

# Exhibit G LWDB Quarterly Report

## Administration

Region: Northern Area Workforce Development Board

Local Board Meeting  
Date: 1/12/2021  
Time: 10:00 am

Public Notice Published  
Date: 1/12/2021  
Time: 9:00 am

Agenda Posted  
Date: 1/7/2021  
Time: 9:00 am

Quorum met?  Y  N

Draft Meeting Minutes Published  
Date: 1/22/2021

Approved Meeting Minutes Published  
Date: 2/25/2021

Chief Elected Officials Board Meeting  
Date: 1/15/2021  
Time: 1:30 pm

Public Notice Published  
Date: 12/31/2020  
Time: 9:00 am

Agenda Posted  
Date: 1/11/2021  
Time: 1:00 pm

Quorum met?  Y  N

Draft Meeting Minutes Published  
Date: 1/26/2021

Approved Meeting Minutes Published  
Date: 5/13/2021

### Continuing Education Credits

	Hours Required	Hours Completed
Administrative Entity Staff		37.50
Fiscal Agent Staff		0.00
OneStop Operator Staff		13.00
Board Members		<b>0.00</b>

# **Exhibit G** **LWDB Quarterly Report**

## **Administration**

Local Board Meeting

Date: 2/25/2021

Time: 10:00 am

Public Notice Published

Date: 1/2/2021

Time: 9:00 am

Agenda Posted

Date: 2/9/2021

Time: 9:00 am

Quorum met?  Y  N

Draft Meeting Minutes Published

Date: 3/10/2021

Approved Meeting Minutes Published

Date: 5/13/2021

# Sector Strategies

Please describe actions, successes, and challenges during the quarter:

## Sector Strategy Committee Update

Current Members: Rebecca Estrada, Zane Fischer, Mario Lucero, Christopher Madrid, Art Sparks

March 1, 2021 Meeting Outcomes Summary

The Sector Strategy Committee is recommending moving forward with the following Sector Strategy Priority Plan:

- The Committee continues to identify the three primary priorities: Education, Health Care, Information Technology
  - "Primary" priorities are where we've chosen to drill down in sector strategies in accordance with Sector Strategy best practices (identify industry champions, hold convenings, drill down on key career paths, align with ETPL, develop distinct metrics, etc). In the course of pursuing these strategies, primary sectors may become more focused. For example the primary emphasis might drill down to a particular kind of health care job where industry need, good wages, and supporting/creating training align.

- The Committee identifies two secondary priorities: Building/Skilled Trades and *Experience Economy* (including Agritourism, Hospitality)
  - "Secondary" priorities are areas where there is a distinct need in our region, but it may not be supported by traditional data (LMI, etc) or areas that may be poised to blossom on the horizon due to projected changes in conditions or even due to opportunistic support from Northern Board. In these areas we expect to build relationships, monitor opportunities, align with ETPL, consider for future "primary" prioritization in the course of ongoing sector strategy development.

- The Committee recommends, per Sector Strategy best practices, pursuing a partnership in the Sector Strategy Priority area of Education
  - Outreach to school districts to serve as employer champions
    - Still up for discussion: begin discussion with Districts in the with which we already have (stronger) established relationships (and happen to be in closer physical proximity to college/university with Teacher Training program) in the following counties: Mora, Rio Arriba, San Miguel, Santa Fe?
    - The initial districts could serve as champions and convene additional districts on behalf of the NALWDB

- Employer partners will lead discussion on how to partner (convening):
  - What would a true partnership look like?

- Ideal structure of program?

- Joint/Collaborative marketing /recruitment with

college(s)/university(ies): begin with Luna Community College, New Mexico Highlands University, Northern NM College, Santa Fe Community College

- Ways to accelerate training – e.g. alternative licensure programs

at NM Highlands Univ, Northern NM College and Santa Fe CC

- Additional Outstanding Questions
  - Role of Committee? Recommendation: The committee identifies sectors to categorize as primary and secondary, and recommends approval to the

## Other Program Initiatives

### Adult & Dislocated Worker Activities

The North West area of San Juan, McKinley, and Cibola has continued to successfully complete enrollments for eligible candidates by scheduling face-to-face interviews within the One-stops, completing virtual intakes, and even explaining our services over the phone. Through these actions, we have not only completed these intakes, but have continued to network and exchange referrals with the following community partners:

- JTIP
- Job Corps
- NM Works Program
- DVR
- DWS
- SJC Center for Workforce Development
- SJC ACE Center
- Future Foundation
- Farmington Chamber of Commerce
- Aztec Chamber of Commerce
- Bloomfield Chamber of Commerce
- Cibola-Grants Chamber of Commerce
- McKinley-Gallup Chamber of Commerce
- Central Consolidated School District
- Farmington Municipal School District
- Aztec Municipal School District
- 4 Corners Economic Development
- GGEDC-SoloWorks
- UNM-Gallup
- San Juan College
- CNM
- CES LEAP

### Youth Services

The North West area has continued to strengthen youth relationships with business partners and our educational partners. Regular presentations are being provided to the following partners to capture youth referrals into Work Experience, Spring Break/Summer Youth Academy, SJC CLEAR Program, Farmington Municipal Schools Work-based Learning Program, and co-enrollments for Adult services.

- Aztec School District
- Farmington School District
- Central Consolidated Schools
- Gallup/McKinley Schools
- Grants/Cibola Schools
- ACE/ABE Center
- Project Search
- NM Works Program

The NW area has successfully started 6 Work Experiences in partnership with Farmington Municipal Schools and their Work Based Learning (WBL) program. These participants are not only completing Work Experience training hours, but will be receiving Supportive Services and additional Workforce Preparation incentives throughout the remainder of their semester. The Seniors in the group will have the opportunity to transition into OJTs or ITAs following the completing of their Youth activities.

NW is working closely with 5 San Juan College CLEAR students. These students go through the CLEAR program for career readiness and workforce preparation activities, leading to a certificate upon the completion of their Work Experience. NW has secured work sites and is providing payment while the Work Experience portion of the program is completed.

NW is also working in partnership with the ABE/ACE Centers, local transition specialists, and DVR to increase referrals and enrollment.

## Business Services –

The North West area continues to demonstrate success in providing business services to our local workforce. NW team members have worked closely with the following businesses for job placement and business services:

- Kare Drug
- Medallion & Heating
- Rose Borhters Heating, Cooling, and Mechanical
- BeeHive Homes (Farmington/Gallup)
- Jack's Plastic Welding
- Casa Hermosa Furniture
- Highway 64 Auto & Salvage/DB Auto Sales
- ABC Canvas
- Guardian Angel Home Health
- Antelope Sales & Services
- Fred Cadrain Plumbing
- San Juan County Sheriff's Department
- City of Farmington Police Department
- City of Farmington Fire Departme

In addition to the OJTs and Customized Trainings already in place, NW is working closely with the San Juan College Center for Workforce Development (CWD) to create other Customized Training programs geared to provide basic career services to those currently receiving unemployment. This program will include several certificates that, once attained, will make the candidate more employable.

NW is also working with SJC-CWD and Guardian Angel Home Health to put 51 employees through Customized Training. This training will provide certificates for all 51 team members at the end of their 3 classes; Essential Communication for Healthcare Workers, Healthcare Customer Service Essentials, and Ethics in Healthcare.

## **North Central – Santa Fe, Los Alamos, Espanola, Taos**

### Adult & Dislocated Worker Activities -

#### Spring into Summer Event

During the last week of March, the Santa Fe One-Stop hosted a 3-day parking lot event; Spring into Summer with WIOA. In preparation for this event, the NC and NW WIOA staff advertised this even via flyer, radio, and other networking efforts. Each day had a program/service focus; day 1-youth, day 2-Adult/DW, day 3-business services. While advertising, the team invited other resources/businesses to not only encourage others to attend, but to set up a table. The following partners set up along with HELPNM-WIOA.

- DVR (all 3 days)
- Youth Shelters
- Growing Up with New Mexico
- HELPNM-CSBG
- Los Alamos Retirement Community
- Santa Maria El Mirador
- Allied Universal
- Buffalo Thunder
- Christus St. Vincent Regional Medical Center

- Santa Fe County Sheriff's Office
- Comfort Keepers
- Krossroads Behavioral Health

During the event, we captured information for 38 attendees and had the opportunity to sit down with 12 candidates to do in-person intakes. The remaining attendees have either scheduled intakes or have received WIOA information and will be contacted to schedule an intake.

Along with in-person intakes, the WIOA team was able to discuss OJT services with the businesses hiring. All parties were extremely excited about these services and intend on using them for the 100+ combined job opportunities.

Youth Services -

The Santa Fe One-Stop hosted a Spring into Summer with WIOA event that brought in several enrollments and forged partnerships with Youthworks, Growing Up with New Mexico, and Youth Shelters.

The NC Region is also continuing to develop and strengthen the relationships with local schools, resources, and High School equivalency programs to continue forward movement in youth enrollments.

NC is demonstrating an overall OSY enrollment increase throughout Santa Fe, Rio Arriba, and Taos and is particularly proud of the increase in Spring Break Academy enrollments over the Winter Break Academy enrollments.

### **Northeast Region – San Miguel, Mora, Colfax Counties**

Adult & Dislocated Worker Activities -

Las Vegas Mayor Louie Trujillo stopped by the One Stop office on Tuesday, May 11th. The goal of the meet and greet was to make the mayor more aware of our WIOA programs and what WIOA can provide to the community and the city, as well. The Las Vegas Optic has been invited to attend this meeting to get a picture with the mayors visit to our office and provide an interview to the newspaper about our programming with the emphasis of promoting our Summer Youth Academy and all WIOA services for the community and also the business services available to the employers.

With the City of Las Vegas, there is the potential for Customized Training opportunities for city employees, WIOA allows funds for training courses that enhance an employees' growth. Our CSA met with the department heads about what the program will offer. The Police Department is interested in customized training for their police academy cadets.

We have also coordinated with Mayor Trujillo's office to include our San Miguel workforce staff in community meetings and to be a part of the San Miguel Job Training Action Team.

WIOA Staff has an upcoming interview with KNMX Radio to broadcast about the WIOA program on May 17th at 1:00 pm.

At LCC, we've had great conversations about both our programs and their upcoming goals and coursework they intend on having as we move forward in the school year. They will be providing a list of upcoming candidates for the CDL program so we may possibly have them enrolled for ITA services. We have already four have come in to apply and who have qualified for WIOA services.

Youth Services -

NE had exceeding ISY enrollments and this quarter focused outreach on Out-School-Youth. They have just this recently enrolled five new OSY in Colfax County with two of them participating in an OJT.

One of our NE area goals has been to focus on reaching out to Colfax County communities. We have partnered with Community Innovation located 130 Park Ave, Raton, NM 87740, they have offered us office space to meet with clients to complete applications or to conduct orientations.

We just met with the NM National Guard Youth Challenge Academy, they will be referring academy students returning to their communities to receive workforce development opportunities. We will be referring potential clients their way as well.

Town of Springer, referring 14 OSY to participate in the Summer Youth Academy. Our CSA is working close with the Clerk-Treasurer for the Town of Springer, who agreed to setup potential clients for the application process.

Business Services -

WIOA Staff are conducting outreach efforts to the all the communities encompassing San Miguel, Mora and Colfax Counties. We have provided support to recent employers in the form of an OJT that allows training for new staff they selected for the training opportunity with the ultimate goal of the trainee being hired on fulltime, permanent.

Recent partners we've reached out to include:

- Best Western
- David Silva Law Office
- Herrera Auto Body
- Canyon City Landscaping
- Los De Mora Local Growers Cooperative
- Rincones Presbyterian Credit Union
- HR Vigil Small Products
- SPC Office Supplies
- Prestige NAPA
- Amistad y Resolana
- Summit Home Care and Property Services
- ET Organic Farm and Ranch
- Los Vallecitos LLC
- Collins Lake Ranch
- Pedro's Bakery
- To Your Health
- Mora Valley Spinning Mill
- Phillip 66 Roybal's
- Gallegos Scrap Iron LLC
- Northeastern Land Appraisal

- New Beauty Hair Salon
- Collaborative Visions
- Jacy's
- Mora Valley Ranch Supply
- Theresa's Tamales
- Mora County Assessor's Office
- Mora County Sheriff's Department
- The Samaritan House

## **2021 Summer Youth Academy**

HELPM will be implementing their Summer Youth Academy which is starting on May 24, 2021. Participants will be participating in the progressions outlined below. We look forward to a successful Spring Break Academy.

- I. Career Exploration curriculum
  - Implementation of Career Inventory
  - Soft Skills Training
  - Leadership Activity
- II. Paid Work Experience/Job Shadowing
  - Started May 24, 2021 with 10 weeks of participation ending July 30, 2021
    - o 60 OSY participating @ 40 hours per week
    - o 23 employers committed to accept WE placements at their place of businesses
- III. Incentives and Final Projects
  - Career Development curriculum via virtual platforms/online resources
    - o DWS Why I work, My Next Move O-Net, NM Career Solutions, Soft Skills Training- Job readiness, online resume, STEM field exposure, Food Handlers Training, Explore the New Mexico State Legislature website and resources
  - Financial literacy
    - o Computer based instruction providing financial education
    - o Money Smart modules covering topics such as the basics of borrowing money wisely, using spending plan to achieving financial goals and how to use banking products effectively.
  - Community Service Learning
    - o Allow youth to demonstrate the relevance and impact of their volunteering in their communities, their studies, and themselves. This will improve their self-image and self-esteem; help them develop valuable study, communication, and job skills; and instill a lifelong ethic of service and good citizenship.
  - Final Project
    - o Participants will complete a Final Project; they will have a choice of submitting two page essays or twelve slides PowerPoint presentation to express their spring break Career Academy experience using an outline provided.
  - Co-enrollment or transfer to the WIOA Adult, if applicable.

## **Breakthrough Leadership**

We are in partnership with Breakthrough Leadership; they have implemented a virtual Leadership program to support our WIOA youth, to date we have completed 3 cohorts with a total of 15 youth participating.

Breakthrough Leadership, through a system of teaching and learning that is free of judgement, competition, grades or exams, allows participants to engage in a series of interactive modules constituting a “Breakthrough Experience”. They define a breakthrough experience as an experience that imposes a “net-positive affect” on the trajectory of a young person/student’s life, and is marked by a shift in self-perception and worldview in relation to self, community, nation and world, resulting in a more thoughtful, broader and deeper view of themselves, the other, and how they will engage the world we live in. This learning experience breaks through old paradigms about oneself and others while making space for collective learning, the fostering of empathetic wisdom, enabling of self-compassion, the cultivation of character, and the development of a “leadership instinct”.

Breakthrough Leadership’s agenda is to get underneath the soil of our young adult minds and examining the leadership values and principles that they think define them from within. A critical goal of this “think-shop” is a kind of self-actualization or, the development of an “awareness”, an “instinct” if you will that allows our young adults to begin to exercise the capacity and leadership judgement.



### Success Stories

#### Horacio – In School Youth

Horacio is a 17-year-old youth who is currently at Rocinante High School an alternative High School in Farmington. He came to the WIOA program through the partnership of the Work Based Learning Program with Farmington Municipal Schools. During our intake with Horacio, it was brought to our attention that he is a first generation citizen and that Spanish was his primary language. From the start we could see that Horacio was eager to be a part of our youth program specifically receiving career readiness skills and participating in the work experience activity. Horacio was a part of interviews that took place with the other students in the Work Based Learning Program and various businesses in San Juan County. His interview with employer Mechanical Services went great and within the next few weeks he began his training. At this time, Horacio is 2 months in his work experience. He is also receiving transportation assistance and help with the additional cost of tools which includes a welding helmet, coveralls, gloves and a tool kit. Horacio is excited about the opportunities that have been presented to him and looks forward to the next steps in finding his career in this field. He is grateful for the WIOA program.

#### Nathaniel - Out of School Youth

Nathaniel (Nate) came to the WIOA program through the Career Life Engagement and Readiness Program (CLEAR) back in August 2019. Since then WIOA funds have helped pay for his tuition and fees that came with the Fall 2019- Summer 2020 semester. In Fall 2020 COVID-19 had an



impact and unfortunately Nate could not start his work experience. Fast forward to March 2021. After some discussion with Nate about his interest, HELPNM's Community Support Advocates and Nate came to an agreement that Escapology, a set of escape rooms, would be a perfect fit for him. Nate was hesitant at first and the first couple of days was a challenge for Nate, but the WIOA program is happy to say that Nate has now entered his sixth week with Escapology and has adjusted well to the work environment. His supervisor has given great feedback to help Nate overcome some obstacles and has seen great improvement since the first week. Nate will graduate the CLEAR program on May 15, 2021.

**Bruce - Adult**

Bruce applied with the WIOA program in October 2020, in hopes of receiving training services to get his CDL. He wants to help support his family size of three, he has a longtime girlfriend and they recently had a baby in August 2020. He was previously unemployed, with only girlfriend providing for the household until she was laid off, leaving Bruce a displaced homemaker. He had been trying to return to work and



had little skills in his chosen career path to be a truck driver. Due to his new born baby he felt that he needed to provide additional support financially for his family needs. He was able to meet eligibility with the WIOA program and started CDL training with provider Gallup CDL Training on November 06, 2020. He was able to pass the three written test at the MVD, and learn the skills in the yard while maneuvering the truck during his time in training. On February 8, 2021 he successfully graduated his

CDL training program. Once he received his Certificate of Completion, he was able to visit the MVD and obtain his Class A License from the MVD. He started working immediately with Werner Enterprises as over the road truck driving. He was hoping to start employment closer to home but he needed income right away to help his family. He kept an eye out for any potential jobs in Gallup and heard about Eagle Ready Mix hiring for drivers. He was able to interview and offered a full time job as a truck driver. On April 12<sup>th</sup> he left Werner Enterprise to start new employment with Eagle Ready Mix on April 15<sup>th</sup>. He is



enjoying his new job and looks forward to making a lasting career with the company.



**Jenna - Adult**

Jenna is a single mother of two who came to the WIOA program interested in Early Childhood Development. She loves working with children and it is her passion. She has been participating in an ITA. Jenna has enjoyed learning about the development of children and hopes that one day she will be able to mold the children of the future. Since she has completed her certificate with UNM Taos, Jenna will be able to really pursue her career. She has been

offered a teaching position with Taos International school as an English Kindergarten teacher. “Without the WIOA program I would not be able to pursue my dreams of working with children. This program has been a life changer and saver.” Jenna Chavez

### **Joslyn - Adult**



Joslyn is an Adult Transitional Jobs Training participant, who has faced numerous barriers as an ex-offender who is in recovery with limited employment experience. Ms. Herrera since the very first day of enrollment has demonstrated the drive and determination to utilize all that WIOA has to offer, including coaching and referrals from HELPNM’s Community Support Advocate. Monetary earnings were non-existent prior to Ms. Herrera’s participation but as the weeks turned into months and with her own perseverance Ms. Herrera began to show great strides in her training and WIOA staff began to receive calls from her training site with direct praise from her supervisor. Ms. Herrera was placed at the Santa Fe Recovery Outpatient Rehabilitation Center located in Espanola, under the direct Supervision of Behavioral Health Therapist Ruth. Joslyn completed her Training on April 16, 2021 and began her full time

position with the Santa Fe Recovery Center on April 19, 2021, she works 30 hours a week for 12.50 per hour. She is also in the process of obtaining her LSAA and CPSW certifications with the assistance of her new employer. Joslyn received full employer insurance benefits for the first time in her life and is now no longer dependent on public assistance.

In Joslyn’s own words: “Every person on this earth is full of great possibilities that can be realized through imagination, effort and perseverance. This experience has completely changed my life; I would probably still be without purpose now I have a career!”

### **Vanessa - Adult**

Vanessa is a 38-year-old single mother; her daughter is Mekenzie. Prior to learning about WIOA funding and services Vanessa was working a part-time retail job struggling to obtain employment earning a self-sufficient wage. Vanessa has a Bachelor’s Degree in Exercise Science and has been unable to obtain employment in field related to her degree. Vanessa and her daughter receive assistance through SNAP and LIHEAP to supplement the needs her part time work cannot cover. Vanessa has always had a penchant for healthcare, and a desire to help others, these factors led to her pursuing EMT basic certification from San Juan College with the intention to move into the Paramedic program. WIOA has not only assisted with tuition and fees but, Vanessa has also requested Training Related Supportive Services for uniform and transportation costs. She has almost successful completed her first semester of this program, at this time she is reporting 3.75 GPA and has just finished her clinical rotations citing the experience as “very fun and informative”. Vanessa is exceedingly grateful for WIOA and the services we

have been able to provide her, she is on the path to a better future, which is something she never thought possible before WIOA.

### Aaron – Dislocated Worker



Aaron is part of our City of Farmington Fire Department Customized Training; he was one of a few chosen applicants for this program. As the City of Farmington's Fire Department, seasoned workers will be leaving the Department as they will be retiring within the next few years; they must recruit individuals who



will make a lifetime career with the Department as there will be an excellent opportunity for advancement. Aaron had many questions for the program as he started the intake process and was highly aware of what this opportunity may bring him



and his family. Aaron will be graduating from the program in a few weeks, and then the real journey will begin as he will soon be stationed in his new home for the Department. When asked about the new career and how it has impacted his family, Aaron replied "In April of 2020, I was laid off from a job that I had been in for the last seven years. With Covid-19 hitting and the downturn in oil and gas activity, I had to start thinking of a different line of work if I wanted

to stay in Farmington, which is home for my wife and me. It was a total shock to myself and my family; not knowing what I wanted to do after being laid off,

I took the summer to do some serious soul searching and worked a few side jobs to pay the bills. I had always had a passion for helping others, and thinking back when I used to be on with San Juan County Fire years ago, I decided to apply when I learned that Farmington Fire was hiring in the summer of 2020.

After not successfully passing the interview process, I had to take a step back and ask myself, is this really what you want? My decision was made when I

learned they would be opening more positions later in the year. I applied again; this time, I was successful in getting hired. With the help of the Economic Empowerment office, I was allowed to work for a world-class organization.



This opportunity has been a huge hope and impact for myself and my family. Had this not come to fruition I would have had no other choice but to move to another area of the country where my

previous career would have opened some doors, Farmington is home and this has allowed my family and me to stay in Farmington. This position will let my family and me a solid job and income to stay in Farmington and continue raising our three kids, similar to the way we were raised around family and getting to experience San Juan County just as we did.

### **Joseph – Dislocated Worker**

Joseph is a 50-year-old gentleman from Las Vegas, New Mexico. He is a lifelong resident of his



community. After many years of work with several types of experiences such as a handy man to automotive repair and working as a laborer in construction and masonry jobs to have employment, he wasn't able to ever secure a long term position. With Covid-19 impacting his ability to get work after March, 2020, he has been unemployed with no income. He came to HELPNM to get assistance finding a job.

Prior to his participation with HELPNM, his employment was sporadic, at best. It was never due to lack of effort as much as a need for continued education. Not being a H.S. graduate kept him at the bottom of the employee list so if people needed to be let go, he was usually first picked. His pay also reflected his lack of education and earned typically minimum wage. Due to years of this pattern,

Joseph came to the conclusion that for him to progress in and find consistency he needed help. The help he sought was at HELPNM.

Joseph was made aware of the program through a flier that he saw that gave an outline of the programs that existed to help people find work and to get their education. From that flier Joseph called and made an appointment to come into our office to complete an application to participate in our Adult program. He wanted to change his work experience and focus on facility maintenance. By taking all of his previous experience he could carry over the knowledge gained and apply it to maintaining buildings and the repair work associated with it. Joseph was placed at Resolana Y Amistad as a TJT participant. They were in need of a facility maintenance person.

In our discussions over the time he has been at work, we have discussed the option of continuing his education. First to complete his GED and then pursue a certificated course to enhance his skill set. His goal has been to focus on work initially, to get himself financial grounded and then consider the next step of pursuing his education.

This opportunity to receive training through HELPNM has given Joseph a new perspective on his capabilities and in turn given him confidence. Asking for help from HELPNM has provided him with the various options he has in, not only in gaining a job, his educational options and support though our program that exist. This has emboldened him in his motivation to find stability in work and the confidence to pursue his continued education.

His placement has also been a big factor in his success. Amistad Y Resolana provided him with the perfect atmosphere to transition into his new work environment. With a variety of maintenance repairs and projects to be completed, Joseph is having a broad experience to learn from. Second, yet equally important, is the work environment. Amistad Y Resolana operates as a treatment center for adults in the Las Vegas community. This atmosphere, as witnessed by HELPNM's local CSA, has been beneficial to Joseph because of its philosophy of not being incapable. Regardless of age or background you have value. Not only to yourself but to someone you work for. That you can add to your value through effort and education. Being in this environment has allowed Joseph to blossom in his confidence to continue his personal and professional growth.

"It's been hard for a while... without work I felt lost. Now I'm receiving training in a new field! HELPNM is giving me courage to learn a new job and confidence to get my GED." Joseph Romero

Challenges:

Performance can be cleaned up for those participants identified as a non-performer, training on predicative reports by Future Works is upcoming. After this we will be able to know who is not performing and complete a data scrub to ensure we are capturing the correct data as it relates to their performance.

3rd quarter performance is still off of participants enrolled from former provider.

March 2020 and June 2020 follow-ups were incomplete by former provider. HELPNM staff had to go back and complete these follow-ups with the best data available in August/September.

Staff need training on performance and performance quarters. The need to understand when to exit and what counts as performance in the quarterly follow ups. We will be having staff Training in June, this will be addressed.

Not have knowing how to run performance reports in advance to know which participants are not performing, this will allow us time to research data, collect credentials and upload into WCOS.

## Performance

	Adult	Dislocated Worker	Youth
Enrolled	189	69	80
Exited	131	44	43
Carry Over	58	25	37
Served (Enrolled + Carry Over)	247	95	117

	Participants Served		
	Adult	Dislocated Worker	Youth
Eligible Veterans	7	2	0
Individuals with a Disability	5	0	32
Displaced homemakers	1	3	0
Low-income individuals	175	60	129
Older individuals	17	10	0
Ex-offenders	3	0	2
Homeless individuals or runaway youth	12	0	38
Current or former foster care youth	0	0	2
English language learners, individuals with low levels of literacy or facing substantial cultural barriers	10	4	71
Eligible migrant and seasonal farmworkers	0	0	0
Exhausting TANF within 2 years (Part A Title IV of the Social Security Act)	0	0	0
Single parents (Including single pregnant women)	18	6	5
Long-term unemployed (27 or more consecutive weeks)	10	2	3

	Title I	Title II	Title III	Title IV
Enrolled	331	520	1331	144
Exited	218	189	306	69
Carry Over	120	331		2092
Served (Enrolled + Carry Over)	459		1562	1898

	<b>Adult</b>			
	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate:	61.5%	78.0%	78.9%	Failed
Median Wages in Q2:	\$6,152	\$7,100	86.65%	Failed
Employed in Q4 Rate:	68.6%	75.0%	91.4	Meet
Credential Attainment Rate:	40.6%	67.0%	60.6%	Failed
Measurable Skills Gains Rate:	4.5%	61.5%	61.5%	Failed

	<b>Dislocated Worker</b>			
	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate:	58.8%	75%	78.4%	Failed
Median Wages in Q2:	\$7,095	\$7,650	92.75%	Meet
Employed in Q4 Rate:	72.7%	73.0%	99.6%	Meet
Credential Attainment Rate:	75.0%	60%	125.0%	Exceed
Measurable Skills Gains Rate:	9.6%	60.0%	16.0%	Failed

	<b>Youth</b>			
	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate:	50%	63.0%	79.4%	Failed
Median Wages in Q2:	\$2,161	\$3,400	63.56%	Failed
Employed in Q4 Rate:	65.8%	63.0%	100.4%	Exceed
Credential Attainment Rate:	16.7%	45.0%	37.0%	Failed
Measurable Skills Gains Rate:	1.3%	48.1%	2.7%	Failed

## Fiscal

<b>Adult</b>	PY 19	FY 20	PY 20	FY 21	Total
Total Allocation	\$ 6,123.35	\$ 429,105.97	\$ 275,733.00	\$ 1,375,923.00	\$ 2,086,885.32
Total Budgeted	\$ 6,123.35	\$ 429,105.97	\$ 275,733.00	\$ 1,375,923.00	\$ 2,086,885.32
Total Expenditures	\$ 6,123.35	\$ 421,395.85	\$ 248,160.00	\$ 325,077.32	\$ 1,000,756.52
Total Admin Expenditures	\$ 6,123.35	\$ 130,970.88	\$ 0.00	\$ 0.00	\$ 137,094.23
Total Support Services Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Transportation Assistance					\$ 0.00
Child and Dependent Care					\$ 0.00
Housing Assistance					\$ 0.00
Educational Testing Assistance					\$ 0.00
Legal Aid Services					\$ 0.00
Reasonable Accommodations					\$ 0.00
Referrals to Healthcare					\$ 0.00
Community Service Linkage					\$ 0.00
Work Attire and Work Related Tools					\$ 0.00
Books, Fees and School Supplies					\$ 0.00
Employment and Training Related Fees					\$ 0.00
Needs Related Payments					\$ 0.00
	PY 19	FY 20	PY 20	FY 21	Total
Total Training Services Expenditures	\$ 0.00	\$ 0.00	\$74,369.94	\$139,208.78	\$ 213,578.72
Individual Training Accounts			\$29,162.00		\$29,162.00
Customized Training					
Incumbent Worker Training					
On the Job Training				\$139,208.78	\$139,208.78
Work Experience			\$45,207.94		\$45,207.94
Internship			\$97,234.89		\$97,234.89

<b>Adult</b>	PY 19	FY 20	PY 20	FY 21	tal
Expenditure Percentage	100%	98.20%			198.2
Work Experience Expenditure Percentage	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Were funds transferred to Dislocated Worker?     Y     N

Transfer amount:

Date of Transfer:

Transfer Justification:

<b>Dislocated Worker</b>		<b>PY 19</b>	<b>FY 20</b>	<b>PY 20</b>	<b>FY 21</b>	<b>Total</b>
Total Allocation		\$42,687.21	\$1,488,935.19	\$448,455.00	\$2,007,358.00	\$3,987,435.40
Total Budgeted		\$42,687.21	\$1,488,935.19	\$448,455.00	\$654,886.20	\$2,634,963.60
Total Expenditures		\$42,687.21	\$612,741.30			\$655,428.51
Total Admin Expenditures		\$42,517.00	\$72,293.38			\$114,810.38
Total Support Services Expenditures						
	Transportation Assistance					
	Child and Dependent Care					
	Housing Assistance					
	Educational Testing Assistance					
	Legal Aid Services					
	Reasonable Accommodations					
	Referrals to Healthcare					
	Community Service Linkage					
	Work Attire and Work Related Tools					
	Books, Fees and School Supplies					
	Employment and Training Related Fees					
	Needs Related Payments					
		<b>PY 19</b>	<b>FY 20</b>	<b>PY 20</b>	<b>FY 21</b>	<b>Total</b>
Total Training Services Expenditures			\$33,328.11			\$ 33,328.11
	Individual Training Accounts		\$27,955.75			\$ 27,955.75
	Customized Training					
	Incumbent Worker Training		\$3,948.15			\$3,948.15
	On the Job Training					
	Work Experience		\$1,424.21			\$1,424.21
	Internship					

<b>Dislocated Worker</b>	<b>PY 19</b>	<b>FY 20</b>	<b>PY 20</b>	<b>FY 21</b>	<b>Total</b>
Expenditure Percentage	100%	41.15%	0	0	141.15
Work Experience Expenditure Percentage	0	0.53%	0	0	0.53

Were funds transferred to Adult?  Y  N

Transfer amount:

Date of Transfer:

Transfer Justification:

<b>Youth</b>	<b>PY 19</b>	<b>FY 20</b>	<b>PY 20</b>	<b>FY 21</b>	<b>Total</b>
Total Allocation	\$1,458,695.00		\$1,394,076.00		\$2,852,711.00
Total Budgeted	\$1,396,729.07				\$1,396,729.07
Total Expenditures	\$782,999.31				\$782,999.31
Total Admin Expenditures					
<b>Support Services Expenditures</b>					
	<b>PY 19</b>	<b>FY 20</b>	<b>PY 20</b>	<b>FY 21</b>	<b>Total</b>
Total Support Services Expenditures					
Transportation Assistance					
Child and Dependent Care					
Housing Assistance					
Educational Testing Assistance					
Legal Aid Services					
Reasonable Accommodations					
Referrals to Healthcare					
Community Service Linkage					
Work Attire and Work Related Tools					
Books, Fees and School Supplies					
Employment and Training Related Fees					
Needs Related Payments					
<b>Training Services Expenditures</b>					
	<b>PY 19</b>	<b>FY 20</b>	<b>PY 20</b>	<b>FY 21</b>	<b>Total</b>
Total Training Services Expenditures	\$145,921.75				\$145,921.75
Individual Training Accounts					
Customized Training					
Incumbent Worker Training					
On the Job Training	\$2,655.00				\$2,655.00
Work Experience	\$143,266.75				\$143,266.75
Internship					
<b>Out-of-School Expenditures</b>					
	<b>PY 19</b>	<b>FY 20</b>	<b>PY 20</b>	<b>FY 21</b>	<b>Total</b>
Total Out-of-School Expenditures	\$236,705.83				\$236,705.83
Total In-School Expenditures	\$165,477.85				\$165,477.85

<b>Youth</b>	<b>PY 19</b>	<b>FY 20</b>	<b>PY 20</b>	<b>FY 21</b>	<b>Total</b>
Expenditure Percentage	53.68%				27.45%
Out-of-School Expenditure Percentage	52.36%				8.30%
Work Experience Expenditure Percentage	31.69%				5.02%