11:48AM. This motion was made by Vice Chair Martin Sena – County Commissioner San Miguel, seconded by Camilla Bustamante – County Commissioner Santa Fe County, and passed unanimously.

- An Executive Session may be called at any time during the meeting. Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsections; (1) Meetings pertaining to issuance, suspension, renewal or revocation of a license, except that a hearing at which evidence is offered or rebutted shall be open. All final actions on the issuance, suspension, renewal or revocation of a license shall be taken at an open meeting; (2) Limited personnel matters; provided that for purposes of the Open Meetings Act, "limited personnel matters" means the discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee; provided further that this paragraph is not to be construed as to exempt final actions on personnel from being taken at open public meetings, nor does it preclude an aggrieved public employee from demanding a public hearing. Judicial candidates interviewed by any commission shall have the right to demand an open interview; (3) Deliberations by a public body in connection with an administrative adjudicatory proceedings For purposes of this paragraph, "administrative adjudicatory proceeding" means a proceeding brought by or against a person before a public body in which individual legal rights, duties or privileges are required by law to be determined by the public body after an opportunity for a trial-type hearing. Except as otherwise provided in this section, the actual administrative adjudicatory proceeding at which evidence is offered or rebutted and any final action taken as a result of the proceeding shall occur in an open meeting; (4) The discussion of personally identifiable information about any individual student, unless the student or the student's parent or guardian requests otherwise; (5) Meetings for the discussion of bargaining strategy preliminary to collective bargaining negotiations between the policymaking body and a bargaining unit representing the employees of that policymaking body and collective bargaining sessions at which the policymaking body and the representatives of the collective bargaining unit are present; (6) that portion of meetings at which a decision concerning purchases in an amount exceeding two thousand five hundred dollars (\$2,500) that can be made only from one source is discussed and that portion of meetings at which the contents of competitive sealed proposals solicited pursuant to the Procurement Code are discussed during the contract negotiation process. (7) Meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become participant; (8) Meetings for the discussion of the purchase, acquisition or disposal of real property or water rights by the public body.