

Northern Area Local Workforce Development Board

Executive Committee Minutes

Monday, October 7th, 2019

2:00 pm

525 Camino De Los Marquez Suite 250 Santa Fe, NM 87505

Members Present

Members Absent

Joseph Weathers-Board Chair Rock Ulibarri – phone Ambrose Castellano Vince Howell Rudy Garcia Floyd Archuleta	Jon Paul Romero
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Others Present: Miranda Harris (*Administrative Assistant NALWDB*), LeAnne Salazar-Montoya (*Executive Director*), Barney Trujillo (*Operations and Performance Manager*), Margarito Aragon - phone, Veronica Alonzo - phone, Alexandria King (*NMDWS*) - phone.

- I. **Call to Order/ Oath of Office / Roll Call:** The meeting was called to order at 2:03 pm. by the NALWDB Executive Committee Chair, Joseph Weathers. Roll call of the Committee was taken by the recording secretary that indicated a quorum was present.
- II. **Approval of Agenda:** Board Member Rudy Garcia made a **motion** to approve the agenda; **seconded** by Board Member Vince Howell; motion approved via unanimous voice vote.
- III. **Basic Career Services Letter – ACTION:**
Dr. LeAnne Salazar-Montoya advised that this letter was requested from the state because we do not have our own policy. This is a temporary fix while the Board develops its own policy. We will continue business as usual with this policy while we develop and draft our own policy. She stated that we have 1.2 million leftover funds from previous years of Youth funds. \$400k from 2017 will be returned to the state. We need to develop a plan with SER or create an RFP. There is no finite plan yet, but we are in communication with the state and are working on this and developing a plan. The 1.2 million will be used for innovative youth programs. Board Chair Joseph Weathers requested that a Youth Committee Meeting be held and asked Vince Howell to call the meeting. A **motion** was made by Ambrose Castellano to approve; **seconded** by Rudy Garcia; motion passed by unanimous vote.
- IV. **Recommendation for Full Board Approval of Executive Director Hire – ACTION:**
Joseph Weathers reminded the Committee that we had a Hiring Committee in place who consisted of Board Members Ambrose Castellano, Floyd Archuleta and himself, along with state employees Margarito Aragon and Alix King. Out of the four candidates, we chose Dr. Montoya. Vince Howell thanked Dr. Montoya and stated that he was impressed with her resume. Rudy Garcia identified that he is confident that Dr. Montoya will bring a lot of

knowledge to the Board. Joseph Weathers advised that we need a vote for her current contract during the interim period and also her direct hire. A **motion** was made by Ambrose Castellano to approve hire and contract; **seconded** by Rudy Garcia; motion passed by unanimous vote. Joseph Weathers also suggested that moving forward, the Committee meets bi-weekly to stay updated on all issues and concerns. Committee members agreed.

- V. **Adjournment** – a **motion** was made by Rudy Garcia to adjourn at 2:30 p.m. and was **seconded** by Vince Howell.