

Northern Area Local Workforce Development Board

Special Meeting of the Chief Elected Officials (CEO's) of the Northern Area

Minutes
November 19, 2019
10:00 a.m.

*NALWDB Conference Room
525 Camino De Los Marquez Suite 250
Santa Fe, NM 87505*

Present:

Chief Elected Officials (CEOs) – Lead CEO, Commissioner Henry Roybal - Santa Fe County; Counsilar Pete Sheehey – Los Alamos County; Mayor Christof Brownell – Taos Ski Valley; Counsilar Carol Romero-Wirth – City of Santa Fe.

On Conference Call- City Manager Rick Bellis – Taos; City Manager Scott Berry – City of Raton; City Manager Laura Jaramillo – City of Grants; Commissioner Jack Fortner – San Juan County; City Manager Rick Tafoya – Angel Fire; Mary Beraland – Eagle Nest; Kathleen Eggert – Wagon Mound; Mayor Victor Snover – City of Aztec; Rosanna Real – Red River; Vince Howell – City of Las Vegas; Commissioner Sara Scott – Los Alamos County; Chris Madrid – Rio Arriba County; Angelica Serrano – City of Espanola; Mayor Nate Duckett – City of Farmington.

Guests: City Manager Scott Berry – City of Raton; County Manager Mike Stark – San Juan County; County Manager Katherine Miller – Santa Fe County; Jessica Barfield – City of Raton.

NALWDB Board Members and AE Staff: Dr. LeAnne Salazar-Montoya, Executive Director; Barney Trujillo, Operations and Performance Manager; Deborah Wildenstein, Program Monitor; Elena Maestas, Program Support; Lisa Ortiz, Financial Specialist; Amber Gomez, Project Specialist; Chairman Joseph Weathers, NALWDB Board Chair.

Meeting was called to order at 10:17 AM by Lead CEO Henry Roybal and stated that a quorum has been met.

The Pledge of Allegiance was recited by all in attendance.

Roll Call was made by NALWDB staff member Elena Maestas.

I. Approval of Agenda.

Santa Fe County Manager Kathrine Miller addressed that the agenda that was received at this meeting is different from what was previously posted to the public. Action Items A & D were not included in the agenda that was posted. Margarito Aragon stated that the Open Meetings Act was violated due to the changes. These agenda items that were added after the original posting cannot be included in today's Action Items. Councillor Carol Romero-Wirth of City of Santa Fe made the **motion** to remove Action Items A & D, and approve remaining agenda; Commissioner Sara Scott **seconded** the motion; motion **passes** by unanimous vote.

II. Executive Director Update.

a. Visit from DOL:

Dr. LeAnne Salazar-Montoya advised that the DOL met with NALWDB September 17-19, 2019. At this meeting, it was noted that the Fiscal Agent RFP lacked deliverables. Fiscal Direction and Oversight was also discussed.

b. Discussion of State Oversight: December 1 deadline:

Dr. Montoya advised that the Corrective Action Plan that was issued by the state, was due December 1, 2019.

Margarito Aragon stated that the deadline has been extended to January 7, 2020.

c. Presentation of CEO Options:

Dr. Montoya presented options for the Fiscal Agent to the CEO's. The two options are to keep our current fiscal agent, Zlotnik Laws & Sandoval, or move forward with a new RFP.

d. Overview of NMSA and NM Procurement:

Dr. LeAnne Salazar-Montoya reviewed the purpose of the Fiscal Agent options and how the CEO's are responsible for making the recommendation.

III. State of New Mexico Workforce Development Report.

Margarito Aragon advised that the Board was expended by 60% and needed a follow up from the fiscal agent. Mr. Aragon supported the previous stated fiscal agent options. He recommends that an IGA would be a better option for the Board.

IV. Action Items.

a. Approval of July 16, 2019 CEO Meeting Minutes:

Was not included in the original Agenda. Will not be included in this meeting.

- b. Discussion/Recommendation of Fiscal Agent PY 19 forward:
Counselor Carol Romero-Wirth of City of Santa Fe made a **motion** to release a new RFP, keeping current Fiscal Agent on a month-to-month basis; **seconded** by Counselor Pete Sheehey of Los Alamos County; motion **passes** by unanimous vote.
- c. Approval of CEO Memorandum of Agreement:
County Manager Kathrine Miller had red-line changes to the agreement. Counselor Carol Romero-Wirth made a **motion** to approve the changes; **seconded** by Mayor Christof Brownell of Taos Ski Valley; motion **passes** by unanimous vote.
- d. Approval of Partnership Agreement between CEO's and NALWDB:
Was not included in the original Agenda. Will not be included in this meeting.
- e. Board Member Appointment:
Counselor Pete Sheehey made a **motion** to recommend Dr. Dorian Newton to be appointed as a new board member to NALWDB; **seconded** by Counselor Carol Romero-Wirth; motion **passes** by unanimous vote.
- f. Oath of Office:
Dr. Dorian Newton was not in attendance to recite Oath of Office. Will be recited at next Board Meeting.

V. Next Meeting- June 16, 2020 & November 17, 2020-Full Board CEO Mtg.

Dr. LeAnne Salazar-Montoya suggested June 16, 2020 & November 17, 2020 as next CEO Meeting dates. These dates will be discussed among the CEO's and determined at a later time.

VI. Adjournment

Lead CEO Henry Roybal made a **motion** to adjourn at 11:14 AM; **seconded** by Counselor Pete Sheehey; motion **passes** by unanimous vote.