

OSO 2024-003 Questions

1. What is the anticipated total budget for year one of the contract? **\$180,000**
2. Are there any specific requirements or restrictions related to budget line items? **No restrictions as long 20 CFR Rules and Regulations are followed. Personnel Costs; Administrative Costs.**
3. Does the NALWDB provide office space for the OSO or does the proposed budget need to include costs associated with required office space? **The Northern board provides office space in the Comprehensive One Stop Center in Santa Fe.**
4. Does NALWDB provide any equipment for the OSO or does the proposed budget need to include costs associated with necessary equipment? **The Northern board does not provide computers or printers. Copier costs are included.**
5. The second bullet in section 11.3 (page 8 of RFP) states, "States how the proposer will work with all five counties". Is this intended to read all ten (10) counties in the NALWDB? If only five (5) counties, please identify which 5 counties. **It should read all (10) counties.**
6. The third bullet in section 11.4 (page 8 of RFP) references profit. Can you provide examples of profit metrics that have been included in the OSO contract? Also, is there a cap on the amount that can be proposed as profit? **We don't have examples or a profit metric, however each entity is allowed to charge indirect cost.**
7. Part 2 – Cost/Price Proposal Form (page 15 of RFP) states, "Profit is not allowed in the delivery of services under awarded contract." However, there is also an asterisk on the same page that states, "*If proposer is a for profit entity, profit must be stated separately". Please clarify if profit can or cannot be earned. **According to 2 CFR 200.400 an organization can charge Indirect cost.**
8. If a non-profit organization, which cannot negotiate/earn profit, is submitting a proposal, is the NALWDB open to negotiating performance incentives? **Yes**
9. Could you please provide guidance on how we should organize our proposal? Page 8 of the RFP describes a required narrative. Where would that go? Should we provide Attachments A, B, and C, and then the narrative? **Provide the narrative with Attachment "A" and title 11.0 Narrative**
10. Also, on page 8 of the RFP, question #4 requests a 'statement providing company's qualifications.' Should that be provided as part of the narrative, or should we provide it separately, after the Cost/Price Proposal Form? **Provide in your narrative**
11. Also, under question #4 on page 8 of the RFP, could you please confirm that the following statement is correct in that it requires that we provide references for individual staff members: "Proposer has provided at least two (2) references for each key personnel member on similar projects." **Since the question is asking for references in the RFP, it won't necessarily be a required element, company's qualifications and experience will be enough information.**