

Special Executive Committee Meeting  
Monday, July 7, 2025 10:00 AM Mountain

Santa Fe American Job Center Conference  
Room  
525 Camino De Los Marquez  
Suite 250  
Santa Fe, NM 87505

Rebecca Estrada:	Present/Zoom
Vince Howell:	Present
Pablo Lujan	Present
Sean Medrano:	Present
David Romero	Present
Jon Paul Romero:	Present
Joseph Weathers:	Present

Present:7, Absent:0.

**Also in attendance: NALWDB Staff:** Lisa Ortiz – Executive Director, Barney Trujillo – Operations Manager, Brittany Valencia – Specialist, Amber Gomez – Program Assistant **Guests:** Keith Sorenson – Zlotnik & Sandoval, Crystal Hollon – DWS, Rosina Espinoza – DWS, Robyn Trammell – YDI, Concha Cordova – YDI, Ericka Van Eckhoutte. – Career Team, Shellonda Rucker – Career Team, Rene Martinez – CPLC, Andy Hightower, Lori Strupm,

#### 1. Call Meeting to Order

The meeting was called to order by Chairman Joseph Weathers at 10:02AM.

#### 2. Roll Call and Determination of a Quorum

Rollcall was done by NALWDB Program Assistant, Amber Gomez who indicated a quorum was present.

#### 3. Pledge of Allegiance

The pledge of allegiance was recited by all in attendance.

#### 4. Approval of Agenda

Motion to approve the agenda. This motion was made by Board Member Dr. Rebecca Estrada, seconded Vice Chairman Vince Howell, and passed unanimously by rollcall vote.

#### 5. Approval of Executive Committee Meeting Minutes

Motion to approve the executive committee meeting minutes from August 12, 2024. This motion was made by Board Member David Romero, seconded by Board Member Sean Medrano, and passed unanimously by rollcall vote.

#### 6. Action Items

##### 6.1 Budget Adjustment Request

Madam Executive Director informed the committee that we need approval of the budget adjustment request. She mentioned that the transfer from Dislocated Worker to Adult has been

approved by the DWS. She stated that we are required to provide a budget adjustment request and the justification letter for approval. Madam Executive Director explained that the budget adjustment from dislocated worker PY24, FY25 funding stream to the adult PY24, FY25 funding stream is necessary in order to cover the commitments for services to adult participants through the fiscal year ending on June 30, 2025. The transfer will be made within Career TEAM's. Current contract and the budget adjustment request requires a budget increase to the expenditures in the amount of \$982,000. I recommend the approval of the budget adjustment. She then made a recommendation for approval of the budget adjustment.

Madam Executive Director asked if Rick or Keith if they had anything to add and Keith stated that they don't have any comments.

Chairman Weathers asked if the state had any input and they responded that they didn't have any comments.

Having heard a recommendation and no comments from DWS, Chairman Weathers then entertained a motion to approve the budget adjustment request for \$982,000.

Motion to approve the budget request for \$982,000. This motion was made by Board Member Rudy Garcia, seconded by Board Member Pablo Lujan, and passed unanimously by rollcall vote.

## 7. Public Comments

There were no public comments.

## 8. Next Meeting Date TBD

## 9. Adjournment

Motion to adjourn at 10:11AM. This motion was made by Board Member Sean Medrano, seconded by Board Member Pablo Lujan, and passed unanimously.

- An Executive Session may be called at any time during the meeting. Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsections; (1) Meetings pertaining to issuance, suspension, renewal or revocation of a license, except that a hearing at which evidence is offered or rebutted shall be open. All final actions on the issuance, suspension, renewal or revocation of a license shall be taken at an open meeting; (2) Limited personnel matters; provided that for purposes of the Open Meetings Act, "limited personnel matters" means the discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee; provided further that this paragraph is not to be construed as to exempt final actions on personnel from being taken at open public meetings, nor does it preclude an aggrieved public employee from demanding a public hearing. Judicial candidates interviewed by any commission shall have the right to demand an open interview; (3) Deliberations by a public body in connection with an administrative adjudicatory proceedings For purposes of this paragraph, "administrative adjudicatory proceeding" means a proceeding brought by or against a person before a public body in which individual legal rights, duties or privileges are required by law to be determined by the public body after an opportunity for a trial-type hearing. Except as otherwise provided in this section, the actual administrative adjudicatory proceeding at which evidence is offered or

rebutted and any final action taken as a result of the proceeding shall occur in an open meeting; (4) The discussion of personally identifiable information about any individual student, unless the student or the student's parent or guardian requests otherwise; (5) Meetings for the discussion of bargaining strategy preliminary to collective bargaining negotiations between the policymaking body and a bargaining unit representing the employees of that policymaking body and collective bargaining sessions at which the policymaking body and the representatives of the collective bargaining unit are present; (6) that portion of meetings at which a decision concerning purchases in an amount exceeding two thousand five hundred dollars (\$2,500) that can be made only from one source is discussed and that portion of meetings at which the contents of competitive sealed proposals solicited pursuant to the Procurement Code are discussed during the contract negotiation process. (7) Meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become participant; (8) Meetings for the discussion of the purchase, acquisition or disposal of real property or water rights by the public body.