

CEO Meeting
Friday, November 13, 2020 1:30 PM Mountain

Zoom
525 Camino De Los Marquez
Suite 250
Santa Fe, NM 87505

Town of Angel Fire:	Present
City of Aztec:	Absent
City of Bloomfield:	Absent
Village of Chama:	Absent
Cibola County:	Present
Village of Cimarron:	Present
Colfax County:	Absent
Town of Eagles Nest:	Present
Town of Edgewood:	Absent
City of Espanola:	Present
City of Farmington:	Present
City of Gallup:	Absent
City of Grants	Present
City of Las Vegas:	Present
Los Alamos County:	Present
Village of Maxwell:	Absent
McKinley County:	Absent
Village of Milan:	Present
Mora County:	Present
Village of Pecos:	Present
Village of Questa:	Absent
City of Raton:	Present
Rio Arriba County:	Present
Town of Red River:	Present
City of Santa Fe:	Present
Santa Fe County:	Present
San Juan County:	Present
San Miguel County:	Absent
Town of Springer:	Absent
Taos County:	Absent
Town of Taos:	Absent
Village of Taos Ski Valley:	Present
Village of Wagon Mound:	Absent

Present: 19, Absent: 14.

Also in attendance: NALWDB Staff: Joseph Weathers – NALWDB Board Chairman, Barney Trujillo - Operations Manager, Elena Maestas - Program Support, Amber Gomez – Project Specialist/Communications **Guests:** Christina Garcia-Tenorio – DWS, Veronica Alonzo - DWS, Margarito Aragon - DWS, Rick Sandoval – Zlotnick Laws Sandoval PC

1. Call Meeting to Order

The meeting was called to order by Chairman Roybal at 1:45PM.

2. Roll Call and Determination of a Quorum

Roll call was made by NALWDB Project Specialist/Communications, Amber Gomez, who indicated that a quorum was present.

3. Pledge of Allegiance

The Pledge of allegiance was recited by all in attendance.

4. Approval of Agenda

Motion to approve the agenda. This motion, made by Pete Sheehey – Los Alamos and seconded by Councilor Carol Romero-Wirth – City of Santa Fe, passed unanimously by rollcall vote 16 Yays.

Chairman Roybal stated that some of his other meetings like for the New Mexico Association of Counties ask if there's anybody in the opposition. He asked if anybody had any input as to whether it's acceptable to ask if anyone is in opposition rather than doing a rollcall vote for each item.

Neil Segotta, City of Raton informed Chairman Roybal the way they conduct their meeting is: they go through the motion and second, then ask if there is any discussion, if not then they ask if anyone is in opposition, then the motion carries.

Chairman Roybal thanked Mr. Segotta for his input and informed everyone that that's how he's going to conduct the rest of the meeting.

5. Approval of Minutes

Motion to approve: May 12, 2020, June 16, 2020, and October 16, 2020 meeting minutes. This motion, made by Jo Mixon town of Angel Fire and seconded by City of Las Vegas, passed by unanimous vote.

6. Action Items

6.1 CEO Agreement - Revision of Quorum

Chairman Roybal mentioned that there was discussion about this item during that last CEO meeting. He stated that at times it can be a challenge to get quorum because we need 18 members to have a quorum and often members have other meetings scheduled that prevent them from attending.

Mr. Roybal stated that he would like a discussion to get feedback from the CEO's regarding their feelings on changing the quorum. The change would allow at least one representative for each of the 10 counties. So that would mean that in every county, you would either have a county member or a city member, as long as one of them are present. Another option would be to reduce the size of the Board to 10 members. Chairman Roybal stated that he would like feedback from the board and see if they would be okay with having at least a City or a County representative present, all members are welcome to attend, this change would only affect the required attendance to reach quorum.

Chairman Roybal asked Madam Executive Director if she knew the quorum numbers for the other Boards. Lisa differed the question to the State.

Margarito Aragon stated that at the state level, they're in the process of getting the other three regions to change their quorum rules because currently their rules state if a CEO shows up, that constitutes a quorum, which it doesn't constitute a quorum. The State is looking at having the other Boards change their quorum to either a simple majority or something similar to what was discussed at the last CEO meeting. He stated at the last meeting the CEO's discussed having at least 10 CEO's present with a majority of the Counties represented (city or county members), which would require six of the 10 counties present for a quorum.

Madam Executive Director stated that page two on the CEO agreement reflects the changes made to the CEO agreement for a quorum.

Councilor Romero-Wirth, City of Santa Fe expressed that she doesn't want to reduce the size of the members who sit on The CEO Board. However, she agreed with reducing the number that's required for a quorum to having at least six counties represented.

Chairman Roybal agreed with Councilor Romero-Wirth. He stated that he too was adamant about keeping the membership the same, and only change the quorum because it can be difficult to get a quorum. He then asked her if that be a motion for approval as well?

Pete Sheehey stated before anyone makes a motion, the agreement simply says six of the 10 counties. He indicated that the motion would need to include a quorum of at least 10 CEOs, and a quorum of six of the 10 counties. He also suggested that the motion should clarify that there should be six, either direct County Representatives or six cities within a given County present. Motion to revise the quorum to 10 CEOs and a representative from six of the 10 counties either direct County Representatives or six cities within a given County. This motion, made by Pete Sheehey Los Alamos County and seconded by Councilor Romero-Wirth, City of Santa Fe, passed by unanimous vote.

Mr. Roybal asked if anybody from the Board had any comments or concerns?

Mary Berglund, Town of Eagle Nest informed Chairman Roybal that their Mayor has concerns with the fact that they don't usually have a lot of representation from the county on their behalf. She asked Mr. Roybal if they will still have a voting seat if the County isn't present. Chairman Roybal informed her that yes, they would still have a voting seat because they're a City within a County.

7. New Business

7.1 PY 2019 Annual Report

Madam Executive Director informed the CEO Board that we just recently completed our PY 2019 Annual Report. This report was due October 30 and has been submitted to the State. The PY19 report includes the annual budget, our success stories over the past year, our sector strategies, our performance measures, our success stories with our Adult/Dislocated Worker and Youth Services, and our performance measures.

8. Old Business

Pete Sheehey stated, at the last scheduled meeting for October 16, where we were not able to get a quorum to take any actions, there were two action items that perhaps didn't need action. One

was approval of new board members, Eileen Yarborough and Jane Clements. And the other was the removal of a Board Member. He asked if either of those items needing action today.

Chairman Roybal explained that the item for the removal of a Board Member didn't fall into the category for the CEOs to address it, this item is the Local Board's responsibility.

Madam Executive Director stated that Eileen Yarborough and Jane Clements were approved by The Local Board as new board members.

Barney Trujillo informed Chairman Roybal that our bylaws read that the lead CEO "Henry Roybal" has the authority to act on behalf of all CEOs to appoint new board members. So, this item would actually go through Mr. Roybal and wouldn't require Full CEO Board approval.

Chairman Roybal thanked Mr. Trujillo for clarification and Mr. Sheehey for his question.

9. Informational Reports

9.1 State Oversight Update

Margarito Aragon informed the CEO's that the State just finished their monitoring for the Northern Board, and there was an area of concern that will be listed in a report. One of the concerns deals specifically with the business representation on the Local Board. The State monitors discovered that only 5 of the 10 counties had a business representative on the Board: Colfax, Cibola, McKinley, San Juan, and Taos. He stated that at the State level this is an issue, because those counties' issues aren't being represented and addressed by this Board. In other words, there's no appointed board member from those counties, or communities within those counties. Not only is there a lack of business representation for those counties, there's also a lack in economic development, workforce labor organizations, or a government representation within those communities. Mr. Aragon recommended that the CEO's come together and do a comprehensive review of the board membership to have a better representation so that each county has a voice on the Board.

Chairman Roybal asked the Local Board staff to work with the CEO's to address this area of concern outlined by Mr. Aragon. He then asked if anyone had any questions or comments.

Eileen Yarborough mentioned that she's a board member for the Northern Board and she represents Cibola County. She stated that there's Cibola County, Village of Milan, and City of Grants. She asked Mr. Aragon if she needs to find two or three business members to represent each one of those entities?

Margarito Aragon informed Mrs. Yarborough that no, ideally it would be good to have a county representative because each county has its own unique industries, its own different economic factors that are affecting that county. He stated that one of the goals of the Board is to make sure that the whole northern area is representing the needs of all the counties within the region and is supporting their activities. Mr. Aragon stated, one of the reasons that Board should have a business member from the county is because when the State is talking about adjusting the board membership, they're talking about removing some members from the board and replacing them with someone who can bring the county's voice whether it be the county or the city who can bring the issues that county or city has to the Board.

Barney Trujillo reiterated what Mr. Aragon stated in terms of the difficulty of finding board members to represent from all the counties. He shared an example with the CEOs of a recent meeting with the Board Chair from the State Board. He stated that they asked the Chair if there was any representation from the northern area on the State Board and she couldn't identify any northern members from the delegation on the State Board. He understands that there's a process to get on that state board, and it has to be a governor appointee, however he believes that this is not only a local problem but a statewide problem. He informed the CEO's as administrative staff we're doing our best to address that need, we have looked into this issue and one of the nominees from our business representation comes from Colfax county out of Angel Fire, and Eileen is a new member who is from Cibola County.

Margarito Aragon informed the CEO's as they're discussing economic activities and issues occurring in the county or communities within the county, they should be identifying employers within the community who might be interested in representing that region. As chief elected officials they can present those individuals to the Board and write a nomination letter. Then the board's administrative staffs will work with that individual to put all their paperwork in place to make sure that they meet all the requirements to be a board member, if they meet all the requirements then the documentation will be submitted to the lead CEO for signature and appointment to the board.

Mr. Aragon mentioned that the second area of concern has to do with the industries being represented on the Northern Board. He stated that the four-year plan submitted to the State identifies the top priority industries that the Board is focusing on with sector strategies. Those industries are education, healthcare, information technology, and hospitality. He stated that the State expects to see board members representing those industries and occupations. There is only one individual on the Board who represents education which is a required partnership to be in compliance. There are also no individuals on the Board that represent the healthcare industry. He stated as chief elected officials they should be looking at the hospitals in their areas, or individuals that provides health services to nominate people to the Board. Having the right representation will inform the Board what direction they need to go in and where the Board needs to spend its to support that industry. The third industry that's identified is IT and the Board has one individual who represents a major employer (Los Alamos National Laboratory) which falls under the IT sector. Mr. Aragon stated that under the hospitality industry there are four business members that represent that sector. The fourth identified industry is hospitality, and the Board has one member that represents a hotel chain, another member who owns a gas station, and two members that represent tourism. Mr. Aragon stated that the Board does have members that are experienced in that sector however those members only represent San Juan and Mora county. The State would like to see the Board branch out the hospitality representatives in other counties such as Santa Fe, Taos, Gallup, or Grants.

Councilor Romero-Wirth asked Mr. Aragon if the counties that he did not mention have the representation that's required. Mr. Aragon informed Councilor Romero-Wirth that she is correct. Los Alamos has one business representative, there is one representative in Mora, there are three business representatives in Rio Arriba, three representatives in Santa Fe, and there are four business representatives in San Miguel.

Mr. Trujillo clarified that he believes that there is one board member from Rio Arriba, and three from San Miguel. He stated that IT is a sector priority based in Los Alamos, however we

try to involve other industries as well . He mentioned that we have continuously reached out to Presbyterian and Christus St. Vincent's to try and recruit an individual with interest to join the Board. As for education, two of the business members that sit on the Board also sit on the School Board for public education, one in Santa Fe and the other in Pojoaque. Mr. Trujillo stated that the administrative staff may disagree with the report because he feels that the State analyzes the Board representation from a different perspective than how we analyze the Board representation. He understands that there is a need for more business input and informed Mr. Aragon that we are trying to reach out to those entities.

9.2 Financial Report

Rick Sandoval gave a brief summary of the September 30 financial report. Mr. Sandoval stated that about 25% of the year has gone by and the Board had budgeted approximately 6.1 million in expenditures. Through September the Board expended \$567,000 which is approximately 9.27%. Mr. Sandoval mentioned that activity has picked up during the month of October which will reflect an increase in expenditures. He stated that some of the provider billings are lagging . Therefore, the payments being held back will be up to date and will be reflected in the October report. He informed the CEO's that beginning next week there will be an audit for the fiscal year ended June 30, 2020. The auditors will spend two-three days reviewing transactions and issue a report to the state auditor which is due by the middle of December.

10. Next Meeting Date January 15, 2021 at 1:30PM

Chairman Roybal suggested having the next meeting on the second Friday of in December to avoid the holidays. He asked if any board members had an issue with that date? Chairman Roybal then asked Madam Executive Director if it was necessary for the CEO's to meet next month? Madam Executive Director stated that we can wait until the New Year to schedule the next meeting.

Chairman Roybal reminded the CEO's if they have any suggestions for board members to reach out to the Local Board staff. He stated as Mr. Trujillo pointed out, it's difficult to find board members from different counties.

One of the CEO's suggested that the next meeting be held on Friday January 15, 2021 at 1:30PM. Mr. Roybal agreed with that date.

11. Public Comment

There were no public comments.

12. Adjournment

Motion to adjourn at 2:40PM. This motion, made by Pete Sheehey Los Alamos County and seconded by Rio Arriba County, passed by unanimous vote.