

Full Board Meeting
Wednesday, June 15, 2022 8:30 AM Mountain

Sandia Resort, Meeting Room Eagle B
30 Rainbow Rd NE
Albuquerque, NM 87113

Floyd Archuleta:	Present
Krutik Bhakta:	Present
Rebecca Estrada:	Excused
Zane Fischer:	Present
Mark Gallegos	Absent
Rudy Garcia:	Absent
Maria Herrera:	Present
Vince Howell:	Present
Mario Lucero:	Present
Patricia Maule:	Present
Sean Medrano:	Present
Jolene Nelson:	Present
Nani Rivera:	Present
Jon Paul Romero:	Present
Kevin Romero:	Excused
Arthur Sparks:	Excused
Joseph Weathers:	Present
Eileen Yarborough	Present

Present: 13, Absent: 5.

Also in attendance: NALWDB Staff: Lisa Ortiz - Executive Director, Barney Trujillo - Operations Manager, Kevin Boyar – Program/Policy Monitor, Brittany Valencia- Program Specialist, Amber Gomez – Project Specialist/Communications **Guests:** Eric Vasquez – One-Stop Operator, Jessica Hudson – One-Stop Operator Assistant, Teresa Quintana – HELP NM, Evangeline Touchine – HELP NM, Ericka Van Eckhoutte –HELP NM, Julio Garcia – Legal Counsel, Maxine Palamino – Gallup Area Manager DWS, Amy Carlson – Farmington Area Manager DWS, Michelle Robeiro, Michelle Velarde, Anthony Janks, John Casodo, Lorenzo Reyes, David Romero, Samson, Michael Yang, Hazel Melia, Paula Romero, Debbie Montano

1. Call Meeting to Order

The meeting was called to order by Chairman Joseph Weathers at 8:39 AM.

2. Roll Call and Determination of a Quorum

Roll Call was done by NALWDB Project Specialist/Communications, Amber Gomez, and Chairman Weathers indicated that a quorum was present.

3. Pledge of Allegiance

The pledge of allegiance was recited by all in attendance.

4. Approval of Agenda

Motion to approve the agenda. This motion was made by Floyd Archuleta, seconded by Vince Howell, and passed unanimously

5. Approval of Board Meeting Minutes

Amber Gomez suggested one change on the minutes, under present and absent the numbers should be 12 present and 7 absent.

Chairman Weathers entertained a motion to approve the board minutes with the amendment

Motion to approve the 10/21/21 full board meeting minutes with revision. This motion was made by Jon Paul Romero and seconded by Floyd Archuleta and passed unanimously.

6. Action Items

6.1 New Board Member's/Oath of Office

Both David Romero and Lorenzo Reyes raised their right hand and recited the Oath of Office after Chairman Weathers.

Dr. Reyes and David Romero introduced themselves to the board and gave a brief summary of their background.

Staff introduced themselves to everyone present.

6.2 Approval of Estimated Budget

Madam Executive Director stated that the budget was approved in the finance committee. She then informed the Board that in there will be an afternoon session on the budget summary because our fiscal agent was unable to attend this meeting. She mentioned that, compared to PY21, it was reduced a little over a million dollars and this was based off of our allotment and the funds that were expanded this year. Based on what our service provider expands for June, we could have some carryover into the new year that we could add to those contracts.

Motion to approve the budget. This motion was made by Jon Paul Romero, seconded by Jolene Nelson, and passed unanimously.

6.3 Approval of Contracts

Jon Paul Romero mentioned that the contracts were passed in the finance committee, and he recommended approval.

Madam Executive Director informed the Board that the contracts needing approval today include the fiscal agent, service provider, one stop operator, and legal counsel.

Motion to approve the contracts. This motion was made by Jon Paul Romero, seconded by Zane Fischer, and passed unanimously.

6.4 GGEDC MOU Amendment

Madam Executive Director stated that Greater Gallup has asked for an amendment through September 30. Due to the fact that they've had a delay in some of the courses that they provide. Therefor they've asked if we can extend their MOU through October 30, to complete the classes that they were obligated. She then made a recommendation for approval.

Motion to approve the GGEDC MOU amendment. This motion was made by Floyd Archuleta, seconded by David Romero, and passed unanimously.

6.5 OSO Policy Approval

Kevin Boyar informed the Board that they identified the need and steps to recertify the one stop. He mentioned that the one stop policy is based off an existing MOU and that there has been no content changes. However, he altered it to fit the policy language. He stated that they have a recertification policy identifying the process and how to recertify and they created a recertification checklist to fill out when they do the recertification. Kevin informed the Board that of these items have been unanimously approved by the Rules Committee. He then asked if there were any questions.

Motion to approve the OSO Policy. This motion was made by Jolene Nelson, seconded. By Vince Howell and passed unanimously.

Vince Howell complimented Eric Vasquez on the great job he's done as the one stop operator. He mentioned that during the last committee meeting Mr. Vasquez introduced all the new office managers to the committee.

Chairman Weathers thanked Eric for abilities to be a masonry and carry through with those firewalls. He then asked everyone in attendance to give a brief introduction.

7. Informational Reports

7.1 Finance Report

Madam Executive Director stated that the finance report has moved to the afternoon session because our fiscal agent couldn't be here this morning.

8. Public Comments

8.1 Adult ED Department - Amber Rodriguez Director and Michelle Robeiro, Outreach Coordinator

Madam Executive Director introduced Michelle Robeiro, she is the Education Development System, Systems Specialist from the New Mexico Higher Education Department.

Michelle Robeiro gave a brief presentation to the full board. She informed the Board that she's been with the NMHED for about four years. She explained, working with different titles, and partners there's continuous changes. In the past year she has seen the partnerships get stronger. She informed the Board that the reason she's addressing the Board is to open dialogue with the Board and ask for support. She stated, we're all held responsible for things such as measurable skill gains, and credential attainment, on all levels, employment. She spoke about a co-teaching model that integrates education and training. This essentially takes what was a longer multi-step process of solidifying your basic skills, mathematics, reading, writing, and digital literacy into a more condensed program. She would like to scale this model in a coordinated effort. She encouraged the Board to revisit the MOA and other with Adult ED. Michelle also talked about collaborating with the Boards service provider HELP NM.

9. Next Meeting Date TBD

10. Adjournment

Motion to adjourn at 9:42AM. This motion was made by Vince Howell, seconded by Jolene Nelson, and passed unanimously.

- An Executive Session may be called at any time during the meeting. Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsections; (1) Meetings pertaining g to issuance, suspension, renewal or revocation of a license, except that a hearing at which evidence is offered or rebutted shall be open. All final actions on the issuance, suspension, renewal or revocation of a license shall be taken at an open meeting; (2) Limited personnel matters; provided that for purposes of the Open Meetings Act, "limited personnel matters" means the discussion of hiring, promotion , demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee; provided further that this paragraph is not to be construed as to exempt final actions on personnel from being taken at open public meetings, nor does it preclude an aggrieved public employee from demanding a public hearing. Judicial candidates interviewed by any commission shall have the right to demand an open interview; (3) Deliberations by a public body in connection with an administrative adjudicatory proceedings For purposes of this paragraph, "administrative adjudicatory proceeding" means a proceeding brought by or against a person before a public body in which individual legal rights, duties or privileges are required by law to be determined by the public body after an opportunity for a trial-type hearing. Except as otherwise provided in this section, the actual administrative adjudicatory proceeding at which evidence is offered or rebutted and any final action taken as a result of the proceeding shall occur in an open meeting; (4) The discussion of personally identifiable information about any individual student, unless the student or the student's parent or guardian requests otherwise; (5) Meetings for the discussion of bargaining strategy preliminary to collective bargaining negotiations between the policymaking body and a bargaining unit representing the employees of that policymaking body and collective bargaining sessions at which the policymaking body and the representatives of the collective bargaining unit are present; (6) that portion of meetings at which a decision concerning purchases in an amount exceeding two thousand five hundred dollars (\$2,500) that can be made only from one source is discussed and that portion of meetings at which the contents of competitive sealed proposals solicited pursuant to the Procurement Code are discussed during the contract negotiation process. (7) Meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become participant; (8) Meetings for the discussion of the purchase, acquisition or disposal of real property or water rights by the public body.