

Exhibit G LWDB Quarterly Report

Admin]ghfU]cb

Region:

<u>Local Board Meeting</u>		
Date: _____		
Time: _____		
Public Notice Published		
Date: _____		
Time: _____		
Agenda Posted		
Date: _____		
Time: _____		
Quorum met?	Y	N
Draft Meeting Minutes Published		
Date: _____		
Approved Meeting Minutes Published		
Date: _____		

<u>Chief Elected Officials Board Meeting</u>		
Date: _____		
Time: _____		
Public Notice Published		
Date: _____		
Time: _____		
Agenda Posted		
Date: _____		
Time: _____		
Quorum met?	Y	N
Draft Meeting Minutes Published		
Date: _____		
Approved Meeting Minutes Published		
Date: _____		

Continuing Education Credits

	Hours Required	Hours Completed
Administrative Entity Staff		
Fiscal Agent Staff		
OneStop Operator Staff		
Board Members		

Exhibit G LWDB Quarterly Report

Administration

Region: Northern Area Workforce Development Board

Local Board Meeting
 Date: 6/24/2021
 Time: 8:00 am

Public Notice Published
 Date: 6/18/2021
 Time: 9:00 am

Agenda Posted
 Date: 6/21/2021
 Time: 7:58 am

Quorum met? Y N

Draft Meeting Minutes Published
 Date: 7/9/2021

Approved Meeting Minutes Published
 Date: _____

Chief Elected Officials Board Meeting
 Date: 6/14/2021
 Time: 1:30 pm

Public Notice Published
 Date: 6/7/2021
 Time: 9:00 am

Agenda Posted
 Date: 6/8/2021
 Time: 2:40 pm

Quorum met? Y N

Draft Meeting Minutes Published
 Date: 5/28/2021

Approved Meeting Minutes Published
 Date: _____

Continuing Education Credits

	Hours Required	Hours Completed
Administrative Entity Staff		
Fiscal Agent Staff		
OneStop Operator Staff		
Board Members		

NALWDB Continued Education Units (CEU's) PY20 - 4th Quarter

Name	Role	Training	Hours Completed
Amber Gomez	AE Staff	State and Local Workforce Development Board Training	1.5
Amber Gomez	AE Staff	HELP NM WIOA Retreat & Training	17
Amber Gomez	AE Staff	NALWDB Retreat & Training	12
Elena Maestas	AE Staff	State and Local Workforce Development Board Training	1.5
Elena Maestas	AE Staff	HELP NM WIOA Retreat & Training	17
Elena Maestas	AE Staff	NALWDB Retreat & Training	12
Lisa Ortiz	Executive Director	2021 New Mexico Audit Rule Training	4
Lisa Ortiz	Executive Director	State and Local Workforce Development Board Training	1.5
Lisa Ortiz	Executive Director	National Farmworker Jobs Program PY21 Allocation Formula Discussion	1
Lisa Ortiz	Executive Director	HELP NM WIOA Retreat & Training	17
Lisa Ortiz	Executive Director	NALWDB Retreat & Training	12
Barney Trujillo	AE Staff	State and Local Workforce Development Board Training	1.5
Barney Trujillo	AE Staff	HELP NM WIOA Retreat & Training	17
Barney Trujillo	AE Staff	NALWDB Retreat & Training	8
Deborah Wildenstein	AE Staff	State and Local Workforce Development Board Training	1.5
Total :			124.5

Name	Role	Training	Hours Completed
Floyd Archuleta	Board Member	State and Local Workforce Development Board Training	1.5
Floyd Archuleta	Board Member	NALWDB Retreat & Training	8
Krutik Bhakta	Board Member	NALWDB Retreat & Training	12
Jane Clements	Board Member	State and Local Workforce Development Board Training	1.5
Jane Clements	Board Member	Workforce GPS Credential Attainment	0.5
Jane Clements	Board Member	Workforce GPS Measurable Skill Gains	0.5
Jane Clements	Board Member	Workforce GPS Serving Individuals with Disabilities - A Day in the life of an American Job Center	2
Jane Clements	Board Member	Workforce GPS Federal Funding Accounting and Transparency Act (FFATA)	0.5
Jane Clements	Board Member	Workforce GPS Employment Rate	1

Jane Clements	Board Member	Workforce GPS Labor Market Information Fundamentals E-Learning Series	3
Jane Clements	Board Member	Workforce GPS Unemployment Podcast & Dislocated Worker Data Podcas	1.5
Jane Clements	Board Member	Workforce GPS	0.5
Jane Clements	Board Member	Workforce GPS	1
Rebecca Estrada	Board Member	State and Local Workforce Development Board Training	1.5
Rebecca Estrada	Board Member	NALWDB Retreat & Training	12
Zane Fischer	Board Member	Workforce GPS Assesing and Developing theSoft Skills of Today's Workforce	1.5
Zane Fischer	Board Member	Workforce GPS Using Research and Evaluation to Improve Workforce and Education Programs	1.5
Zane Fischer	Board Member	Workforce GPS Work-Based Learning State Best Practices: Panel Discussio	1.5
Zane Fischer	Board Member	State and Local Workforce Development Board Training	1.5
Joseph Garcia	Board Member	State and Local Workforce Development Board Training	1.5
Thomas Garcia	Board Member	State and Local Workforce Development Board Training	1.5
Maria Herrera	Board Member	State and Local Workforce Development Board Training	1.5
Vince Howell	Board Member	State and Local Workforce Development Board Training	1.5
Vince Howell	Board Member	NALWDB Retreat & Training	12
Mario Lucero	Board Member	State and Local Workforce Development Board Training	1.5
Mario Lucero	Board Member	NALWDB Retreat & Training	12
Chris Madrid	Board Member	State and Local Workforce Development Board Training	1.5
Patricia Maule	Board Member	NALWDB Retreat & Training	12
Jolene Nelson	Board Member	State and Local Workforce Development Board Training	1.5
Jolene Nelson	Board Member	How to Succeed as a One Rerson HR Department	1
Jolene Nelson	Board Member	Performance Reviews with Less Stress and Better Results	1
Jolene Nelson	Board Member	Internet Crimes Against Children	1.5
Jolene Nelson	Board Member	Child Sexual Abuse	2
Jolene Nelson	Board Member	Child Sexual Abuse	1
Jolene Nelson	Board Member	Alcohol Use Disorder and Their Treatment	1
Jolene Nelson	Board Member	Factors of Violence in LGBTQ Children and Families	1.5
Jolene Nelson	Board Member	Human Trafficking	1.5
Nani Rivera	Board Member	State and Local Workforce Development Board Training	1.5
Kevin Romero	Board Member	State and Local Workforce Development Board Training	1.5

Kevin Romero	Board Member	Workforce GPS Labor Market Information Fundamentals E-Learning Series	3
Kevin Romero	Board Member	Workforce GPS Grants Application and management Series	6
Joseph Weathers	Board Member	State and Local Workforce Development Board Training	1.5
Joseph Weathers	Board Member	NALWDB Retreat & Training	12
Eileen Yarborough	Board Member	State and Local Workforce Development Board Training	1.5
Eileen Yarborough	Board Member	NALWDB Retreat & Training	4
Total:			141

Name	Role	Training	Hours Completed
Rick Sandoval	Fiscal Agent	2021 New Mexico Audit Rule Training	4
Rick Sandoval	Fiscal Agent	NM Society of CPAs Gov't Auditing/IT	8
Rick Sandoval	Fiscal Agent	NM Society of CPAs Gov't Auditing Update	8
Rick Sandoval	Fiscal Agent	NM Society of CPAs Audit & Ethics Update	8
Rick Sandoval	Fiscal Agent	NM Society of CPAs Application of Government Auditing Standards	4
Rick Sandoval	Fiscal Agent	NM Society of CPAs Real Frauds Found in Not-for-profits	4
Rick Sandoval	Fiscal Agent	NALWDB Retreat & Training	8
Keith Sorensen	Fiscal Agent Staff	2021 New Mexico Audit Rule Training	4
Keith Sorensen	Fiscal Agent Staff	NM Society of CPAs Gov't Auditing/IT	8
Keith Sorensen	Fiscal Agent Staff	NM Society of CPAs Gov't Auditing Update	8
Keith Sorensen	Fiscal Agent Staff	NM Society of CPAs Audit & Ethics Update	8
Total:			72

Name	Role	Training	Hours Completed
Eric Vasquez	One-Stop Operator	Workforce GPS - Using Career One Stop for a Successful Reentry Transition In & Out of Correctional Facilities	1.5
Eric Vasquez	One-Stop Operator	Workforce GPS - Using Career One Stop to Provide Virtual Services to Develop New Skills & Knowledge	1.5
Eric Vasquez	One-Stop Operator	User 101: Learn What's on my Futureworks Site	1
Eric Vasquez	One-Stop Operator	User 102: Working with Data Views	1
Eric Vasquez	One-Stop Operator	HELP NM WIOA Retreat & Training	8
Eric Vasquez	One-Stop Operator	NALWDB Retreat & Training	12

Jessica Hudson	One-Stop Operator	Workforce GPS - Using Career One Stop for a Successful Reentry Transition In & Out of Correctional Facilities	1.5
Jessica Hudson	One-Stop Operator	Workforce GPS - Using Career One Stop to Provide Virtual Services to Develop New Skills & Knowledge	1.5
Jessica Hudson	One-Stop Operator	Workforce GPS - National Frameworkers Jobs Program (NFJP) PY 2021 Allocation Formula Discussion	1.5
Jessica Hudson	One-Stop Operator	User 101: Learn What's on my Futureworks Site	1
Jessica Hudson	One-Stop Operator	User 102: Working with Data Views	1
Jessica Hudson	One-Stop Operator	HELP NM WIOA Retreat & Training	19
Total:			50.5

Sector Strategy

Current Members: Rebecca Estrada, Zane Fischer, Mario Lucero, Christopher Madrid, Art Sparks

March 1, 2021 Meeting Outcomes Summary

The Sector Strategy Committee is recommending moving forward with the following Sector Strategy Priority Plan:

- The Committee continues to identify the three primary priorities: Education, Health Care, Information Technology
 - "Primary" priorities are where we've chosen to drill down in sector strategies in accordance with Sector Strategy best practices (identify industry champions, hold convenings, drill down on key career paths, align with ETPL, develop distinct metrics, etc). In the course of pursuing these strategies, primary sectors may become more focused. For example the primary emphasis might drill down to a particular kind of health care job where industry need, good wages, and supporting/creating training align.
- The Committee identifies two secondary priorities: Building/Skilled Trades and *Experience Economy* (including Agritourism, Hospitality)
 - "Secondary" priorities are areas where there is a distinct need in our region, but it may not be supported by traditional data (LMI, etc) or areas that may be poised to blossom on the horizon due to projected changes in conditions or even due to opportunistic support from Northern Board. In these areas we expect to build relationships, monitor opportunities, align with ETPL, consider for future "primary" prioritization in the course of ongoing sector strategy development.
- The Committee recommends, per Sector Strategy best practices, pursuing a partnership in the Sector Strategy Priority area of Education
 - Outreach to school districts to serve as employer champions
 - Still up for discussion: begin discussion with Districts in the with which we already have (stronger) established relationships (and happen to be in closer physical proximity to college/university with Teacher Training program) in the following counties: Mora, Rio Arriba, San Miguel, Santa Fe?
 - The initial districts could serve as champions and convene additional districts on behalf of the NALWDB
 - Employer partners will lead discussion on how to partner (convening):
 - What would a true partnership look like?
 - Ideal structure of program?
 - Joint/Collaborative marketing /recruitment with college(s)/university(ies): begin with Luna Community College, New Mexico Highlands University, Northern NM College, Santa Fe Community College
 - Ways to accelerate training – e.g. alternative licensure programs at NM Highlands Univ, Northern NM College and Santa Fe CC
- Additional Outstanding Questions
 - Role of Committee?

Recommendation: The committee identifies sectors to categorize as primary and secondary, and recommends approval to the board (on a rolling base, but formally as an annual practice). The committee works with staff, providers, state input to

identify appropriate metrics for tracking effectiveness, with the understanding that different sectors and careers may require novel tracking/assessment. Liaise with provider ensure LMI data is tracking with on the ground experience. Ensure priorities address the real needs of the region. Develop lasting relationships with employers and industry leaders. Ensure programs are following WIOA and NM State guidelines. Ensure opportunities are being connected with constituents.

- Role of Service Provider?
Recommendation: Report to committee on developing trends, emerging needs, key employers, new training opportunities--opine in advance on validity of committee recommendations to Northern Board. Pursue and support programs identified as key to primary and (and secondary when appropriate) priorities. Ensure programs are following WIOA and NM State guidelines. Ensure opportunities are being connected with constituents.
- Role of Partners (e.g. NM DWS)?
Recommendation: Evaluate and approve metrics, evaluate and approve alternative data submitted to support proposed priorities.

March 31, 2021 Meeting Summary

- In an effort to engage regional employers and organizations aligned in workforce development efforts, we are beginning to reach out to make connections.
- Kate Noble, Santa Fe Public Schools President and Growing Up NM Vice President of Policy & Stakeholder Engagement, invited to provide information regarding the workforce needs landscape in Education.
 - On behalf of the Sector Strategy Committee, she has also been invited to address the full April Board meeting.
- Strategies to consider as we create partnerships for filling need:
 - Understand other resources available (e.g. grants offered by the new Early Childhood Education and Care Dept. for partner higher education institutions and training programs to do innovative work in training early childhood education workers)
 - Supportive strategies such as cohort structure
 - Incentives to employers
 - Work on a regional basis – alignment of employers and training partners
- Things to Consider
 - Constraints in spending
 - Flexibility in spending
- Emphasized need of Special Education educators at both the early childhood and K-12 levels

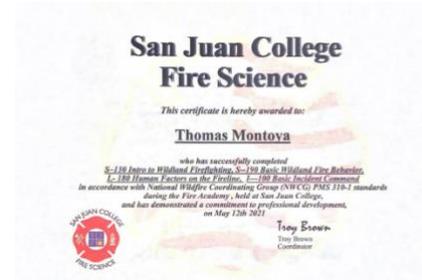
Northern Board 4th Quarter Success Stories

Thomas Montoya / Out of School Youth

Thomas is a 19-year-old out-of-school youth. At the time of intake, Thomas was homeless and living with friend's who were providing him with temporary living assistance and other basic necessities. He had just graduated high school in May of 2020 and was unable to find employment due to COVID-19. Thomas was one of the chosen applicants to be a part of the Farmington Fire Department's Fire Academy, in a Customized Training for entry level Fire



Cadets. Because Thomas was experiencing hardship, he reached out to his local Community Support

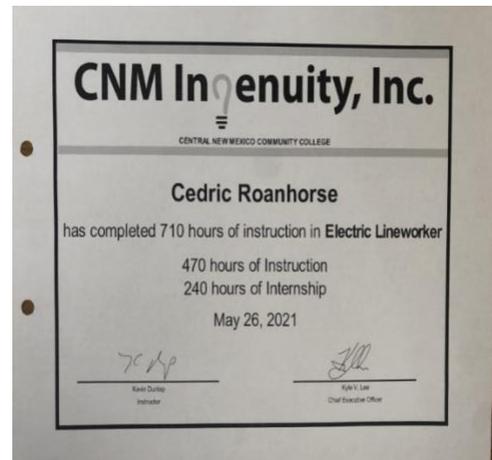


Advocate to request supportive services with transportation costs as he traveled to and from

training. A month into training, Thomas stated that he was "adjusting to the hands-on learning environment and knew he has made a great career choice." In April 2021, he worked on Basic Wildland Firefighting Skills. This class was specific to obtain a "red card" certification; a requirement to operate on wildland fires or prescribed burns. This gave Thomas a new outlook on the environment and how important is to be aware of your surroundings. Thomas completed the Fire Academy successfully, and the Farmington Fire Department had their pinning ceremony on May 14, 2021. With the help of WIOA and the local partnership, Thomas is currently in an on-the-job training with the Farmington Fire Department putting skills that he learned in the classroom to use as well as learning new skill sets.

Cedric Roanhorse / Dislocated Worker

Cedric joined the WIOA program with HELPNM in October 2020, after he was laid off from Marathon Petroleum, where he was employed as an Operator for about five years. After enrolling and accepted into WIOA as a Dislocated Worker, he began the Electric Line worker program at Central New Mexico Community College (CNM). During his time in the program, Cedric completed 710 apprenticeship hours at R&R Line Services and shortly after receiving his certificate he began permanent employment with said company. Cedric is now a full-time employee with R&R Line Services and informed me that his time with the company is going great. He is looking forward to the



future his new career brings and is appreciative the opportunities that WIOA helped him create for himself and his family.

Amanda McCollim / Adult

Amanda came from out of state to New Mexico. Her family had fallen on some hardships in Las Vegas, Nevada and they wanted a fresh start. As she began to get settled in Taos, she had heard about HELPNM. Amanda was a stay-at-home mom for fourteen years, as her husband was the primary bread winner. Because of her family hardships, it became clear that Amanda needed to provide financial support for her family as well and sought assistance with training and transition into the workforce through WIOA. She began our program through Transitional Job Training with The Historic Taos Inn learning basic housekeeping and some grounds work. The Taos Inn noticed the hard work and commitment and has hired her as housekeeping supervisor. She went from making minimum wage to \$14.00 an hour with potential raises every three months. Julie, her supervisor, stated, "Amanda is a hard worker, go getter and determined, they were so happy and proud to have her on staff." Amanda stated that she is "so happy to be able to provide for her family and HELPNM has changed her life" and is extremely grateful.



Performance

	Adult	Dislocated Worker	Youth
Enrolled			
Exited			
Carry Over			
Served (Enrolled + Carry Over)			

	Participants Served		
	Adult	Dislocated Worker	Youth
Eligible Veterans			
Individuals with a Disability			
Displaced homemakers			
Low-income individuals			
Older individuals			
Ex-offenders			
Homeless individuals or runaway youth			
Current or former foster care youth			
English language learners, individuals with low levels of literacy or facing substantial cultural barriers			
Eligible migrant and seasonal farmworkers			
Exhausting TANF within 2 years (Part A Title IV of the Social Security Act)			
Single parents (Including single pregnant women)			
Long-term unemployed (27 or more consecutive weeks)			

	Title I	Title II	Title III	Title IV
Enrolled				
Exited				
Carry Over				
Served (Enrolled + Carry Over)				

	Adult			
	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate:	72.0%	78.0%	92.3%	Meet
Median Wages in Q2:	6,402	7,100	9.16%	Meet
Employed in Q4 Rate:	59.4%	75.0%	79.2%	Failed
Credential Attainment Rate:	30.6%	67.0%	45.7%	Failed
Measurable Skills Gains Rate:	6.1%	61.5%	9.9%	Failed

	Dislocated Worker			
	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate:	65.4%	75.0%	87.2%	Failed
Median Wages in Q2:	7,159-	7,650	93.58%	Meet
Employed in Q4 Rate:	48.8%	73.0%	66.8%	Failed
Credential Attainment Rate:	43.8%	60.0%	72.9%	Failed
Measurable Skills Gains Rate:	25.4%	60.0%	42.4%	Failed

	Youth			
	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate:	36.1%	63.0%	57.2%	Failed
Median Wages in Q2:	2,761	3,400	81.22%	Failed
Employed in Q4 Rate:	38.9%	63.0%	61.7%	Failed
Credential Attainment Rate:	13.3%	45.0%	29.6%	Failed
Measurable Skills Gains Rate:	5.0%	48.1%	10.4%	Failed

Dislocated Worker	PY 19	FY 20	PY 20	FY 21	Total
Total Allocation	\$42,687.21	\$822,269.19	\$448,455.	\$200,735	\$3,320,769.40
Total Budgeted	\$42,687.21	\$822,269.19	\$48,455	\$654,886.20	\$1,968,297.60
Total Expenditures	\$42,687.21	\$822,269.19	\$182,909.99	0	\$1,047,866.39
Total Admin Expenditures 4 th Quarter		\$62,768.62	\$9.59	0	\$62,778.21
Total Expenditures 4 th quarter		\$209,527.89	\$182,909.99	0	\$392,437.88
Transportation Assistance					
Child and Dependent Care					
Housing Assistance					
Educational Testing Assistance					
Legal Aid Services					
Reasonable Accommodations					
Referrals to Healthcare					
Community Service Linkage					
Work Attire and Work Related Tools					
Books, Fees and School Supplies					
Employment and Training Related Fees					
Needs Related Payments					
	PY 19	FY 20	PY 20	FY 21	Total
Total Training Services Expenditures		\$28,154.74	\$1,401.61		\$29,556.35
Individual Training Accounts		\$25,386.75			\$25,386.75
Customized Training					
Incumbent Worker Training		\$1,694.17			\$1,694.17
On the Job Training					
Work Experience		\$1,073.82	\$1,401.61		\$2,475.43
Internship					
Total Career Services Expenditures		\$118,604.533	\$181,498.79		\$300,103.32

Dislocated Worker	PY 19	FY 20	PY 20	FY 21	Total
Expenditure Percentage	100%	100%	40.79%	0%	31.55%
Work Experience Expenditure Percentage		0.51%			0.51%

Were funds transferred to Dislocated Worker? Y N

Transfer amount: 600,000

Date of Transfer: 6/30/21

Transfer Justification:

The NALWDB request to transfer a total of \$600,000 from the FY20 Dislocated Worker funds to Adult Funds is approved. The Department of Workforce Solutions understands these funds are needed to support Adult obligations already made and this will enable a resumption of training services in the Northern region.

Fiscal

Adult	PY 19	FY 20	PY 20	FY 21	Total
Total Allocation	\$6,123.35	\$1,095,771.97	\$275,733.	\$1,375,923.00	\$2,753,551.32
Total Budgeted	\$6,123.35	\$1,095,771.97	\$275,733	\$1,375,923.	\$2,753,551.32
Total Expenditures	\$6,123.35	\$1,095,771.97	\$275,733	\$998,923.02	\$2,376,551.34
Total Admin Expenditures 4 th Quarter	0	\$74,376.12	\$27,573	\$118,136.51	\$220,085.63
Total Expenditures 4 th Quarter		\$674,376.12	\$27,573	\$673,845.70	\$1,375,794.82
Transportation Assistance					
Child and Dependent Care					
Housing Assistance					
Educational Testing Assistance					
Legal Aid Services					
Reasonable Accommodations					
Referrals to Healthcare					
Community Service Linkage					
Work Attire and Work Related Tools					
Books, Fees and School Supplies					
Employment and Training Related Fees					
Needs Related Payments					
	PY 19	FY 20	PY 20	FY 21	Total
Total Training Services Expenditures		\$418,602.42		\$201,181.19	\$619,783.61
Individual Training Accounts		\$67,490.50			\$67,490.50
Customized Training					
Incumbent Worker Training					
On the Job Training		\$236,967.42		\$189,694.25	\$426,661.67
Work Experience		\$114,144.50		\$11,486.94	\$125,631.44
Internship					
Total Career Services		\$181,397.58		\$354,528.	\$535,25.58

Adult	PY 19	FY 20	PY 20	FY 21	Total
Expenditure Percentage	100%	100%	100%	72.60%	86.31%
Work Experience Expenditure Percentage	0	16.93%	0	1.70%	

Were funds transferred to Dislocated Worker? Y N

Transfer amount: N/A

Date of Transfer:

Transfer Justification:

Youth	PY 19	FY 20	PY 20	FY 21	Total
Total Allocation	\$1,458,695		\$1,394,076		\$2,852,771
Total Budgeted	\$1,396,729.07				\$1,396,729.00
Total Expenditures 4 th Quarter	\$361,227.43				\$361,227.43
Total Admin Expenditures 4 th Quarter	\$57,785.48				\$57,785.48
Total Support Services Expenditures					
	PY 19	FY 20	PY 20	FY 21	Total
Total Support Services Expenditures					
Transportation Assistance					
Child and Dependent Care					
Housing Assistance					
Educational Testing Assistance					
Legal Aid Services					
Reasonable Accommodations					
Referrals to Healthcare					
Community Service Linkage					
Work Attire and Work Related Tools					
Books, Fees and School Supplies					
Employment and Training Related Fees					
Needs Related Payments					
Total Training Services Expenditures					
	PY 19	FY 20	PY 20	FY 21	Total
Total Training Services Expenditures	\$119,424.18				\$119,424.18
Individual Training Accounts	\$1,077.00				\$1,077.00
Customized Training					
Incumbent Worker Training					
On the Job Training	\$11,322.00				\$11,322.00
Work Experience	\$107,025.18				\$107,025.18
Internship					
Participant Incentives					
Total Career Services Expenditures	\$184,017.77				\$184,017.77
Total Out-of-School Expenditures					
	PY 19	FY 20	PY 20	FY 21	Total
Total Out-of-School Expenditures	\$236,705.83				\$236,705.83
Total In-School Expenditures	\$165,477.85				\$165,477.85

Youth	PY 19	FY 20	PY 20	FY 21	Total
Expenditure Percentage	78.44%				40.11%
Out-of-School Expenditure Percentage	65.53%				8.30%

Work Experience Expenditure Percentage	29.63%				3.75%
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