

## Northern Area Local Workforce Development Board

### ADMINISTRATIVE OFFICE

525 Camino De Los Marquez, Suite 250 (Physical)  
1000 Cordova Place, PMB 810  
Santa Fe, NM 87505  
(505) 986-0363  
www.northernboard.org



SUBJECT: Amendment 1 to Request for Proposal 2020-002

RFP TITLE: Fiscal Agent

DATE OF AMENDMENT: March 16, 2020

DATE OF RFP RELEASE: January 31, 2020

OPENING DATE: May 8, 2020

OPENING TIME: 11:00 AM

CONTACT: Dr. LeAnne Salazar Montoya

The following shall be a part of RFP 2020-002. If a vendor has already returned a proposal and any of the information provided below changes that proposal, please submit the changes along with this amendment. You need not re-submit an entire proposal prior to the opening date and time.

#### **RFP CHANGES:**

*Old Language:*

#### **Page 16, B. Proposal Submission & Deadline**

The deadline for receipt of proposals is May 1, 2020 at 4:00 p.m. MST. Proposals must be officially received by this deadline to be reviewed and considered. Proposals may be mailed via regular U.S. Mail, express delivery or hand delivered to the following address:

Northern Area Local Workforce Development Board 525 Camino de Los Marquez, Suite 250 (Physical)  
1000 Cordova Place, PMB 810 (Mailing) Santa Fe, NM 87505  
Attn: Dr. LeAnne Montoya

Proposals must be sealed and labeled on the outside of the package to clearly indicate that they are in response to the Fiscal Agent RFP 2020-002. Submissions by facsimile or e-mail are NOT acceptable and will NOT be considered. Appropriate consideration of this timeframe should be considered with U.S. Mail delivery as all mailed proposals must still meet the required receipt deadline.

Proposals delivered by hand will be provided a receipt upon request.

*New Language:* Page 16, B. Proposal Submission & Deadline:

The deadline for receipt of proposals is May 1, 2020 at 4:00 p.m. MST. Proposals must be officially received by this deadline to be reviewed and considered. Submit your proposal electronically by attaching documents in PDF format in version compatible to Acrobat PDF to [procurementofficer@nalwdb.org](mailto:procurementofficer@nalwdb.org)

Proposals must be labelled and clearly indicate that they are in response to the Fiscal Agent RFP 2020-002.

