

Executive Meeting
Wednesday, October 7, 2020 11:00 AM
Mountain

Zoom
525 Camino De Los Marquez
Suite 250
Santa Fe, NM 87505

Rebecca Estrada:	Present
Rudy Garcia:	Present
Tomas Garcia:	Present
Vince Howell:	Present
Sean Medrano:	Present
Jon Paul Romero:	Present
Rock Ulibarri:	Present
Joseph Weathers:	Present

Present:8, Absent:0.

Also in attendance: NALWDB Staff: Lisa Ortiz - Acting Executive Director/Financial Specialist, Barney Trujillo - Operations Manager, Amber Gomez – Project Specialist/Communications **Guests:** Roger Gonzales – HELP NM

1. Call Meeting to Order

The meeting was called to order at 11:08AM by Chairman Joseph Weathers.

2. Roll Call and Determination of a Quorum

Roll call was made by NALWDB Project Specialist/Communications, Amber Gomez, who indicated that a quorum was present.

3. Approval of Agenda

Motion to approve the agenda. This motion, made by Rock Ulibarri and seconded by Tomas Garcia, passed by unanimous vote.

4. Pledge of Allegiance

The pledge of allegiance was recited by all in attendance

5. Action Item

5.1 Local Area Designation Plan discussion

Madam Executive Director informed the committee that for question number one, they would like to include the CEO process. This includes discussion with the lead CEO, getting admin staff involved, having a discussion with the Board Chair, and then presenting it to the Finance Committee before the budget approval.

Barney Trujillo suggested if the committee hasn't had the opportunity to review the critique made by the special task force for the Local Area Designation. He stated that one of the things that was really emphasized is the CEO involvement with the Board. The CEO's oversee the Board's finances, therefore by involving the lead CEO and a special subcommittee that meets annually can establish an internal annual budget. Madam Executive Director added that during PY19 there were four CEO meeting's and quorum was met each time. The CEO's were very involved in the financial piece of it.

Jon Paul Romero stated that the finance committee has been reviewing all these documents and holding regular committee meetings.

Chairman Weathers stated that he felt it was important that the executive committee be involved in the questions from the Local Area Designation Summary of Proposals. Madam Executive Director added that she believes this document was reviewed by four or five committee members of the State.

Chairman Weathers informed the committee about each of the proposals from the four Boards in New Mexico.

Roger Gonzales stated, as you go through these responses, there are some assumptions that a reader may develop. As a service provider he was curious why two boards were given the option to communicate the desire of an expansion. He informed the committee that he and his government relations team reached out to some of the State Board members to inquire about the statements made by the evaluation committee. He stated that they had some very good conversations with individual committee members of the Board that stated that they're not aware of any major changes in the current boundaries for the Local Boards. Mr. Gonzales informed the committee that he reached out to a State Board member whose comments are included on the sheet and out of respect to their conversation he did not mention that individual's name. He asked that individual if any of the comments were made directly to any specific Board, and their response was, the State Board felt that innovation was lacking from all Boards including their own.

Chairman Weathers stated that it seems as if their plan is to include some of the counties from the Northern Board in the Central Board region. Mr. Weathers indicated that the document mentions the consolidating of the two laboratories and the two major universities.

As the Board's Los Alamos National Laboratory representative Rebecca Estrada stated that currently LANL has a seven-county service area that is aligned with the North. She stated that in order to be included in that seven-county service region there must be a commitment. These counties include Los Alamos, Mora, Rio Arriba, Sandoval, San Miguel, Santa Fe, and Taos.

Roger Gonzales informed Mrs. Estrada as one of the members who will be part of the Chairman's delegation that we are working on an introductory statement for Chairman Weathers to articulate the Board's commitment to innovation. He stated that some of the key terms the State Board members want to hear communicated is the willingness to adjust programming. Mr. Gonzales mentioned that he asked that individual from the State Board what they expect from Local Boards when their ultimate obligation is to adhere to the standards and protocols set by DOL. The Local Boards responsibility is to ensure that their clientele is being served. He also informed that member that the eligibility requirements under WIOA sometimes can be a barrier to engage full employment due to the client's capacity or lack thereof.

Vince Howell asked if the designation changes were discussed in the last CEO meeting.

Chairman Weathers stated that the Northern Board had more responses from our CEO's than any of the other Board's and that the CEO's are aware of the changes. Mr. Weathers mentioned that they spoke with Chairman Roybal yesterday to give him an update. He informed the committee that our next CEO meeting will be held next week.

Roger Gonzales informed Mrs. Estrada that her portion of the presentation will mostly involve sector strategies. Barney Trujillo added that it would also include information regarding ETPL and how we engage the colleges and design curriculum towards a good career pathway.

6. New Business

Madam Executive Director stated that there is no new business at this time. She informed the committee that currently we are working on the Local Area Designation Plan Discussion. She stated that we just submitted our Local Plan PY20 – PY 23. It was posted on our website and advertised in the Albuquerque Journal for a 30-day public comment period. The final version will be submitted to the State on November 6, 2020.

7. Old Business

Chairman Weathers asked Madam Executive Director if the expenditures of the first quarter as reported by the fiscal agent have been shared with the executive committee? Madam Executive Director stated that the expenditures were shared during the previous executive committee meeting. She also clarified that only the expenditures for July and August have been shared with the committee, the fiscal agent is finalizing September which will complete the first quarter.

Chairman Weathers asked Mr. Gonzales what the status was on the proposals for Youth and the marketing.

Roger Gonzales stated that along with their virtual platform they have been doing a series of social media boosts and he plans to a report prepared for the next board meeting at the end of October. Based on the preliminary numbers, ITAs and job experience Roger sees more opportunity in the northeastern part of the state specifically in Las Vegas, Mora, and Colfax. He plans on having a more intimate conversation with the youth committee regarding the submitted proposals. Mr. Gonzales mentioned that one of the things they are boosting as part of the One-Stop Operator contract is using some of the savings from the first month for complete marketing and branding for the new website.

Vince Howell asked Mr. Gonzales if HELP NM received Mr. Browns proposal? Mr. Gonzales informed Mr. Howell that they did receive a proposal from Mr. Brown, and they are prepared to make a recommendation to the youth committee. Mr. Gonzales stated that their job as the Boards service provider is to implement the Board's initiatives. He informed Mr. Howell that he will let the youth committee know about any reservations he may have with any of the proposals and which proposals he believes they can operationalize.

8. Informational Reports

Roger Gonzales informed Chairman Weathers that he's ensuring that all his staff is working very hard and they are preparing for another possible quarantine state due to the increase of numbers in COVID exposure. He stated that he wants to ensure that all potential participants who plan to enroll in the spring semester are eligible.

Madam Executive Director stated that our annual report is due October 30, 2020 which will be the next item the Board staff will be working on and our first quarterly report for PY20 is due on November 14, 2020.

Mr. Gonzales also mentioned that his staff is working on the 597 follow ups from the previous provider and they're having very little success.

Chairman Weathers asked Madam Executive Director to keep the executive committee updated with any important information.

Rebecca Estrada informed the committee that during the last sector strategy committee meeting there was a discussion about continuing to focus on IT and simultaneously introduce the two other sectors that were considered priority for a three-pronged approach. She stated that due to low attendance from committee members they weren't able to make a collective agreement on this approach. She has sent the committee information in hopes to receive some feedback to make a decision on the next steps for sector strategies.

9. Next Meeting Date _____

10. Adjournment

Motion to adjourn at 11:48AM. This motion, made by Rudy Garcia and seconded by Rebecca Estrada, passed by unanimous vote.