1. Call to Order
The meeting was called to order by Chairman Weathers at 3:07.

2. Roll Call/Determination of a Quorum
The executive director was asked to call out roll for the determination of a quorum. Members not in attendance Robert Anaya, Scott Beckman, Rudy Garcia, Jolene Nelson, Dr. Dorian Newton, Nani Rivera, Kevin Romero, Linda Siegle, Yolanda Ulmer. Telephonically in attendance was Jon Paul Romero, Tomas Garcia, and Chris Madrid.

3. Pledge of Allegiance (USA/NM)
The pledge of allegiance was led by Chairman Weathers.

4. Approval of Agenda
The agenda was discussed and a motion was made to approve the agenda with an amended presentation by Rock Ulibarri to read Breakthrough Leadership and Hive. The motion was made by Rock Ulibarri and a second by Ambrose Castellano.

5. Approve, Amend or Disapprove Prior Meetings
   A motion to approve A-F minutes. This motion, made by Rock Ulibarri and seconded by Sean Medrano, Passed.
   Yea: 14, Nay: 0, Absent: 2

5.1 Regular NALWDB Meeting Minutes 10/10/19
5.2 Special Board Meeting Minutes 11/21/19
5.3 Executive Committee Meeting Minutes 9/5/19
5.4 Executive Committee Meeting Minutes 10/7/19
5.5 Executive Committee Meeting Minutes 10/22/19
5.6 Executive Committee Meeting Minutes 11/8/19

6. Welcome and Introduction of Guests
   Deputy Secretary Ricky Serna was recognized, Alexandra Lutz of the New Mexico Public Education Department, and Michael Sage from Greater Gallup.

7. Public Comments
   None

8. Presentations
   Ms. Jenny Lambert presented to the board and shared her presentation, she made a suggestion for the board to develop written agreements either in our RFP or a MOU making these partnerships an expected deliverable rather than an option.

8.1 State of New Mexico DWS - Office Rental Overview
   Mr. Ricky Serna shared the developments of the IFAs and RSAs in Farmington, Gallup, and Taos. Additionally, he reported on the timeline, developments, and planning moving forward for the Santa Fe, One Stop center.

8.2 Bi-monthly DWS State Update
   Mr. Aragon reported on behalf of NM Department of Workforce Solutions. He indicated that the NALWDB has made progress regarding the steps outlined on our technical assistance plan. He indicated that at least half are closed out and noted others are near completion. He noted there have been timelines established for the board to know work off of and stated the "Build Staff Capacity" is an ongoing process.

8.3 Career Pathway's Initiative/MOU's
   It was noted that Ms. Lambert covered this item in her initial presentation. No additional presentation given.
8.4 Breakthrough Leadership
Mr. Michael Brown presented on Breakthrough leadership. Giving an extensive overview of his background with NASA to the work he does today. He suggested working towards a program in Northern New Mexico and suggested the board may be interested in partnering for this initiative.

9. Staff Reports

9.1 Board Chair/Executive Report
Board Chair Weathers reported on his activity, he reported his attendance at the state workforce board meeting in Albuquerque, NM. He indicated that he felt this meeting was the most informative meeting he had attended and was pleased with the recognition the northern board was given for having a quorum for the CEO meeting. He reported the north was treated with fairness and thanked the state for their work.

9.1A. Evaluations
Chairman Weathers noted that the Executive Director evaluation should be tabled based on Veronica from the state's recommendation's to include but not limited to additional details such as an identified committee to evaluate the ED. Director Dr. Montoya, noted that this evaluation along with the others were pre developed evaluations compiled after researched and compiled for this board. These evaluations were also pre approved at an executive board meeting and recommended ratification.

9.1A.i. Executive Director
   Yea: 14, Nay: 0, Absent: 2
   This evaluation for the executive director was not voted upon.

9.1A.ii. One Stop Operator
   Yea: 14, Nay: 0, Absent: 2

9.1A.iii. Fiscal
Yea: 14, Nay: 0, Absent: 2

9.2 Executive Director Report
The executive director, Dr. Montoya, reported on the monthly reports she is providing to the board with current events, and important dates. She requested the board meet to discuss 3-5 goals the board envisions for her in 2020. She noted this would make meeting the goals and objectives of the evaluation more clear. January 16, 2019 is the tentative date of the sector strategy meeting with Maher and Maher.

9.3 Operations Manager Report
Barney Trujillo reported the activity of his department staff. Noting the progress that Deb is making in regards to monitoring and Elena with the ETPL list and approvals.

9.4 One Stop Operator Report
Mary Myelet reported on the Statewide Hire Event that took place last week in Albuquerque, NM. She noted the successes and number of hired made. She was pleased to report the progress of the new location and tentative timeline.

9.5 Financial Report
Rick presented his report and yielded questions from the board. The board requested additional information about the administrative funds and current status.

9.6 Provider (SER Jobs for Progress Report)
Maggie Lujan reported out on the written report she provided to the board. Question arose about the status of the current PY youth funds,

10. Committee Reports
10.1 Finance Committee Report
Lisa Ortiz gave a finance report on behalf of Chairman of the committee Jon Paul Romero.

10.1A. RSA Gallup
A motion was made to approve finance agenda items 1-4 with an amendment to the youth RFP to request "Respondent will be required to enter into MOU with and per the WIOA act with WIOA Partners". This motion, made by Rock Ulibarri and seconded by Arthur Sparks, Passed.
Yea: 14, Nay: 0, Absent: 2
A motion was made to approve finance agenda items 1-4 with an amendment to the youth RFP to request "Respondent will be required to enter into MOU with and per the WIOA act with WIOA Partners".

10.1B. RSA Taos
Yea: 13, Nay: 0, Absent: 3
A motion was made to approve finance agenda items 1-4 with an amendment to the youth RFP to request "Respondent will be required to enter into MOU with and per the WIOA act with WIOA Partners".

10.1C. RFP Youth PY17
A motion was made to approve finance agenda items 1-4 with an amendment to the youth RFP to request "Respondent will be required to enter into MOU with and per the WIOA act with WIOA Partners". This motion, made by Rock Ulibarri and seconded by Arthur Sparks, Passed. Dr. Dorian Newton: Absent, Kevin Romero: Absent, Floyd Archuleta: Yea, Krutik Bhakta: Yea, Ambrose Castellano: Yea, Rebecca Estrada: Yea, Zane Fischer: Yea, Tommy Haws: Yea, Vince Howell: Yea, Jenny Lambert: Yea, Mario Lucero: Yea, Marcos Martinez: Yea, Carlos Medina: Yea, Sean Medrano: Yea, Arthur Sparks: Yea, Rock Ulibarri: Yea
Yea: 14, Nay: 0, Absent: 2
A motion was made to approve finance agenda items 1-4 with an amendment to the youth RFP to request "Respondent will be required to enter into MOU with and per the WIOA act with WIOA Partners".

10.1D. RFP Fiscal Agent
A motion was made to approve finance agenda items 1-4 with an amendment to the youth RFP to request "Respondent will be required to enter into MOU with and per the WIOA act with WIOA Partners". This motion, made by Rock Ulibarri and seconded by Arthur Sparks, Passed. Dr. Dorian Newton: Absent, Kevin Romero: Absent, Floyd Archuleta: Yea, Krutik Bhakta: Yea, Ambrose Castellano: Yea, Rebecca Estrada: Yea, Zane Fischer: Yea, Tommy Haws: Yea, Vince Howell: Yea, Jenny Lambert: Yea, Mario Lucero: Yea,
Yea: 14, Nay: 0, Absent: 2

A motion was made to approve finance agenda items 1-4 with an amendment to the youth RFP to request "Respondent will be required to enter into MOU with and per the WIOA act with WIOA Partners".

10.1E. RFP Adult/Dislocated Worker PY18
This motion, made by Ambrose Castellano and seconded by Floyd Archuleta, Tabled.
Yea: 20, Nay: 0, Absent: 2

Respondant will be required to enter into MOU's with partners per WIOA Act. This applies to all RFP's.

10.1F. RFP Youth PY18
Motion to table until edits can be made. This motion, made by Ambrose Castellano and seconded by Floyd Archuleta, Tabled.
Yea: 14, Nay: 0, Absent: 2

10.1G. RFP Legal
Motion to approve legal RFP. This motion, made by Zane Fischer and seconded by Vince Howell, Passed.
Yea: 14, Nay: 0, Absent: 2

10.1H. OSO Contract Fy19-20
Motion to table. This motion, made by Arthur Sparks and seconded by Mario Lucero, Tabled.
No contract to award. No RFPs came in.

10.1I. Building Lease (Calle Marquez), YMC Properties
Motion to ratify the contract approved by the executive board. This motion, made by Ambrose Castellano and seconded by Vince Howell, Passed.
Yea: 14, Nay: 0, Absent: 2

10.1J. Professional Document Services Contract
Motion to approve. This motion, made by Arthur Sparks and seconded by Rebecca Estrada, Passed.
Yea: 14, Nay: 0, Absent: 2
Margarito Aragon from the NMDWS noted it is best to go with the lowest bidder.

10.1K. PY 19-20 Provider Contract (A/DW/Y)
Motion to ratify the SER contracts for adult, dislocated worker and youth services as approved by the executive board. This motion, made by Rock Ulibarri and seconded by Ambrose Castellano, Passed.
Yea: 14, Nay: 0, Absent: 2

10.1L. First National Bank Account
Motion to approve the name change from Floyd Archuleta to Joseph Weathers at First National Bank. This motion, made by Floyd Archuleta and seconded by Sean Medrano, Passed.
Yea: 14, Nay: 0, Absent: 2

10.1M. Financial Policies Handbook
Motion to approve. This motion, made by Rock Ulibarri and seconded by Zane Fischer, Passed.
10.1N. Financial Internal Procedures Handbook
Motion to approve. This motion, made by Rock Ulibarri and seconded by Zane Fischer, Passed.

Yea: 14, Nay: 0, Absent: 2

10.2 Rules Committee Report
A motion to approve X.B.1--X.B.7 Motion by Tomas Garcia, and 2nd by Rock Ulibarri. This motion, made by Ambrose Castellano and seconded by Rock Ulibarri, Passed.

Yea: 14, Nay: 0, Absent: 2

No report given.

10.2A. Resolution for 2020 Board Meetings
Motion to approve. This motion, made by Ambrose Castellano and seconded by Rock Ulibarri, Passed.

Yea: 14, Nay: 0, Absent: 2

10.2B. Resolution for 2020 CEO Meetings
Motion to approve. This motion, made by Ambrose Castellano and seconded by Rock Ulibarri, Passed.

Yea: 14, Nay: 0, Absent: 2

10.2C. Resolution for 2020 Holidays and Observances
Motion to approve. This motion, made by Ambrose Castellano and seconded by Rock Ulibarri, Passed.
Yea: 14, Nay: 0, Absent: 2

10.2D. Staff Handbook
Motion to approve. This motion, made by Ambrose Castellano and seconded by Rock Ulibarri, Passed.
Yea: 14, Nay: 0, Absent: 2

10.2E. Program Policies (1-28) per Grant Agreement
Motion to approve. This motion, made by Ambrose Castellano and seconded by Rock Ulibarri, Passed.
Yea: 14, Nay: 0, Absent: 2

10.2F. CEO-Board Partnership Agreement
Motion to approve. This motion, made by Ambrose Castellano and seconded by Rock Ulibarri, Passed.
Yea: 14, Nay: 0, Absent: 2

10.2G. By-Laws
Motion to approve. This motion, made by Ambrose Castellano and seconded by Rock Ulibarri, Passed.
Yea: 14, Nay: 0, Absent: 2
10.3 Youth Committee Report
Vince Howell reported the committee’s progress and requested SER attend future meetings.

10.3A. Spend Down Plan
TABLED

10.4 One Stop-Performance Committee Report
No report given orally.

10.5 ETPL Committee Report
No oral report given.

11. New Business
Motion to table all further agenda items with the exception of XI.E. Greater Gallup MOU. This motion, made by Rock Ulibarri and seconded by Ambrose Castellano, Passed.
Yea: 20, Nay: 0, Absent: 2

11.1 Rebranding the NALWDB
NO ACTION TABLED

11.2 PY17 Fiscal Monitoring Update
NO ACTION TABLED

11.3 Sector Strategies
NO ACTION TABLED

11.4 Strategic Planning/Continuous Improvement
NO ACTION TABLED

11.5 Greater Gallup MOU
Motion to approve. This motion, made by Rock Ulibarri and seconded by Marcos Martinez, Passed.
Yea: 14, Nay: 0, Absent: 2
Michael Sage gave a brief overview of the project.

12. Unfinished Business

12.1 Program Monitoring Update
No action--Tabled M. Jon Paul Romero 2nd. Rock Ulibarri

12.2 Annual Single Audit, Integrity
No action--Tabled M. Jon Paul Romero 2nd. Rock Ulibarri

12.3 PY17-18 Full Audit, Hinkle & Landers
No action--Tabled M. Jon Paul Romero 2nd. Rock Ulibarri

13. Accounts Payable
No action--Tabled M. Jon Paul Romero 2nd. Rock Ulibarri

14. Future Planning

14.1 Next Meeting: February 6, 2019 10:00 AM
Next meeting scheduled for February 6, 2019 at 10:00 AM. This motion, made by Ambrose Castellano and seconded by Arthur Sparks, Passed.
Yea: 20, Nay: 0, Absent: 2
February Meeting proposed to be in Farmington by Jenny Lambert

14.2 Board Matters
No discussion was made.

14.3 Items Suggested for Future Meetings
Items that were tabled during this meeting will be added to the next Full Board Meeting.

15. Executive Session
NONE

16. Adjournment
Motion to adjourn. This motion, made by Arthur Sparks and seconded by Tommy Haws, Passed.
Yea: 14, Nay: 0, Absent: 2
Motion to adjourn
Jon Paul Romero--Present
Tomas Garcia--Present
Chris Madrid--Present
Joseph Weathers—Present

Absent:
Robert Anaya
Scott Beckman
Rudy Garcia
Nani Rivera
Kevin Romero
Linda Segal
Yolanda Ulmer