



**WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)
PROGRAM POLICY NOTICE NO. 3 Rev 1**

EFFECTIVE DATE: September 15, 2025

SUBJECT: BOARD MEETING ACCESSIBILITY

PURPOSE.

To dictate appropriate requirements for local **area** workforce board meeting accessibility.

BACKGROUND.

The Workforce Innovation and Opportunity Act of 2014 (WIOA) renamed local boards as Local Workforce Development Boards (LWDBs), established new criteria for board membership, expanded the required functions of the boards, and set additional board requirements. The Northern Area is committed to providing information on our programs and services that is accessible to as many people as possible. The NALWDB AE is providing guidance on board meeting accessibility to ensure public access (including individuals with disabilities) to board meetings and information regarding board activities

POLICY.

Any and all board meeting venues must comply with the appropriate meeting accessibility requirements to include individuals with disabilities. Notice of all board meetings will include the following statement:

Accessibility at Our Meetings

If you need accommodation to participate in a NALWDB meeting, event, or program please contact NALWDB staff at 505-986-0363 or info@nalwdb.org. Please request accommodations as soon as possible but not later than 48 hours before a scheduled event so that we can have adequate time to accommodate your needs.

Additionally, meeting agendas, documents, etc., will be made available to the public at least 72 hours in advance of a meeting on the Northern Board website: www.northernboard.org, and the local board shall annually assess the physical and programmatic accessibility, in accordance with provisions of the Americans with Disabilities Act.

This policy rescinds any previous NALWDB policy regarding subject.

INQUIRIES: Contact WIOA Program Manager at 505-986-0363.


K. W. Weathers (Oct 24, 2025 11:39:03 MDT)

NALWDB CHAIR

10/24/25

DATE

File_ Board Meeting Accessibility Policy # 3






Rev 1

Final Audit Report

2025-10-24

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