

Exhibit G NALWDB Quarterly Report

Administration

Region: Northern Area Local Workforce Development Board

Local Board Meeting
Date: 08/18/22
Time: 9am

Public Notice Published
Date: 08/5/22____
Time: 9am

Agenda Posted
Date:
Time:

Quorum met? Y N

Draft Meeting Minutes Published
Date: 08/30/22

Approved Meeting Minutes Published
Date: 10/20/22

Chief Elected Officials Board Meeting
Date: No Meetings____
Time: _____

Public Notice Published
Date: _____
Time: _____

Agenda Posted
Date: _____
Time: _____

Quorum met? Y N

Draft Meeting Minutes Published
Date: __

Approved Meeting Minutes Published
Date: _____

Continuing Education Credits

	Hours Required	Hours Completed
Administrative Entity Staff		5
Fiscal Agent Staff		0
One Stop Operator Staff		0
Board Members		

NALWDB Continued Education Units (CEU's) PY22 - 1st Quarter

Name	Role	Training	Hours Completed
Kevin Boyar	AE Staff	New Mexico Higher Education Department Virtual Info Session: Understanding Tuition-Free College in New Mexico	2
Kevin Boyar	AE Staff	Workforce Connection Online System Training	3
Kevin Boyar	AE Staff	WCOS Group Assignment	1
Lisa Ortiz	Executive Director	New Mexico Higher Education Department Virtual Info Session: Understanding Tuition-Free College in New Mexico	2
Lisa Ortiz	Executive Director	Workforce Connection Online System Training	3
Lisa Ortiz	Executive Director	Community Conversation with LANL Director Thom Mason	2.5
Barney Trujillo	AE Staff	Community Conversation with LANL Director Thom Mason	2.5
Brittany Valencia	AE Staff	New Mexico Higher Education Department Virtual Info Session:	2
Brittany Valencia	AE Staff	Workforce Connection Online System Training	3
Total :			21
Name	Role	Training	Hours Completed
Rebecca Estrada	Board Member	Community Conversation with LANL Director Thom Mason	3.5
Eileen Yarborough	Board Member	New Mexico Groundwater Conference	10.5
Total:			14
Name	Role	Training	Hours Completed
Total:			0
Name	Role	Training	Hours Completed
Total:			0

Sector Strategies

The NALWDB Sector Strategy committee was convened to guide, strategize, and review the modification of the Local Plan for the North.

This committee along with the Strategic Planning Committee are currently developing a strategy for a Northern Region Workforce Conference planned for February 2023 in Santa Fe, which will focus on LMI, Education, Employment, & Partnerships in the North.

These Committees are also working with the National Restaurant Association in developing a hospitality bootcamp.

Program Initiatives

Bloomfield Police Department

During the month of September, the Farmington Community Support Advocates were approached by Bloomfield Police Department looking to train several individuals in various positions. Immediately, they had already identified two individuals as a Police Officer and a School Resource Officer. These participants, Kenneth Adair and Anthony Peterson, were pinned and over the next 6 months, they will train on new task and new systems being implemented throughout the City and County. As additional individuals are identified and selected, the Bloomfield Police Department will continue to work closely with San Juan staff to assure the eligibility and placement of these candidates. Additionally, HELPNM is working closely with The Department of Workforce Solutions to identify if any of these positions that may be eligible for Governor Lujan-Grisham's Law Enforcement Training Assistance Program.

Farmington Fire Department CT

The San Juan County staff has maintained a close partnership with The Farmington Fire Department, who is currently receiving funding to allow for the employment and training of 7 entry level Firefighters during the Fall 22 term. This funding will enable the Department to continue providing professional fire protection and emergency medical technicians to the local community. These occupations are not only in-demand, but are necessary for public safety.

During the requested training, these individuals will receive 14 certificates. Upon completion, Cadets will move into On-the-Job training and will have secured full-time employment that will continue their path to self-sufficiency, as they will then be eligible for additional training and promotions through the Farmington Fire Department, including but not limited to, Trainer,

Engineer, and Sergeant. The Fire Department remains in need, as 60% of the current staff can (and intend to) retire over the next 3 years.

Beehive Homes

Our successful partnership with Beehive Homes has led us to many participants turning into well trained caregivers. The employer has had a relationship with the WIOA program for years and they continuously support the services we provide. Beehive Homes knows our program provides the essential need they look for with new staffing, the need for training. Beehive Homes goes through an extension training plan to make sure the staff exceeds their performance and provide the best customer service with residents and their families.

In speaking with the House Manager, several inputs are gathered on how our partnership can turn the new hire into a successful employee. In the past, the job description was broken down by each duty and developed a timeframe for each new hire to train. The case manager and supervisor also consider what the local Beehive Homes considers a priority skill, Customer Service, and incorporate this skill in our training plan. Our participants have already been working on their soft skills with the help of the one stop center staff. From the start, our participant is well aware of the environment they will be in and the value of providing customer service. It is their mission, in order to keep a long-term relationship with Beehive Homes they need to develop a strong customer service skill, which is achieved through their OJT.

Beehive Homes has been on par with their submission of monthly timesheets and evaluations, at times reminding us, the case managers, during the last week of the month they are ready to submit billing. Staffing Director with Beehive Homes has always indicated a progressive evaluation with each participant. The clients are also pleased with their well-developed training plan and provide feedback on how happy they are to be on board helping the residents at Beehive Homes.

Overall, the partnership we have developed with Beehive Homes has been positive and all parties look forward to the continued efforts across several Northern Counties.

Roadrunner Health Services-McKinley and Rio Arriba

During the 1st quarter, the HELPNM team had the opportunity to meet with Roadrunner Health Services to learn more about their hiring and training process and identify where Title I services may be needed. Upon completion of the meeting, the staff learned that Roadrunner Health Services hires and trains individuals to provide high-quality health services in correctional facilities. While Roadrunner currently holds 5 correctional facility contracts, only 2 of the 5 are in the Northern area: McKinley and Rio Arriba. However, the CEO, David Montoya, shared that he is looking to expand back into the Northern Area, creating more opportunities for this

partnership. Not only is this business paying high wages to fill the crucial roles of CNA/CMA, EMR/EMT, Office Manager, LPN, and RN, but each candidate goes through an extensive training process that assures that they are not only prepared to work in the Medical field, but are also prepared to work in the specific guidelines of the Correctional Facilities.

WIOA Adult

Colfax County

Shantay Patterson is an Adult male who came in to apply for WIOA services on 7/27/22. He shared that He has always been involved in athletics and even played college football at Eastern NM University. Shantay recently moved to Raton, NM and was interested in getting involved in coaching and helping the youth in the community. He shared that he has always done personal training but does not have the credentials to coach for a public school.

Shantay was able to get his coaching license and through WIOA was able to join a transitional job training at The Peach Protein and Beverage Bar where he was able to get experience and hours needed to become a coach at Raton High School. He had the job title nutrition coach and was responsible for running fit camps and train people how to eat better and learn about health and nutrition.

After completion of the program Shantay had enough hours to gain his coaching license at Raton High School. He was recently hired on to become the Junior Varsity and 8th Grade coach for basketball. Shantay shared that without the help of WIOA it would have been hard to obtain coaching hours and still try to support his family. Shantay is currently a full-time substitute teacher at RHS and is starting his first year as a basketball coach.

Dislocated Worker

Farmington

Doug DeRusse, dislocated worker applicant, 34-years-old at intake, came to our One Stop Office in Farmington requesting assistance with cost of the Physical Therapy Assistants Program. Doug was laid off in March of 2020 from Born N' Raised where he was making \$10/hr. Over the next year, Doug would learn about clinical kinesiology, therapeutic exercises, and more. In Spring 2022, his last semester, he was able to apply what he learned to clinical externships. At mid-terms, Doug was on track for graduating mid-May. By the time the end of semester neared, Doug unfortunately was not going to pass his last externship- which was the rehab portion. Doug was extremely discouraged and didn't know if he wanted to repeat a class during the summer time. CSA and Doug talked about his options and what it would mean not only having the degree, but the sense of accomplishment he would have. In June Doug decided to enroll to

complete his last class to be able to fulfill his last graduation requirement. Doug completed his last class on August 4th, 2022 and will be able to receive his diploma on September 16th. At this time, he is getting ready to schedule his PTA boards exam which he will be receiving supportive service for and started in his new career field as a September 1st. Doug was able to be hired at Rivergate Therapy and will be starting as a Physical Therapy Technician.

“I want to thank you for all the help and encouragement you have given me throughout this journey!” – Doug

Youth - Out of School

Juliet has always had a great interest in working outdoors and relocated to New Mexico in order to explore new territory in search of a life that would offer her a new experience. She relocated to an area where she did not know anyone and felt that in order to become successful at her attempt at a new life situation, she would need to become self-sufficient. Julia searched the area for employment and did not find many options that were appealing to her. Upon seeking the assistance of staff at the NM Workforce Center, she saw a brochure for employment services through HELPNM and decided to inquire about better work opportunities in the area. She connected, became interested and applied to the program.

Juliet was able to reserve employment with the City of Gallup Parks & Recreation Division as a Grounds Maintenance Worker. In this position, she learned about many aspects of team-work as she assisted in many projects throughout the city that required a talent for repair. She not only focused on the physical aspects of the work entailed but was able to branch into areas of fencing construction, basic masonry in rebuilding, recognizing structural changes in environment and electrical components in lighting. She also touched on basic mechanical aspects of revitalization of the area, providing input into ideas to better the surroundings of the city that she served. This effort was one that became fascinating to her as she was able to learn in a hands-on environment without having to sit in a classroom setting and read about those experiences that became a part of her daily work routine.

As Juliet's Work Experience approached an end, she chose to apply within the agency that she was assigned to. Her efforts in her position did not go un-noticed, her Site Supervisor recognized her leadership skills in the projects that she maintained, ability to take directive and complete task as assigned and ability to teach and learn in the techniques that she was offered. Juliet was able to successfully gain continued employment as a Facility Laborer with the City of Gallup, with an increased rate in pay and benefits to secure her living. Juliet is thankful for the opportunity to begin a new route in stability and feels that HELP NM helped her to become successful in her efforts. She is able to showcase her skill and knowledge in a competitive work

situation that is sure to offer her advancement in the future. (Photo/use of last name declined).

Youth - Out of School

Our CSA Leanna first met Luis Escobedo telephonically in April of 2022 where is explained he is seeking resources to pay for a security guard card with 3D Security. Luis at time of intake was 17 years old and still in school attending Bernalillo High School. Luis was working part time after school and weekends at Starbucks located in the Market Street grocery store off Guadalupe. Shortly after intake Luis said he has decided to join the army after he graduates in May and informed CSA he has quit his job at Starbucks, where he was working part time working up to 30 hours a week. But due to family being unacceptable to his choices Luis has left home and moved with friends after his graduation from Bernalillo High School on May 19th 2022. In July, Luis has made contact with me and said he would really like to try to obtain his guard card or if he could get help getting into the Police academy. CSA has made an appointment and he has completed his application and submitted in July. Luis at time of intake stated he has left home and moved to Santa Fe with his best friend and wanted to get his friend an appointment time with me as well.

Luis is considered an OSY, his barriers included Basic Skill Deficient and low income. Luis was approved for Guard Card Level 1 and has completed training with 3D Security of Santa Fe on 08/05/2022. Luis has received both certificates in training and has obtained his RLD license and can work all level one security employment. Luis has attended one Workforce Solutions hiring event and wishes to pursue law enforcement or correctional security, but due to his current age will not able to get those types of employment opportunities until he turns 21 years old. CSA Leanna, none the less, asked each police department and correctional facility to speak with Luis and his friend about their future and employment opportunities and what their experience has taught them, which was so successful, both young men left the hiring event hopeful and with a career path. "I just want a job that is going to make my family proud and I can help people."

By 08/24/2022 Luis had interviews and secured employment with Lobo Security Company where he started on 08/28/2022 at a film making site in Espanola. Since employed Luis is now working Full time hours making \$13.00 hourly which has increased his annual income by \$9,000.00. As said by Adrian Chavez SR of Lobo Security, "He's punctual and a model employee." HELPNM CSA has completed a site visit in September where Luis was happy and excited to show CSA around said his job site which happens to be a movie set. Luis said it's been great and he is thankful for the opportunity and has even been asked to be in a scene of the movie! Luis then did say, he still would like to pursue Level 2 and 3 training when he turns 21 if he is unable to join the police academy. Luis has just celebrated his 18th birthday and has been absolute treat to work with.

Program Challenges

In the Adult and Dislocated program, Help NM service provider for North had a management transition at the end of the first quarter as the previous One Stop Operator (OSO) left the agency and the manager for adult and dislocated was hired as the new OSO.

The WIOA management staff had difficulty getting information in timely manner of some participants from training institutions who have been unresponsive and the NALWDB has now worked with DWS to remove one of these providers from the ETP and is working on possibly removing another for lack of finishing program courses in a timely manner.

Also, WCOS reporting issues were found to be affecting the current reporting process and that led to difficulties in identifying the appropriate participants in the denominator for performance. This has been reported to WIOA Technical Assistance a secondary process to validate the appropriate participants for performance reporting

The NALWDB monitor will prioritize performance reporting with service provider and new management while addressing gaps in training.

Performance

	Adult	Dislocated Worker	Youth
Enrolled	51	44	24
Exited	12	5	37
Carry Over	131	30	109
Served (Enrolled + Carry Over)	182	74	133

	Participants Served		
	Adult	Dislocated Worker	Youth
Eligible Veterans	11	4	0
Individuals with a Disability	5	3	18
Displaced homemakers	0	3	0
Low-income individuals	141	51	131
Older individuals	7	2	0
Ex-offenders	4	1	1
Homeless individuals or runaway youth	4	0	11
Current or former foster care youth	0	0	2
English language learners, individuals with low levels of literacy or facing substantial cultural barriers	0	1	0
Eligible migrant and seasonal farmworkers	0	0	0
Exhausting TANF within 2 years (Part A Title IV of the Social Security Act)	0	0	0
Single parents (Including single pregnant women)	21	1	3
Long-term unemployed (27 or more consecutive weeks)	11	10	5

	Title I	Title II	Title III	Title IV
Enrolled	118		989	111
Exited	53		208	248
Carry Over	263		192	1652
Served (Enrolled + Carry Over)	381	1267	1181	1763

	Adult			
	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate:	62.6%	75%	83.46%	Fail
Median Wages in Q2:	7488.47	7,100	105.47%	Exceed
Employed in Q4 Rate:	64.29%	75%	85.71%	Fail
Credential Attainment Rate:	30%	67%	44.78%	Fail
Measurable Skills Gains Rate:	51.95%	65%	79.92%	Fail

	Dislocated Worker			
	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate:	60.42%	70%	86.31%	Fail
Median Wages in Q2:	7511.15	7650	98.18%	Meet
Employed in Q4 Rate:	68.25%	73%	93.5%	Meet
Credential Attainment Rate:	68.29%	62%	110.15%	Exceed
Measurable Skills Gains Rate:	46.03%	62%	74.24%	Fail

	Youth			
	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate:	65.79%	66%	99.68%	Meet
Median Wages in Q2:	3498.24	3400	102.89%	Exceed
Employed in Q4 Rate:	67.02%	65%	103.11%	Exceed
Credential Attainment Rate:	23.21%	50.5%	45.97%	Fail
Measurable Skills Gains Rate:	64.56%	51.5%	125.35%	Exceed

Dislocated Worker		FY 22	PY 22	FY 23	Total
Total Allocation		294,818.70	420,125.00	1,669,070.00	2,384,013.70
Total Budgeted		294,818.70	420,125.00	1,360,969.30	2,075,913.00
Total Expenditures		231,830.70			231,830.70
Total Admin Expenditures		25,288.55			25,288.55
Total Support Services Expenditures		1,574.81			1,574.81
Total expenditures 1 st Quarter		231,830.70			231,830.70
Total Admin Expenditures 1 st Quarter		25,288.55			25,288.55
Child and Dependent Care					
Housing Assistance					
Educational Testing Assistance					
Legal Aid Services					
Reasonable Accommodations					
Referrals to Healthcare					
Community Service Linkage					
Work Attire and Work Related Tools					
Books, Fees and School Supplies					
Employment and Training Related Fees					
Needs Related Payments		1,574.81			1,574.81
		FY 22	PY 22	FY 23	Total
Total Training Services Expenditures		65,080.96			65,080.96
Individual Training Accounts		32,547.80			32,547.80
Customized Training		0			0
Incumbent Worker Training		0			0
On the Job Training		25,707.90			25,707.90
Work Experience		3,410.64			3,410.64
Internship					
Basic Career Services		3,414.62			3,414.62
Total Career Services Expenditures		139,886.38			139,886.38

Dislocated Worker	FY 22	PY 22	FY 23	Total
Expenditure Percentage	78.64%	0%	0%	9.72%
Work Experience Expenditure Percentage	1.47%	0%	0%	

Were funds transferred to Dislocated Worker?



Y



N

Transfer amount: \$119,802.20

Transfer:

Transfer Justification: Based on expenditures and the volume of requests, additional funds needed in Adult from Dislocated Worker.

Fiscal

Adult		FY 22	PY 22	FY 23	Total
Total Allocation		352,743.67	246,967.00	1,103,655.00	1,703,365.67
Total Budgeted		352,743.67	246,967.00	943,196.57	1,542,907.24
Total Expenditures		352,743.67	21,012.92	0	373,756.59
Total Admin Expenditures		29,844.24	10,925.86	0	40,770.10
Total Support Services Expenditures		4,222.43	0	0	4,222.43
Transportation Assistance					
Child and Dependent Care					
Housing Assistance					
Educational Testing Assistance					
Legal Aid Services					
Reasonable Accommodations					
Referrals to Healthcare					
Community Service Linkage					
Work Attire and Work Related Tools					
Books, Fees and School Supplies					
Employment and Training Related Fees					
Needs Related Payments		4,222.43			4,222.43
		FY 22	PY 22	FY 23	Total
Total Training Services Expenditures		183,560.99			183,560.99
Individual Training Accounts		92,775.55			92,775.55
Customized Training					0
Incumbent Worker Training					0
On the Job Training		66,839.40			66,839.40
Work Experience		9,941.37			9,941.37
Internship					
Basic Career Services		14,004.67			14,007.67
Total Career Services Expenditure		135,116.01	10,087.06		145,203.07

Adult		FY 22	PY 22	FY 23	Total
Expenditure Percentage		100%	8.51%	0%	21.94%
Work Experience Expenditure Percentage		0	2.82%	0%	%

Were funds transferred to Dislocated Worker? Y

Youth		PY21	PY 22	FY 23	Total
Total Allocation		332,851.01	1,150,663.00		1,483,514.01
Total Budgeted		332,851.01	911,285.16		1,244,136.17
Total Expenditures		312,551.17	22,475.15		335,026.32
Total Admin Expenditures 1 st Quarter		14,070.17	22,475.15		36,545.32
Total Expenditure 1 st Quarter		312,551.17	22,475.15		335,026.32
Total Support Services Expenditures		5,286.75			5,286.75
	Transportation Assistance				
	Child and Dependent Care				
	Housing Assistance				
	Educational Testing Assistance				
	Legal Aid Services				
	Reasonable Accommodations				
	Referrals to Healthcare				
	Community Service Linkage				
	Work Attire and Work Related Tools				
	Books, Fees and School Supplies				
	Employment and Training Related Fees				
	Needs Related Payments	5,286.75			5,286.75
		PY 21	PY 22	FY 23	Total
Total Training Services Expenditures		145,705.29			145,706.29
	Individual Training Accounts	6,003.00			6,003.00
	Customized Training				
	Incumbent Worker Training				
	On the Job Training	22,463.01			22,463.01
	Work Experience	117,240.28			117,240.28
	Internship				
	Participant Incentives				
	Basic Career Services				
	Total Career Services Expenditure	147,487.96			147,487.96
		PY 21	PY 22	FY 23	Total
Total Out-of-School Expenditures		199,306.71	14,331.89		213,638.60
Total In-School Expenditures		113,244.46	8,143.26		121,387.72

Youth	PY 21	PY 22	FY 23	Total
Expenditure Percentage	93.90%	1.95%	0%	22.58%
Out-of-School Expenditure Percentage	63.77%	63.77%	0%	14.40%
Work Experience Expenditure Percentage	37.51%	0%	0%	7.90%