

Regular Full Board Meeting  
Tuesday, July 28, 2020 10:00 AM Mountain

Zoom  
525 Camino De Los Marquez  
Suite 250  
Santa Fe, NM 87505

Floyd Archuleta:	Present
Krutik Bhakta:	Present
Rebecca Estrada:	Present
Zane Fischer:	Present
Rudy Garcia:	Present
Tomas Garcia:	Present
Maria Herrera:	Present
Vince Howell:	Present
Mario Lucero:	Present
Chris Madrid:	Present
Carlos Medina:	Present
Sean Medrano:	Present
Jolene Nelson:	Absent
Nani Rivera:	Present
Jon Paul Romero:	Present
Kevin Romero:	Present
Linda Siegle:	Absent
Arthur Sparks:	Present
Rock Ulibarri:	Present
Joseph Weathers:	Present

Present: 18, Absent:2.

**Also in attendance: NALWDB Staff:** Lisa Ortiz - Acting Executive Director/Financial Specialist, Barney Trujillo - Operations Manager, Elena Maestas - Program Support, Deborah Wildenstein – Program Monitor, Amber Gomez – Project Specialist/Communications **Guests:** Yolanda Montoya-Cordova, Deputy Secretary – NMDWS, Margarito Aragon – DWS, Veronica Alonzo - DWS, Michelle Velarde – DWS, Rick Sandoval – Zlotnick Laws Sandoval PC, Roger Gonzales – HELP NM, Teresa Quintana – HELP NM, Evangeline Touchine – HELP NM, Irene Panlilio – HELP NM, Kristen Krell – SFCC Adult Education, Rudy Grano – DVR, Rick Schmidt – PED-College & Career Readiness, Seth Ward – CTE Director, Luna C.C.

### 1. Call Meeting to Order

The Meeting was called to order at 10:05AM by Chairman Joseph Weathers.

### 2. Roll Call and Determination of a Quorum

Roll call was made by NALWDB Project Specialist/Communications, Amber Gomez, who indicated that a quorum was present.

### 3. Pledge of Allegiance

The Pledge of allegiance was recited by all in attendance.

#### 4. Approval of Agenda

Motion to approve the agenda. This motion, made by Jon Paul Romero and seconded by Floyd Archuleta, passed by unanimous vote.

#### 5. Approve, Amend or Disapprove Prior Meeting Minutes of June 30, 2020

Motion to approve 06/30/2020 Minutes. This motion, made by Floyd Archuleta and seconded by Arthur Sparks, passed by unanimous vote.

#### 6. Action Items

##### 6.1 MOA Partnership NALWDB/SFCC

Motion to approve the MOA partnership NALWDB/SFCC as a template. This motion, made by Rebecca Estrada and seconded by Rock Ulibarri, motion passes by unanimous vote.

##### 6.2 Approval of Sector Strategy Chair Rebecca Estrada to Executive Committee

Recommendation from the Rules Committee to approve Sector Strategy Chair Rebecca Estrada to Executive Committee. This motion, made by Jon Paul Romero and seconded by Tomas Garcia, abstained by Rebecca Estrada, passed by majority vote.

##### 6.3 Approval of New Board Member

Motion to approve new board member Eileen Yarborough. This motion, made by Tomas Garcia seconded by Arthur Sparks, passed by unanimous vote.

##### 6.4. Budget Adjustment Approval

Motion to approve budget adjustment. This motion, made by Rudy Garcia and seconded by Niani Rivera, passed by unanimous vote.

#### 7. New Business

##### 7.1 COVID 19 Update and Status to Recovery - DWS Deputy Secretary Yolanda Montoya-Cordova.

Deputy Secretary Yolanda Montoya-Cordova provided the board an update and status to recovery in terms of what's happening statewide and the goals/objectives of NMDWS moving towards recovery. She stated "There's several projects and activities that are going on around recovery, the state workforce board is definitely very interested in this as well and we've got lots of conversation and activity going on to support this. I think if we look at recovery, we need to look at it from the lens first of unemployment. Our state has seen an extraordinary number of people that are currently on unemployment. Our certifications have actually hit an all-time high. And so, with that comes a lot of concerns because there's a lot of folks that are dislocated, just like the population has grown. One of the good parts for New Mexico is that our overall unemployment rate actually is not as high as it's been in other states. So, we believe the reasons that people have been able to maintain employment in the state has a lot to do with our public sector but, major employers in our state, continue to be state government, local governments and also school districts. And so, we still do have folks that have been able to maintain employment throughout the year. There are however industries that have been hit extremely hard, and it's probably not new to all of you, the hospitality and tourism industry has been hit significantly hard so restaurants and our hospitality, i.e., hotels and our tourism trade has definitely been hit

exponentially at a higher rate. So, what we're doing. What's important I think for the board to understand, because this will be critical for your provider for HELP to understand is that this is the last week that individuals will be able to receive the extra \$600 a week payment that was on top of their weekly benefit. That was expiring now July 25, and so at the hill in Congress in DC they have not passed anything to supplement that so as far as we know right now there's going to be a gap, so this will be the last week that individuals will receive this. We still are encouraging people to continue to certify they will continue with weekly benefits, and those weekly benefits come out of our UI Trust Fund, so or unemployment, trust fund that is supported through taxes that our businesses pay. And so, the amount of money that individuals will be receiving will be significantly less. With that said, we also know that the governor's orders and public health orders still have us kind of in a shelter in place to some degree, she's really encouraging people to really do all the things that we need to do so that can mitigate risk, social distance wearing a mask and staying home as much as possible. And so, as a result we still will have some folks that will be unemployed, what will be happening really soon here, and we don't have a firm date on it yet. I and Michelle Velarde I noticed that she had signed in from Field Operations might have a better date on this I haven't, I don't think that we've done it yet. But what happened is for folks that were receiving unemployment. We had waived the job search requirement. And so that meant that individuals didn't have to go into the, into our system into our work, you know, our connections online system that providers actually are aware of and is happening through our connection centers to actually go in and register so that they could start and resume the job search, that is going to be coming back. So once individuals are in that they're going to be in that pool looking for employment, especially those that are certain that they're not going to be able to go back to their original employer. We're in the process of conducting a survey, we're going to be doing a survey with all of the unemployed recipients so that we can have an idea of how many of those folks feel that they're going to be able to go back to their employer, and if they're not how many of those are actually ready to either step into some sort of training are interested in that have computers at home can do online pieces and that's the part of the survey that I'm really concerned about and how that's going to impact our local boards because it's both for individuals that are going to be interested in going into employment and training that are going to be eligible for wheel with services under our Dislocated Worker population. And so, as you're looking, the impact to you as a board is as you're working with your provider, taking into account how money is being spent. So, your adult and your Dislocated Worker populations are very distinct and different and so hopefully there is more of an expenditure on those Dislocated Worker funds, and we're not just automatically asking for transfer funds over into the other into the adult population. We definitely want to see the board's spending more money on the Dislocated Worker population are spending your, your allotment that you have for that population. I believe that's the intent of those funds and right now we have a tremendous amount of need, around the Dislocated Worker population so make sure that as a board and you're looking at transfers or approving transfers, you're asking the hard questions about why and what have you done to do outreach to people that are dislocated, and what's your strategy to actually serve the population. The other things that boards need to be paying attention to right now is, what is going to be the strategy with your provider around how they're going to be onboarding individuals into the program. If everything is remaining virtual, are they actually onboarding? How are they onboarding? And, how are we making sure that we're addressing that population? I know that oftentimes there's a workflow and there's a process of how we determine eligibility I think you're in a unique position because you have a brand-new provider so you can start some new habits.

So, take a look at that process, one of the things that I would highly recommend is that the board really be following and trending how many new eligible you guys are actually accepting, what is your provider actually doing, and bringing on new participants onto the roll and into the program that's going to be an excellent way to know that your provider is actually conducting that outreach. From a federal perspective, there is, there has been a piece of legislation that's been introduced. That's called the workforce recovery and training act. I believe that's what it's called. And it proposes a huge chunk of money. If asked would actually support additional funding would come down to the local boards to support exactly what it is, workforce training and recovery for individuals that are unemployed. It's going to be short term money. So, if it does come down, there will be a formula that will be given out and you will have some money, but you'll have a short term and more than likely there's going to be some different eligibility requirements around that money. Our office will be responsible for setting up the guidelines and the processes for getting that money out the door, and actually on how it will be monitored, how it would be utilized. So, we'll keep you apprised as we hear more at the federal level, to see if that particular money comes through. I think that are going to come down the way we're going to coordinate it with the local boards, is there are some rapid hiring events that we're going to be coordinating with sustained agencies that are looking to fill several positions, the Department of Health is one for example, where they're going to actually be needing to bring on some folks around contact tracing and some of the work that they're doing there is going to be an opportunity for our providers to maybe realize those positions because they're going to actually be looking for volunteers, and instead of using volunteers, one of the things that I offered up to the Department of Health, was would we be able to use those positions as potentially internship opportunities for folks are needing to get some skill based learning. Utilizing some of our Dislocated Worker money or Adult money, so that we could place individuals in these positions as an internship opportunity. We're in the process of getting that all organized, I'm hoping to get some work today, or by the end of this week in terms of what they're looking for. They're also going to be rapid hiring several nursing positions, but they also have the medical assistant positions that they're going to want to wrap at hire as well and so we're going to be coordinating with the Department of Health, so we can do that, and that will have implications for customers that maybe are already on your role that have been receiving services, or are unemployed in your region that could be part of that network and maybe get hired through that process. From a recovery standpoint for us at NMDWS, looking for all of those opportunities on how we can connect the workforce boards, and we have available through WIOA to support either getting back to training or getting into employment.”

“ What is the timeline from eligibility to placement and what's the response time. What's the responsive rate that we actually can move when an employer comes forward and says, I have this many positions that need to be filled. What's the responsiveness of the boards at that local level to actually address that need? How long does it take to get something organized and actually implemented? What was highlighted yesterday for the boards was the project that was in the northern community, that was done in partnership with our Wagner-Pyser group and that was with pesco, where we moved very quickly with an employer who needed to bring on a group of welders and, you know, but we met with San Juan Community College noted that hey, this isn't all this isn't the training we need, this is what was told to San Juan, we were able to turn it around but believe within four weeks we're able to change the certification process and pieces that needed to be done. At that time, SER was the provider and we really moved quickly with SER

from eligibility so that we could make sure that we could get those individuals in and placed, and that was a, that's an example of a good project. And so, what I don't think has been presented to you as a board is like how that project actually got implemented and placed in, you know, giving yourself credit for a project that was done, but I believe it's because a lot of it was done through Wagner-Pyser, and not necessarily partners. And so, I'm excited to hear that. And having one stop operator yesterday on the call. Northern was the only one that wasn't present but it's probably because you're in a transition. But we will have the, I need the name of the One Stop operator and that person quickly. We have added the operators also to the core partner group that meets the first Friday of every month, and the rationale there is the operator represents the board represents the CEOs from your region, and can talk about how the partnerships are there to be able to be responsive to these kinds of activities that we're trying to plan out statewide. And then finally, the other thing that I will add because I know Michelle Dillard is on there, a lot of another big activity that we're doing statewide. And it can be targeted for each of the regions as well on virtual job fairs, and these virtual job fairs again is another way to be responsive to what employers are looking for, and setting up an organizing affair, where you have employers that, what are really going to hire, this is not just I'm going to come in and collect a bunch of resumes that's not the point. The point is for these employers to come on that are interested in actually hiring or working with the boards and working with the regional effort to identify to really link up people to real jobs and to work that's happening so those are some really big strategies that we have on the way. We do have a dislocated worker grant that we got funded. The only board that we're playing with those funds right now is the Central Board, and a reason it Don't worry about it, it was because we also knew that the other boards actually had a lot of money that you were carrying forward and so could have been really difficult to expand additional dollars the Central Board was really the only part that was in a position to do that. They actually have just, you know, an exponentially larger population to serve. So, you know, don't worry about that and that was just a targeted approach so that we could assist them because we know that they, they are just really, they go through dollars pretty quickly. The second part of that money is actually partnership with the environment department where we're supporting layoff aversion through rapid response and what that means is for employers that actually have a positive COVID find at work. The, the environment department is assisting that business on knowing how to respond. What we're finding is a lot of inconsistencies with employers that just knowing what to do what's the next step, do I close down the entire business who gets tested, how do we trace, you know, how do we do that and there, so it becomes very complicated, and the environment department is the one that's supporting employers, so the Department of Health is supporting individuals that have been tested positive at the environment department is supporting employers that have a positive finding at their workplace. And so, there is a contact tracing piece that's associated with that. But more importantly, there's an educational piece to it, help our employers know how to do the right steps, and have the right programs and policies in place so that they can remain open reopen or whatever they need to do in the, in the event that they have a positive find. So, our Dislocated Worker grant is actually. And what we'll be tracking will be the number of businesses that are impacted by this, as well as the potential number of employees so we'll be looking at how many layoffs we have heard as a result of doing this that we can actually sustain businesses, moving forward with safe coding practices. That's kind of in a nutshell, everything that's going on the recovery side. I think I've talked a bit about some of the activities the board, you know as a board you could take into or, you know support as you're moving forward and looking with your provider and things that you can do again for us at the state level we're going to be looking

for responsiveness. So once that you know we head into a green state you know we're not in this red. Everything's at hold but once we move into. We're, we're really reopening a lot economy's going, we're going to be looking to the board for that response of time, and actually moving from eligibility actually into training into placement.

**Rebecca** 35:48

Thank you, Deputy Secretary for being here today. We appreciate it. Um, the question I have is sort of connected to what you were talking about an understanding that the hospitality industry has been hit particularly hard and as we're as a board, looking at prioritizing based on labor market information and other factors, primarily feedback from our employers of what the priorities we need to be putting forth in terms of both sector strategies. Excuse me, and the eligible training provider list, because of course we want to make sure that resources are where they need to be and directed in that, in those areas. We heard a little bit when we started this work, of course pre COVID Hospitality and Tourism was suggested based on other things including a grant that the state had received that that really needed to be something we thought about as we were putting our priorities together for again sector strategy in each EPL. More recently, though I think we've been able to hear rumblings in various quarters, including the state workforce board meetings about construction, being something construction and skilled trades being something we need to think about what is your suggestion or do you feel like you're in a position to give us guidance based on state preference of where were things like hospitality and tourism and construction should be falling and again construction and skilled trades should be falling in our, in our priority planning or thinking strategically.

**Yolanda** 37:27

You know that's a great question because I think pre COVID. I think we kind of knew a little bit more of where the, where the growth was like right now. I don't think we're even thinking about growth I think we're just thinking about recovery right we're thinking about ways to recover an economy and recover and sustain communities. So, I think as you're moving forward, you have to take that into account. I think it's like looking regionally in terms of what has been impact so obviously staying I'm grateful to hear that you're, you're adding economic development to, you know, to your committee in a big way because that partnership I mean being lockstep with economic development is going to be critical. They're going to you know their goal is to try to help us revive, some of our communities, and keep them viable and keep them moving forward. One of the things that we do know absolutely that the one industry that had such huge demand was construction throughout this entire process it never. So we created a different website that was called all hands, New Mexico, and it was a way for employers to just sort of circumvent our online system and just come straight to us, and we listed, you know, we work with employers that had like just a demand. Now they needed to hire people employed. And it was predominantly the construction trade construct cutting top the construction industry. And so, so I'm not going to sit here and say that you're going to only have to concentrate on this sector that sector, I think what's what really is required right now, of all our boards, is to be really keeping your ear to the ground, in terms of what that labor market information is telling you. What is it really telling you for each of the communities that you serve, and making sure that your investments are leading to sustainable jobs? You know, because I think part of the thing that we also learned from COVID, is that those individuals that were safe from this as well. A lot of individuals who had some sort of post-secondary certificate or had some sort of credential are

also protected to a little bit more. And so, they didn't lose jobs at the same rate. So I think it's something to keep in the back of your mind as you're moving forward in the investments, we're not going to have, you know, and I think the reality is as a board, you're not going to have enough money to invest in every single problem, you're just not. So, you're going to have to be strategic about the greatest impact you can have with your dollars so that we need to go sustainable wages and jobs and things that we're going to do, knowing that you know there are going to be employers that are going to need employees right now, and that's going to happen. And I think our employment services side always takes care of that employers, just have a need right now, but on the title one dollars the investments that are made with the real dollars is really sort of also looking with that lens of what is it that we're also trying to create and protect so that we have a great investment with those dollars that will have impact for individuals that will be more life sustaining right it's not just about one job in one job out, but really what sector, are we going to support, because we know that that's going to be a sector that's going to really drive that economy, and really drive that community forward. So that's, that's a way to think about it a little bit differently. Great position is you have a brand-new provider, so you can set some new standards around your expectations of how that work and how those investments will be made.

**Rudy Garcia** 41:42

Madam Secretary, thank you for an excellent presentation and that's just your totally audit, and any word from our new provider as to where the Congress actually submitted a bill today, that'll probably take a week or so in regard to not getting the 600 or so dollars a week to the unemployment but giving half of their salary. That's something that a new provider needs to work with, or we all need to look into that and how that's going to work, put on scrubs different times. But I like you said our bodies to keep our ear to the ground, the CEO is working because there's different types of industries, restaurant industry, different counties Colfax has a whole different issue from the southern part of state to the, to the northwest part of the states so we just have to support we have to keep our ears to the ground and figure out how our new provider can actually figure this out and help us up. So, what's your chair I would actually once again mention cream thank you for the presentation. Excellent. I would like to see how our new provider is actually going to give us a presentation as into how they're going to use zoom conferences how they're going to use zoom. Honestly interviews without virtual reality right that's where we are. So, I would like to see how our provider is actually helping Mexico to visit and do that. And I hope they're on the line but because that's something that we're all going to deal with, like, as an Undersecretary said, straighten this out. So, Mr. Chair from Mexico maybe at the next meeting can actually let us know what their plan is to have these, you know when you go to a job there. You can go to childcare anymore but how are they going to do, I assume so. If you can possibly meet with me Jen, I think that's good. As a matter of criteria. Love that sword. Also just, I don't use it's only world out there and we got to figure it out but nonetheless that's kind of where we are, we'll shoot Congress does like I said they introduced the bill today and see where it goes and how it goes and how we need to spend those federal dollars but once again. Madam Secretary, thank you for the presentation. Great job. Thank you, Mr.

**Yolanda** 43:59

Chairman. If I may follow up on that I think that's an excellent questions, and the question to your provider is, you know, not only how are you going to be responsive to the needs of the businesses, but also in that virtual environment of case management, and really onboarding and

bringing on new eligible, so that you have that talent pipeline of those folks that you're, you're gearing up and preparing to be responsive so looking at those your one stop operator is going to be really critical right now because making sure that we can come up with those strategies across the organization across partners, to make sure that we're in lockstep with what Employment Services has planned. Employment Services has some wonderful activities planned statewide and we just need to make sure that they're integrated and that the board is looking at how Wagner peyser is supporting your northern region and what are some of the activities that they're doing to really be responsive to the employers in your region. And this

**Rudy Garcia** 45:07

also must return on me on that note, is you know sometimes some security setting up sometimes in the central area of the population their understanding when it's all different case than what we deal with in northern New Mexico, one of the challenging things that we're doing with images and people on county road. Those are challenges I've been helping Mexico's. I think they're going to work towards that. And how do we deal with that, which is something of a challenge that we have on the, on the northern board but things that we're having to figure it out but nonetheless holding a job and just, I just wanted to put up, put that out there. Thanks for coming to chairs their Reaper one more question on that point. Yes, sir.

**Zane** 45:54

Thank you, Deputy Secretary I just wanted to know if you are aware of any additional resources or initiatives at the state level. For dislocated workers youth etc., who might not already have laptops or broadband resources like that you know as we were aware that some rules were shifted to allow a higher purchase point for reimbursing people on a laptop. We also ran into, most of the people that would directly benefit didn't have the resources initially to even be reimbursed so if you have any thoughts on providing equipment or resources for people entering programs.

**Yolanda** 46:46

But my phone was ringing. You know that's a really good questions and we don't have, you know, if anything that COVID has really uncovered is that whole inequity of where we have an equity in just access to broadband, we have an equity with just equipment's, and we have an equity in just even like its literacy. So, even I mean we saw that I'm a school board member, as you know, also with APS and, you know, even though we provided Chromebooks to a lot of our families that didn't necessarily mean they actually knew how to even navigate within that system they don't know how to navigate very well in zoom they don't know how to navigate in these pieces. And so, I wish I could say I had a huge response to that, or I had an I had something to say that it's available. I'm hoping that with the new bill that's going to be introduced to the new Act, that there is money, you know associated with that, I know that there was some latitude given around internally what boards could do to support themselves to be in that platform but I think, you know, there wasn't a lot said about what can we do for customers, and I'll have mags do a little bit more of a deep dive on that to see if there was any more latitude that could be given but I mean I think you'd have to change your policies and so on and so forth. But I'm hoping with the new money that it's going to address that. I'm really concerned especially about our youth programs, because our youth programs are the least funded, where we received the least amount of money overall just to even direct that program. So, let's you know I'm hoping that with the new program that's coming out that it actually does make note of that. One of the things that we



do know nationally is when unemployment rates are really high. Overall, it's even higher for us, because they're the least they're the last ones to be considered for employment and oftentimes we have a lot of young people that need to be in that situation because they're also young parents, or they're supporting a family, a household. And so, it gets really, really difficult. Um, I will take a deeper dive and look at that for some additional resources and see what's coming out, but I haven't seen anything specifically around us. I would have certainly jumped on that because I have, I do have a meeting tomorrow with CFD, because I know that they're also making some investments in our workforce. And so I wanted to make sure that they were in alignment and coordination with us but I'll ask them to, to see if they thought of that in terms of how it might help the populations that definitely are impacted I think across systems right homeless youth that are see why it involved in some way or social service involved you know just to see them, just assembled, but I'll ask them tomorrow to on that call to see if they have heard of anything that maybe we could jump on together partners.

**Michelle Velarde** 49:58

Thank you, Secretary sorry this is Michelle Blarney Good morning everyone and Karen Would you mind if I addressed. Thank you. And just to answer your question, and there are some groups out there there's computers with a cause that that's designed to help low income families and they refurbished computers. There's also an organization, computer technology assistant computer technology assistance. So, these again are designed to help those lower income families. And what we've noticed though it's a little hard sometimes a little difficult. Just because of the high need right now for those individuals to get those resources. But as our Deputy Secretary was stating, she would be one of the first to know of these of these great programs. Just being more boots on the ground, these are the ones that I know of, personally that could help assist. Now, there's also the local providers as far as when we're talking about connectivity, Comcast right now is doing a great job they're probably one of the best ones right now, really doing an excellent job in trying to help families during this time. So, they are extending their free internet. They are extending a broader package for families who were in need, because if you have not only the students are at home but parents who are also working from home. They've probably been the best provider that that I've seen and helping with those connectivity issues. So just to just to add just a bit more to that question. Thank you.

**Yolanda** 51:50

Very good point. Thank you Michelle I completely forgot about those two it would be interesting to sort of a resource analysis for the regional for the northern region in terms but is there a computer technology assistant type program in that region or is there, you know some sort of community foundation that maybe might be able to support that kind of piece, generally those things happen locally to Albuquerque is able to. I want to say leverage a lot of that because we do have a lot of those kinds of employers, we have a lot of its employers in the city. And so, there's been a lot that has been leveraged between APS, and those types of providers as well to support families. But I would be curious to see you know what's happened up in all of the other regions, it's hard for us to keep our finger on the pulse on all the things that are happening in each of those communities.

**Rudy Garcia** 52:57

Thank you for bringing that forward because you know those are some of the challenges, we had for

**Rudy Garcia** 53:02

Saturday public schools for, we had, we actually had to get some hotspots for all of our children in 70 public schools and we had to go through T Mobile because Verizon was like three or four months out for hotspots. And so, we went to t mobile and sometimes in some of our Valley areas like Ls Cienega T Mobile does have a service in Las Cienega. And so these are like I mentioned earlier as a same Brontosaurus and due to some of the challenges we have as Mr. Rogers said you know Comcast is doing an excellent job Yes, they totally are, but sometimes unfortunately in my neck of the woods Comcast doesn't get all the way into our Valley area and so we have to use some other provider, but these are just shown just yet we're figuring out garden, as a garden actually get everybody what they need, but I just wanted to bring that up because sometimes we dealt with that with the semipublic schools,

**JD** 53:54

and determine the basic material might get to end with a final question for you. I do know that you guys were looking at the initiative of helping the folks who are coming out of the penal system. I do see because of COVID-19, there are early releases and stuff. So is there a direction from the state how we assist those folks that are that are coming back into the community and when resumes, the recidivism rate of them going back and helping them out, is the same direction from you.

**Yolanda** 54:26

Sir doesn't make us do qualify under a dislocated worker population as a chronically unemployed, because those individuals they didn't qualify for unemployment. The Central Board has a specific project that they had put forward as initiative with the new Dislocated Worker money, and they're going to be supplementing with some of their Dislocated Worker money, but they entered into, they're entering into, they're still planning it all out. It's with their provider the Metropolitan detention center the county and the board to address case management for those individuals that are coming out. So, they would have some intensive work readiness, where preparedness and actually do work-based learning, so that the county in turn is going to actually create some jobs or hire them to help do some deep cleaning of public facilities and spaces as part of a COVID response, and that would give them, they would be able to earn a small, you know, a small stipend some funds they'd have some money, which could in turn help them with that transition. And then in the process also through the case management side, making sure that we're beefing up their resume helping them with some other pieces, whether it's some training if they need to go back get a high school equivalency because they didn't have that. Or maybe some sort of post-secondary credential so they'll go into a program and support that I believe the overall cost that they're going to have on that particular project per participant they're going to spend like \$8,000 per participant. It's like a really good project to me. The employment is short term. You know it's a short-term work-based learning opportunity, but it's while they're doing work-based learning, they're also getting the readiness component, and they've got a case manager that's going to be assigned to those individuals. So, you've already got capacity to do that within the you know the way that your money is set up, you can already do that either through your adult money or with your Dislocated Worker money.

## 8. Other Business

Chairman Weathers asked Margarito Aragon if the summer youth academy students could extend their work experience as they transition into the new program year?

Mr. Aragon responded by clarifying that summer youth participants can transition and be converted into year-round youth participants. He stated, in order for this to happen, HELP NM will have to take them on as participants and serve them with a year-round PY19 PY20 funding allocation. HELP NM would have to reach out to those employers from the summer youth academy and see if they wish to continue those work experiences, if so then there would have to be a new year-round contract that would look almost identical to the summer youth contracts. The hours spent during the summer youth program would then be subtracted from the new year-round work experience program approximately 900hrs.

## 9. Informational Reports

### 9.1 Budget Reports

Rick Sandoval presented the budget report to the board that included: Admin costs, adult, dislocated worker, and youth program ( FY/PY18 and FY/PY19).

Chairman Weathers asked Margarito Aragon what the relationship and communication between the state and the fiscal agent is like today compared to a year ago.

Mr. Aragon explained that the state has a better understanding today of the budget and the improved budget report format has helped them keep track of how much cash flows in and out of each individual funding stream.

Vince Howell asked Mr. Sandoval if the budget for this fiscal year for HELP NM is still at \$925,000 for the programs?

Mr. Sandoval responding yes, the budget is at \$925,000 and will increase by \$156,000 from the budget adjustment approval made earlier in the meeting. This adjustment will cover the transition effort to allow SER the ability to address the carryover participants from their work.

Mr. Howell also asked, if the partial funds we will be receiving will be available to use this fiscal year?

Mr. Sandoval stated that there is still some money in that allocation that needs to be expended and the committee along with the provider are considering other efforts to spend the 1.3 million that's available and will expire at the end of June 2021.

### 9.2 Rules Committee Report

Chairman Joseph Weathers updated the Board on the last Rules Committee Meeting. He stated that the committee made changes to the bylaws to include ETPL Chairman Sean Medrano and Sector Strategy Chair Rebecca Estrada to the Executive Committee. There was a discussion with the state regarding making changes to the MOU to allow a smaller quorum for the CEO Board. We are currently waiting on instructions from the state on the correct terminology to include.

### 9.3 Youth Committee Report

Vince Howell reported that the committee discussed the MOA partnership between NALWDB and SFCC. There was a discussion with HELP NM in regard to their strategic plan for this fiscal year

He also asked Mrs. Ortiz if Jayme Dragani from BuildED had reached out to her regarding a partnership opportunity. She then replied and informed Mr. Howell that Jayme did reach out to her and a meeting was scheduled, Vince then requested to be in attendance for that meeting.

Rock Ulibarri requested that the next youth committee meeting include an agenda item for discussion regarding HELP NM's plan to use Richard Brown's leadership organization for the youth.

### 9.4 ETPL Report

NALWDB Program Specialist Elena Maestas updated the Board on the ETPL committee. She stated that the committee recommended an estimated 30 programs for the Navajo Technical Institute in San Juan County. Due to the programs getting ready to expire and the institutes preparing for the fall semester, there has been an increase of programs that need re-application for continued eligibility. The institutes have been asked to provide additional supporting documentation for each program to support the committee in recommending programs to the STATE. Some of the questions and documentation the institutes have been asked to provide include: Is there an established relationship with the employer? Is the program an in-demand occupation in the northern region of the state according to LMI, if not is there letters of support from regional employers including quantity of positions and will they be hiring in the next 3-5 years? A summary of the identified training programs that meet the needs for high demand occupations, relevant LMI, and relationship to Sector Strategy.

### 9.5 HELP NM Report

Roger Gonzales gave the board an update on HELP NM. Roger mentioned that he had a discussion with the youth committee regarding the 14 elements. He stated that he has reached out to partners HELP NM has worked with in the past to talk about entrepreneur capacity building and other community agencies. He expressed that everyone is very optimistic to develop a plan to present to both the youth committee and the full board. He would like to present a comprehensive approach to deal with predominate barriers such as poverty in youth. He believes that if this issue isn't resolved these youth participants will never be ready and eager to work. Mr. Gonzales requested a copy of the citation and policy for audit purposes. Mr. Gonzales stated that they have hired 21 employees who are currently working in the office with clients to provide services. He mentioned that HELP NM did identify on discrepancy and thanked the board for the budget adjustment request for the 78 participants that were both SER and SYA. Roger informed the board that the \$156,000 has been obligated and liquidated by July 31<sup>st</sup>. He is having staff develop a proposal to serve an additional 80 youth participants from the previous contractor that still need a follow up or continuation of services. Mr. Gonzales informed the board that HELP NM is currently collecting MOU's and assessing how they will function with them moving into FY21 and plan to make adjustments to the compensation language in those MOU's accordingly. HELP NM's first priority is to ensure all participants are enrolled into college. Due to outstanding payments due by the previous provider with colleges and universities there has been a delay in this process.

Teresa Quintana stated that their hope is to educate to the employees on the 14 elements to work well together and implement HELP NM's priorities to the communities they serve. Because computers and internet are an issue for some communities and clients they serve, they're doing their best to meet with those individuals. To avoid possible cross contamination in the service offices staff sometimes will meet that client in their community. Mrs. Quintana mentioned that they are working on a presentation for the board to explain what HELP NM is doing in terms of a virtual platform. Teresa clarified that the carry over participants from SER and the SYA program carried over into the year-round program and their staff is assisting those individuals. Mrs. Quintana mentioned if the board wishes HELP NM can prepare a presentation on their virtual platform for online orientation for youth and adult participants.

Evangeline Touchine informed the board HELP NM will be proposing or submitting a payment request for the students continuing their education, education programs, and the SYA participants. She also gave an example to the board on how quickly they're serving clients. They started the process with this client on a Friday and were able to enroll that client by the end of the day and that client was able to start class the following Monday.

Board member Rock Ulibarri asked Mr. Gonzales if he could have HELP NM's youth coordinator reach out to him and Kristen Krell from SFCC to start building a relationship.

Mr. Gonzales said that they will make sure to reach out to the both of them and will be providing a list to the board and all their partners that will include every employee from HELP NM, the community they're located in, and contact information.

Chairman Weathers asked, is there allowable stipends for participants to acquire IT services?

Mr. Gonzales explained that it's an allowable activity under our policies. The only way the participant can be reimbursed is if the participant can demonstrate that they have purchased an allowable technology platform after the date of their application and approval with HELP NM for eligibility until the end of the contract. He stated that he believes that amendment to the policy was a recommendation by DWS due to the issues of equipment, inventory, and possibility of loss of equipment. He informed Chairman Weathers that only 38%-40% of the participants took advantage of this benefit because they couldn't afford the reimbursement process.

## 9.6 Sector Strategy Committee Report

Rebecca Estrada gave a brief summary of the discussion that took place during the last sector strategy meeting. She stated that the committee reviewed the surveys that were received from those who attended the May 6<sup>th</sup> IT Sector Strategy Convening. Rebecca mentioned that the committee plans to hold a follow up convening and is currently strategizing the necessary steps to meet all the needs of employers and training institutions.

## 10. Public Comments

11. Next Meeting Date August 26, 2020 at 10:00AM

## 12. Adjournment

Motion to adjourn at 11:42AM. This motion, made by Rock Ulibarri and seconded by Rebecca Estrada, passed by unanimous vote.

-An Executive Session may be called at any time during the meeting. Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsections; (1) Meetings pertaining to issuance, suspension, renewal or revocation of a license, except that a hearing at which evidence is offered or rebutted shall be open. All final actions on the issuance, suspension, renewal or revocation of a license shall be taken at an open meeting; (2) Limited personnel matters; provided that for purposes of the Open Meetings Act, "limited personnel matters" means the discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee; provided further that this paragraph is not to be construed as to exempt final actions on personnel from being taken at open public meetings, nor does it preclude an aggrieved public employee from demanding a public hearing. Judicial candidates interviewed by any commission shall have the right to demand an open interview; (3) Deliberations by a public body in connection with an administrative adjudicatory proceedings For purposes of this paragraph, "administrative adjudicatory proceeding" means a proceeding brought by or against a person before a public body in which individual legal rights, duties or privileges are required by law to be determined by the public body after an opportunity for a trial-type hearing. Except as otherwise provided in this section, the actual administrative adjudicatory proceeding at which evidence is offered or rebutted and any final action taken as a result of the proceeding shall occur in an open meeting; (4) The discussion of personally identifiable information about any individual student, unless the student or the student's parent or guardian requests otherwise; (5) Meetings for the discussion of bargaining strategy preliminary to collective bargaining negotiations between the policymaking body and a bargaining unit representing the employees of that policymaking body and collective bargaining sessions at which the policymaking body and the representatives of the collective bargaining unit are present; (6) that portion of meetings at which a decision concerning purchases in an amount exceeding two thousand five hundred dollars (\$2,500) that can be made only from one source is discussed and that portion of meetings at which the contents of competitive sealed proposals solicited pursuant to the Procurement Code are discussed during the contract negotiation process. (7) Meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become participant; (8) Meetings for the discussion of the purchase, acquisition or disposal of real property or water rights by the public body.