

Exhibit G LWDB Quarterly Report

Administration

Region: Northern Area Workforce Development Board

Local Board Meeting
Date: 2/23/22____
Time: 10:00am

Public Notice Published
Date: 2/11/22____
Time: 9:00am

Agenda Posted
Date: 2/18/22
Time: 9:00am

Quorum met? Y N

Draft Meeting Minutes Published
Date: 3/8/22

Approved Meeting Minutes Published
Date: Next Meeting

Chief Elected Officials Board Meeting
Date: 3/11/22____
Time: 11:00a

Public Notice Published
Date: 2/28/22____
Time: 9:00am

Agenda Posted
Date: 3/4/22____
Time: 9:15am

Quorum met? Y N

Draft Meeting Minutes Published
Date: 3/24/22

Approved Meeting Minutes Published
Date: Next Meeting

Continuing Education Credits

	Hours Required	Hours Completed
Administrative Entity Staff		27
Fiscal Agent Staff		8
OneStop Operator Staff		8.5
Board Members		5

NALWDB Continued Education Units (CEU's) PY21 - 3rd Quarter

Name	Role	Training	Hours Completed
Kevin Boyar	AE Staff	WIOA Wednesday - Adult and Dislocated Worker Review 20 CFR 680. 100-140	2
Amber Gomez	AE Staff	WIOA Wednesday: Performance Accountability, Part 2	1.5
Amber Gomez	AE Staff	Utilizing the Worforce System to Engage Employers: Data & Collaborator	1.5
Amber Gomez	AE Staff	COVID-19 Lessons Learned: Using Sector Strategies as a Compass for Finding Strong Career Pathways	1.5
Lisa Ortiz	Executive Director	FutureWork - Learn FWS Bi	1.25
Lisa Ortiz	Executive Director	WIOA Wednesday - Adult and Dislocated Worker Review 20 CFR 680. 100-140	2
Lisa Ortiz	Executive Director	NM EDGE - NMP 142: NM Ethics & Public Procurement	8
Lisa Ortiz	Executive Director	NM EDGE - NMP 211: NM Procurement Methods for Recertification	8
Barney Trujillo	AE Staff	FutureWork - Learn FWS Bi	1.25
Total :			27

Name	Role	Training	Hours Completed
Rebecca Estrada	Board Member	Conducting and Leveraging Practical Aspects of Evaluations in Workforce Development	1
Rebecca Estrada	Board Member	It Takes a Village to Raise a Workforce - Crossing the Cactus Summit	1
Rebecca Estrada	Board Member	The Future of Learning – Workforce Boards, Corporations, Nonprofits, Policy – What Will It Take?	1
Patricia Maule	Board Member	Serving Individuals with Disabilities - A Day in the Life of an American Job Center	1
Patricia Maule	Board Member	Working Across Partners: A Day in the Life of an American Job Center	1
Total:			5

Name	Role	Training	Hours Completed
Rick Sandoval	Fiscal Agent	Audit Standards Update: Clarifying Risk Assessment	8
Total:			8

Name	Role	Training	Hours Completed
Jessica Hudson	One-Stop	WIOA Wednesday - Adult and Dislocated Worker Review 20 CFR 680. 100-140	2
Jessica Hudson	One-Stop	Equity in Focus: Job Creations for a Just Society Women's Bureau	1.5
Jessica Hudson	One-Stop	Open Meeting Policy and Public Records Training Attorney General Office	3
Eric Vasquez	One-Stop Operator	WIOA Wednesday - Adult and Dislocated Worker Review 20 CFR 680. 100-140	2
Total:			8.5

Sector Strategies

There has been no major activity and/or movement on sector strategies in Q3. However, the work continues started in the areas of creating and implementing partnerships in the area of early childhood education/teacher education with employers and training institutions in San Juan and San Miguel counties continues. There continues to be discussion regarding ideal the structure for demonstrating successful sector strategy partnerships, in the meantime, service provider HELP, NM will put together a database of partnerships in the sector strategy area that can be shared with the committee, larger board, and others. The hope is that built into this database will the opportunity to create entries for metrics/progress.

Other Program Initiatives

In School Youth - Ramon Doshier

Ramon Doshier Enrolled in the WIOA program to gain Work Experience in a professional setting. Ramon is a 19-year-old male who is set to graduate this coming school year. Ramon shared “Last year at this time I did not know if I would graduate. I was so behind in school that I felt like giving up.” Michael’s participation in the youth program and the support received by his Community Support Advocate Joshua has motivated him to be a better student. Ramon is currently completing his work experience program with Zia Youth which is a startup youth organization for student’s in Colfax County. When Ramon started at “The Z” he was the only student that would show up as most students in the community did not know about the organization. Ramon was responsible for creating marketing campaigns and hanging flyers at the schools in the area. He was able to host events such as Movie Night, Anime Night, and helped organize guest speakers such as Dr. Caleb Stolarcyk of Mystic Mountain Healthcare to come and speak to kids in the area. Since Michael’s arrival at Zia Youth, he has grown in numbers and you can see people attending at a more rapid rate. Ramon’s effort at Zia Youth has allowed more students to learn about opportunities in the community after school.

He was able to complete a large project at Zia Youth. Michael has wrote, directed, and edited a short film entitled “Potential.” He recruited actors, videographers, and editors to help with this project. Jeff Mclean and Linda Headley from Zia Youth wrote “We are so proud of Ramon for seeing this project through to the end. The moment he submitted his project it represented the culmination of months of work not just for Ramon but for the talented team of actors and filmmaking experts who Ramon was able to assemble and rally his talent and purposeful energy around.” Ramon shared “enrolling in the Work Experience for Zia Youth has really given me hope for my potential in life.” After High-School Ramon plans on enrolling in a trade school and start his career.

Out of School Youth – Michael Fernandez



Michael Fernandez came to HELPNM through referral from our educational partner UNM Taos Educational and Career Center. Michael came into see our Community Support Advocate Laura stating he was interested in completing his High School Equivalency. Michael indicated that he was having a hard time participating in the virtual learning through the pandemic at his regular high school, he knew he wanted to do in person learning. He researched alternative schoolings and found that the UNM TECC would be a great fit for him. We completed dual enrollment with WIOA and UNM Taos for Michael with the goal of leveraging resources. Michael started attending UNM Taos, he completed all his skill gains and sessions. After his sessions, Michael tested for his HSE and passed. Michael received incentives through WIOA in the amount of \$450 for session completions and for receiving his HSE. Michael was proud of

completing his HSE.

CSA Laura assisted Michael to look for part-time work, he got hired at a local restaurant in Taos, Michaels Kitchen, as a busser earning \$6.50 an hour plus tips. The business owner knew Michael was attending UNM Taos for his HSE and also encouraged him to work hard. After receiving his HSE, his employer helped him with half the down payment for the car of his dreams as part of completing his HSE. He has also received a new position at work now that he has is HSE with more money as well, he was recently promoted to prep cook and is now making \$16.75 an hour.

Michael states “I could not have done any of this without HELPNM and the constant push from Ms. Sanchez and Kylee at UNM Taos. You guys changed my life, I got my dreams and life in order.” Michael is still working full time and will be attending college in the summer. The WIOA Adult program is an option for him for his college aspirations. He is so pleased to have made the decision to leave his regular school and continue in a different path where he still received the same outcome but in a different pathway that worked for him.

Carlos Alvarado – Dislocated worker

Carlos Alvarado came to the Farmington One-Stop Office in August 2021 in search of assistance in paying tuition and fees for the Commercial Driver’s License program at San Juan College. During the intake process, the CSA learned that Mr. Alvarado was a 39-year-old Dislocated Worker who was incarcerated from 2000-2020. Carlos had recently moved back to the Farmington area after his release in August 2021. Carlos initially faced a few hurdles with his Selective Service as during the years where he had to register was not able to do so due to his incarceration. Carlos was approved for funding in mid-December and was able to start his CDL training in January. In the first 4 weeks of class, Carlos was presented with the knowledge about how to be a safe, legal, and efficient driver. In his second week of class Carlos was able to test and obtain his CDL permit. Carlos stated that the beginning weeks of the course was a little hard for him to learn as Spanish is his first language. CSA provided him with the access for the CDL manual in Spanish that way he could better follow along in class. Carlos updated CSA at the end of January stating that he was “enjoying his class and learning lots” and that the following week he was going to start the driving portion of the class.

On Monday 03/14/2022, Carlos was eager to come into to the one stop and present his certificate of completion of the class from the previous week and show CSA that he passed his driving test for the program and that he was able to go to the MVD and get his temporary license. Carlos was very thankful for the opportunity to be able to participate and receive training for his commercial driver’s license.

David Salazar - Dislocated Worker

Many times throughout our lives we often ask ourselves questions like, “What can I do to better my current living situation or what career am I interested in and will allow me to enjoy my profession?” Everyone has different passions and preferences on what their career interests are. There are individuals that don’t know what career they want to pursue and then there are the individuals that know what they want to do but haven’t gotten the opportunity to pursue it because of financial reasons. There are limited resources available to individuals that are wanting to gain financial assistance to enhance their educational or training background. Even though there may be times that we feel as if we are not going to get a break in life or come across the opportunity to better ourselves, we must remain optimistic that with patience and eagerness all things are possible.

A WIOA participant by the name of David Salazar was referred by Liaison, Floyd Lovato. David is a 36-year-old male that at the time of intake was unemployed and was receiving unemployment benefits. David previously worked at Aaron's Rental's but then the location in which he was working at closed. He has several years of experience working at Hacienda Home Center, being a delivery truck driver for Barela's Timber and also spent several years working at Big-O-Tires. David came to me asking that I go over the WIOA program with him and he was able to come to the conclusion that he wanted to pursue his education and get his CDL. An DW/ITA application was completed and submitted to quality for review.

After David’s application was approved, I contacted him and let him know the great news. Michael was so excited that he was finally going to get the opportunity to accomplish his dream of getting his Class A CDL. Michael stated that he had been wanting to get it for some time but never got the opportunity to do so due to his financial obligation to provide for his children. He was able to enroll into the CDL program of study with Safety Zone Credentialing. After 6 weeks of training, 86 class time hours, 79 lab hours, three written exams provided at MVD, driving hours with a MVD permit, a final driving test, and a medical examiners certificate, Michael was able to gain his Class A CDL in which he will be utilizing to get a job to advance his career and be more marketable as a potential employee

Delmaline Muskett – Adult

Delmaline (prefers Del) is an adult applicant seeking a new direction with her career path, she has a plan to start work in healthcare. Although, she lacks certain credentials and experience, she took a chance and applied for a caregiver position with an assisted living facility in Gallup. She was thrilled to know she was being offered a position as a full time caregiver, with her starting wages at 12.00/hour. She knew she was lacking experience but Beehive Homes was willing to train her on site to learn all aspects of the job. She was referred to our program by her employer, to determine eligibility and develop a plan of action on how her training will take place with her new position.

Del came to our one stop center in late May 2021, to inquire about our services, we immediately scheduled her an intake for June 1st, She came well prepared for her intake and we were able to submit her application for On the Job Training that same day. Once we determined her eligibility, we began working on her training plan. Once we were able to secure her funding, we completed her OJT contract, and she began employment/training within 10 days of her intake.

She was happy to see things work out for her and that our program was helpful and moving quickly with her placement. She was provided 960 hours of direct training with Beehive Homes. She was able to learn basic health care (reading vitals, report writing of patient care and giving medication), various methods of assuring residents are getting the proper care (how to thoroughly clean, learn their hobbies and cooking them meals that meet their diets), as well as being a compassionate companion with the resident, and how to help family through an emotional time. Del was extremely happy that she got certified for administering medication and learned coping skills with residents and their family as they deal with life events. She is ready to commit to a long term career as a caregiver and hopes to retain her job with Beehive Homes for many years.

Here are photos of the local Beehive Home in Gallup N.M. Participant is willing to submit a photo of her with the facility and she will work with her supervisor on getting a photo submitted during her next evening shift. Participant prefers working the night shift to help accommodate her daily schedule with kids, she has two dependents. She is a widower, and left to care for the two children with their daily needs at school and home.

Performance

	Adult	Dislocated Worker	Youth
Enrolled	143	31	53
Exited	10	6	4
Carry Over	72	39	34
Served (Enrolled + Carry Over)	215	70	87

	Participants Served		
	Adult	Dislocated Worker	Youth
Eligible Veterans	6	6	0
Individuals with a Disability	7	1	1
Displaced homemakers	2	0	0
Low-income individuals	6	5	86
Older individuals	12	2	0
Ex-offenders	5	0	2
Homeless individuals or runaway youth	6	1	2
Current or former foster care youth	0	0	1
English language learners, individuals with low levels of literacy or facing substantial cultural barriers	1	0	0
Eligible migrant and seasonal farmworkers	6	0	0
Exhausting TANF within 2 years (Part A Title IV of the Social Security Act)	1	0	0
Single parents (Including single pregnant women)	20	1	2
Long-term unemployed (27 or more consecutive weeks)	0	1	0

	Title I	Title II	Title III	Title IV
Enrolled	225	60 (est)	314	584
Exited	20	100 (est)	50	102
Carry Over	141	50 (est)	84	62
Served (Enrolled + Carry Over)	366	110 (est)	398	646

	Adult			
	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate:	66.88%	78%	85.74%	Fail
Median Wages in Q2:	6352.24	7,100	89.47%	Fail
Employed in Q4 Rate:	74.86%	75%	99.82%	Meet
Credential Attainment Rate:	70%	67%	104.48%	Exceed
Measurable Skills Gains Rate:	66.67%	61.5%	108.4%	Exceed

	Dislocated Worker			
	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate:	63.93%	75%	85.25%	Fail
Median Wages in Q2:	6889.42	7650	90.06%	Meet
Employed in Q4 Rate:	68.42%	73%	93.73%	Meet
Credential Attainment Rate:	51.06%	60%	85.11%	Fail
Measurable Skills Gains Rate:	71.43%	60%	119.05%	Exceed

	Youth			
	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate:	71.91%	63%	114.14%	Exceed
Median Wages in Q2:	2821.26	3400	82.98%	Fail
Employed in Q4 Rate:	69.44%	63%	110.23%	Exceed
Credential Attainment Rate:	43.18%	45%	95.96%	Meet
Measurable Skills Gains Rate:	56.84%	48.10%	118.17%	Exceed

Dislocated Worker		PY 20	FY 21	PY 21	FY 22	Total
Total Allocation		134,956.13	2,078,236.51	423,415.00	1,801,646.00	4,438,253.64
Total Budgeted		134,956.13	2,078,236.51	423,415.00	1,801,646.00	4,438,253.64
Total Expenditures		134,956.13	988,527.06			1,123,483.19
Total Admin Expenditures			135,057.51			135,057.51
Total Support Services Expenditures						
Total expenditures 3 rd Quarter			483,386.14			483,386.14
Total Admin Expenditures 3 rd Quarter			59,257.52			
Child and Dependent Care						
Housing Assistance						
Educational Testing Assistance						
Legal Aid Services						
Reasonable Accommodations						
Referrals to Healthcare						
Community Service Linkage						
Work Attire and Work Related Tools						
Books, Fees and School Supplies						
Employment and Training Related Fees						
Needs Related Payments						
		PY 20	FY 21	PY 21	FY 22	Total
Total Training Services Expenditures			71,121.44			71,121.44
Individual Training Accounts			33,331.10			33,331.10
Customized Training			1,666.00			1,666.00
Incumbent Worker Training						
On the Job Training			29,087.55			29,087.55
Work Experience			5,036.79			5,036.79
Internship						
Basic Career Services			2,000.00			2,000.00

Dislocated Worker	PY 20	FY 21	PY 21	FY 22	Total
Expenditure Percentage	100%	47.57%	0%	0%	25.31%
Work Experience Expenditure Percentage		1.04%			

Were funds transferred to Adult?

Y N

Transfer amount: \$381,073

Transfer date: January 6, 2022

Transfer Justification: These funds are needed to cover Adult obligations through the end of the fiscal year. This request is based on the projected expenditures from our service provider HELP NM

Fiscal

Adult	PY 20	FY 21	PY 21	FY 22	Total
Total Allocation		331,543.85	263,575.00	1,242,258.00	1,837,376.85
Total Budgeted		331,543.85	263,575.00	1,242,258.00	1,837,376.85
Total Expenditures		331,543.85	263,575.00	812,462.01	1,407,580.86
Total Admin Expenditures		43,337.38	26,358.00	101,686.74	171,382.12
Total Support Services Expenditures				507,707.75	507,707.75
Transportation Assistance				62,239.06	62,239.06
Child and Dependent Care					
Housing Assistance					
Educational Testing Assistance					
Legal Aid Services					
Reasonable Accommodations					
Referrals to Healthcare					
Community Service Linkage					
Work Attire and Work Related Tools					
Books, Fees and School Supplies					
Employment and Training Related Fees					
Needs Related Payments					
	PY 20	FY 21	PY 21	FY 22	Total
Total Training Services Expenditures				216,809.68	216,809.68
Individual Training Accounts				141,235.92	141,235.92
Customized Training				16,610.43	16,610.43
Incumbent Worker Training					
On the Job Training				30,523.45	30,523.45
Work Experience				21,297.88	21,297.88
Internship					
Basic Career Services				7,142.00	7,142.00

Adult	PY 20	FY 21	PY 21	FY 22	Total
Expenditure Percentage	0 %	100%	100%	65.40%	76.61%
Work Experience Expenditure Percentage	0	0	0	4.19%	4.19%

Were funds transferred to Dislocated Worker? Transfer amount:

Y N

Transfer date:

Youth		PY 19	PY 20	PY 21	Total
Total Allocation		144,480.74	1,254,668.00	1,271,991.00	2,671,139.74
Total Budgeted		144,480.74	1,254,668.00	1,271,991.00	2,671,139.74
Total Expenditures		144,480.74	850,303.00	139,531.82	1,134,315.56
Total Admin Expenditures				139,531.82	139,531.82
		PY 19	PY 20	PY 21	Total
Total Support Services Expenditures					
	Transportation Assistance				
	Child and Dependent Care				
	Housing Assistance				
	Educational Testing Assistance				
	Legal Aid Services				
	Reasonable Accommodations				
	Referrals to Healthcare				
	Community Service Linkage				
	Work Attire and Work Related Tools				
	Books, Fees and School Supplies				
	Employment and Training Related Fees				
	Needs Related Payments				
		PY 19	PY 20	PY 21	Total
Total Training Services Expenditures			88,493.32		88,493.32
	Individual Training Accounts		12,270.00		12,270.00
	Customized Training				
	Incumbent Worker Training				
	On the Job Training		11,328.08		11,328.08
	Work Experience		62,261.24		62,261.24
	Internship				
	Participant Incentives				
	Basic Career Services		2,634.00		2,634.00
		PY 19	PY 20	PY 21	Total
Total Out-of-School Expenditures			249,135.37		249,135.37
Total In-School Expenditures			65,778.28		65,778.28

Youth	PY 19	PY 20	PY 21	Total
Expenditure Percentage	100%	67.77%	0%	42.47%
Out-of-School Expenditure Percentage	0%	61.81%	0%	9.33%
Work Experience Expenditure Percentage	0%	15.45%	0%	2.33%

