

CEO Meeting
Friday, October 16, 2020 1:30 PM Mountain

Zoom
525 Camino De Los Marquez
Suite 250
Santa Fe, NM 87505

Town of Angel Fire:	Present
City of Aztec:	Absent
City of Bloomfield:	Present
Village of Chama:	Absent
Cibola County:	Absent
Village of Cimarron:	Present
Colfax County:	Absent
Town of Eagles Nest:	Present
Town of Edgewood:	Absent
City of Espanola:	Absent
City of Farmington:	Present
City of Gallup:	Present
City of Grants	Absent
City of Las Vegas:	Present
Los Alamos County:	Present
Village of Maxwell:	Absent
Mckinnley County:	Absent
Village of Milan:	Absent
Mora County:	Absent
Village of Pecos:	Absent
Village of Questa:	Present
City of Raton:	Absent
Rio Arriba County:	Present
Town of Red River:	Absent
City of Santa Fe:	Present
Santa Fe County:	Present
San Juan County:	Absent
San Miguel County:	Absent
Town of Springer:	Absent
Taos County:	Present
Town of Taos:	Absent
Village of Taos Ski Valley:	Present
Village of Wagon Mound:	Absent

Present: 13, Absent: 20.

Also in attendance: NALWDB Staff: Joseph Weathers – NALWDB Board Chairman, Lisa Ortiz – Acting Executive Director/Financial Specialist, Barney Trujillo - Operations Manager, Elena Maestas - Program Support, Deborah Wildenstein – Program Monitor, Amber Gomez – Project Specialist/Communications **Guests:** Veronica Alonzo - DWS, Margarito Aragon - DWS, Rick Sandoval – Zlotnick Laws Sandoval PC, Eric Vasquez – One-Stop Operator, Julio Garcia – Advise a Modern Law Firm

1. Call Meeting to Order

The meeting was called to order at 2:04PM by Chairman Henry Roybal

2. Roll Call and Determination of a Quorum

Roll call was made by NALWDB Project Specialist/Communications, Amber Gomez, who indicated that a quorum was not present.

3. Pledge of Allegiance

The pledge of allegiance was recited by all in attendance

4. Approval of Agenda

5. Approval of Minutes

6. Action Items

6.1 Approval of New Board Members - Eileen Yarborough & Jane Clements

Chairman Roybal stated that he believes that both Eileen and Jane need to be approved as board members so that the Board is compliant. He mentioned that it's important that during the next meeting there is a quorum and that meeting is held within the month to get these new board members approved.

Madam executive director clarified that Chairman Roybal has the power as the lead CEO to approve board members, action from all the CEO's is not necessary.

Chairman Roybal stated that he has looked into both individuals and believes they would be great additions to the Board and gave his approval.

6.2 Removal of Board Member

Chairman Weathers stated that item 6.2 is being handled by the Local Board and it's not necessary to include this item on the agenda for the next scheduled CEO meeting.

Chairman Roybal thanked Mr. Weathers for informing him that the Local Board will be evaluating the criteria for this member to determine if this board member will remain on the Board. He mentioned that the information regarding this individual's requirements was brought forward by the state, Mr. Roybal stated that he understands that it's the Local Boards responsibility to handle this matter.

Item 6.2 was removed from the agenda.

6.3 Vote on revision of CEO Quorum

Chairman Roybal asked Margarito Aragon how Central and Southern Boards have revised the bylaws to allow a smaller quorum.

Mr. Aragon stated that Deputy Secretary Yolanda Montoya-Cordova wanted the other three Board's to revise their quorum to be more in line with the Northern Board. He explained that currently their bylaws state that as long as one CEO is in attendance that constitutes as a quorum. Mrs. Montoya-Cordova and the Governor were not pleased to discover that this rule was in place. Mr. Aragon suggested since the Northern Board serves 10 counties essentially there could be a representative from each county present to form a quorum. If there were six representatives present from one of the 10 counties that could constitute a quorum. Another option is looking at CEO Membership and having the counties represent the smaller

communities within their counties and getting feedback from those communities prior to the meeting. Mr. Aragon mentioned that these ideas have been discussed at the state level and national level with the other states. The Northern Board has a total of 33 CEO representatives which means that 18 must be present for a quorum. The Eastern Board has over 60 CEO representatives which would require 30+.

Chairman Weathers stated that at the local board level, the rules committee had discussed a possible revision to include a representative from each of the 10 counties. He asked what would be considered a major city and if that determination would be based on population.

Chairman Roybal agreed with Mr. Weathers and Mr. Aragon that there should be a representative from each county. As long as the city or one of their counterparts are there to represent the county as a whole. Because the city resides within the county as long as there's a city or county member present that should be adequate.

Pete Sheehey stated that if there is a county member present for each of the 10 counties or a city within the counties that should be sufficient. He mentioned that all members would be welcome to attend however this would relieve the burden on those who are unable to attend to meet quorum.

Chairman Roybal informed the CEO's that this item must be passed during a CEO meeting. Because a quorum was not present to approve this item, Mr. Roybal felt it was important to get feedback from the individuals present.

Leo Martinez, the mayor of Cimarron agreed with the idea of having a representative from each of the 10 counties.

Brent Jaramillo, County Manager for Taos County stated that generally the Taos county Chair participated in these meetings. Mr. Jaramillo mentioned that he liked the ideas presented and felt that the idea that involved cities within counties made a lot of sense.

Mary Berglund, Village Administrator for Eagle's Nest stated that she thinks that sometimes it's better to have more representatives present to avoid having different CEO's present from one meeting to the next. She agreed that she believes there would be more commitment if only a couple representatives from each county were required to attend to meet quorum.

Chairman Roybal clarified that the change would allow for a minimum of 10 to make a quorum. All representatives are encouraged to participate each meeting and would still be considered voting members.

Renee Martinez agreed that it can be difficult to get a quorum and was in favor for having at least one-member present from each county in hopes that other members will attend as well.

Cynthia Atencio, Mayor of Bloomfield was in favor of changing the quorum to 10.

Pete Sheehey asked for clarification, he stated that his understanding of what Mr. Aragon suggested is a quorum of counties. If there are 10 counties, then six counties would need at least one representative whether that individual is a county representative or a city within that county. He expressed that he thinks this revision is a reasonable standard that can be met. He stated that perhaps there should be a minimum of 10 attendees that cover at least six of the 10

counties. Mr. Aragon suggested that the revision be written precisely how Mr. Sheehey expressed his understanding.

Chairman Roybal stated that he would be supportive of that suggestion.

Louis Bonaguidi, Mayor of Gallup stated that he is in favor with the proposed change.

Counselor Carol Romero-Wirth asked Chairman Roybal for clarification. She stated that the members on the board would remain the same, the only change would be the members counted for a quorum. Chairman Roybal informed Mrs. Romero-Wirth that she is correct the revision would affect the number of members needed for a quorum. All members will still be invited to attend the meetings as voting members, the change would just constitute how many individuals need to be present to establish a quorum.

7. New Business

7.1 PY 2020-2021 Performance Measures

Madam Executive Director informed the CEO's that recently we went through our PY20-PY21 performance measures. She stated that in PY19 adult, dislocated worker, and youth performance measures are very similar to the negotiated measures for PY20-PY21, however there was an increase in dislocated worker because there is a higher need for that program. Mrs. Ortiz shared the performance measure percentages and explained that these percentages are required for our quarterly performance measures and are submitted to DWS.

7.2 NALWDB WIOA Local Plan 2020-2023 Draft

Barney Trujillo gave a brief summary on our Local Plan which has recently been posted for a 30-day comment period. Mr. Trujillo stated that the Local Plan is a four-year plan that is directed in terms of performance measures, our expectations for the Board, and necessary steps for the next four-years to reach those expectations/measures. He encouraged the CEO's if they haven't had the opportunity to review the Local Plan, they can visit the NALWDB website and give staff feedback regarding how they feel the Northern Board should continue their mission for the next four-years. A few topics discussed in our Local Plan includes: our economic condition, how we receive funding, our collaboration with economic development, the Board's strategic plan, our subcommittees, and our engagement with businesses moving forward.

Mr. Sheehey asked that the Local plan be sent to all the elected officials informing them to review the plan and provide feedback. Mr. Roybal agreed with Mr. Sheehey.

8. Old Business

Chairman Joseph Weathers updated the CEO's on our local area designation. He mentioned that recently there was a meeting with the State Board and all four Workforce Boards answered questions regarding their local area designation. Chairman Roybal stated that the Northern board has his support to continue as a Board.

Madam Executive Director introduced our new Service provider HELP NM, our new One-Stop Operator Eric Vasquez, and our new Legal Counsel Julio Garcia. Chairman Roybal welcomed them to the Board.

9. Informational Reports

9.1 Finance Report

Rick Sandoval stated that the administrative budget report is only for the operations of the board office and reflects July-August. He mentioned that there is a more recent budget report that reflects the month of September however it didn't make the cut-off date for the CEO's to review. The following report is essentially an update to the reports previously provided for the last fiscal year. Mr. Sandoval explained that it's designated by a funding stream and the highlighted dates reflect the expiration of the funds. Under youth summary there is a highlighted amount of \$254,000 this amount reflects the amount that SER(the Board's previous provider) anticipated they would spend by the end of the fiscal year. When SER submitted their final report, the estimate was \$46,000 below the projected amount. He stated that the State has already recaptured \$208,000 and the additional amount will be reverted to the state as well.

Barney Trujillo informed the CEO's that sometimes, spending youth funds can be difficult in the state of New Mexico, all four workforce boards have an issue spending down funds for youth. Mr. Trujillo stated that HELP NM created a summer program within the last 30 day of the program year and were successful in serving 160 youth. When the Board receives a certain amount of funding for the youth, there are requirements that must be met. One of those requirements is that we are only allowed to serve 80% out of school youth and 20% in school youth. This makes it difficult to spend that money because the specific requirements to receive WIOA services are only targeted for youth that are no longer in school and are undergoing certain circumstances within their lives.

9.2 State Update

Margarito Aragon gave an update on the status of the oversight on the Northern Board. He stated that the Northern Board has made great strides. Mr. Aragon said what the state is currently making sure that the capacity of the board staff is there so that when the state does step back, the staff can be a high functioning staff and be successful for the Northern board. The TA now is really just trying to build knowledge/capacity so that the board staff knows how to properly handle all types of situations that occur daily, weekly, and monthly. Mr. Aragon stated that Lisa Ortiz has been a great team leader for the Northern Board and all the documents submitted to the state such as the Local Plan have been very clear, concise, and high-quality work.

Veronica Alonzo agreed with Mr. Aragon and stated that she feels that the approach for TA is a very different this year compared to the previous year. One of the main reasons the approach is different this year is because last year there were items that needed to get accomplished in a timely manner. She mentioned that there still are some items on the TAP, although, most of those items are ongoing such as building capacity. Mrs. Alonzo stated that the administrative staff has always been very open to the state's feedback and open to learning and currently the state is allowing them to work on their own and only ask for assistance when needed.

Chairman Roybal thanked Mr. Aragon and Mrs. Alonzo for their update on the Local Board's oversight. He stated that he's very pleased to hear that we are making these strides. Mr. Roybal also stated that the state is here to help us be successful and he appreciates all the time

and the knowledge that the state gives the Board on. He also congratulated the board on the strides and positive path that they're on and encouraged them to keep up the great work.

Madam Executive Director thanked Mr. Aragon and Mrs. Alonzo for their assistance the past year. She mentioned that Her and Barney Trujillo have weekly calls with the state and the staff appreciates their guidance.

10. Next Meeting Date November 13, 2020 at 1:30PM

11. Adjournment

Motion to adjourn at 2:50PM. This Motion , made by Pete Sheehey and seconded by Counselor Carlol Romero-Wrth