

Questions Asked for RFP 2024-006 Adult/Dislocated Worker

Responses

Will NALWDB honor the indirect cost rate options per the Uniform Guidance [2 CFR 200.332(a)(4) for the WIOA programs? In accordance with 2 CFR 200.332(a)(4), all pass-through entities in sub-awarding some or all of the Federal award to eligible sub-recipients must approve either: [The Northern Board will accept and honor your federally -negotiated indirect cost.](#)

1. The Federally-negotiated indirect cost rate,
2. The de Minimis rate, or
3. Negotiate an indirect rate with the sub-recipient, which can be based on a prior negotiated rate between a different pass-through entity and the same sub-recipient. If basing the rate on a previously negotiated rate, the pass-through entity is not required to collect information justifying this rate, but may elect to do so.

Please clarify the award amount to the selected contractor. The amount quoted includes money for Board and admin expenses. How much is reserved for these purposes? How much is awarded to contractor?

The Northern board will accept your federally negotiated indirect cost, which you can include in your proposal.

The funds that will be awarded to the contractor shall be specifically for Administrative expenses depending on the amount of staff hired and the remainder will be allocated for participants plus indirect cost.

1. Page 13 states “PY 2023 funds are to provide for the entire cost of operations including but not limited to; Board staff and support, fiscal agent, One-Stop Operator, Service Provider staff and supplies as well as money for all direct client cost payments.” Please confirm the funding amount for RFP 2024-006: Title I Services for Adults, Dislocated Worker is \$4,500,000. [WIOA funding varies, depending on grant allotment, that is correct \\$4,500,000.](#)
2. Please confirm the performance Program Year date listed on page 17 should be PY24. [Should be PY 2024](#)
3. Please provide additional detail around the evaluation scoring sheet on pages 49-52, specifically it’s alignment with the required Narrative Prompts (A-H). [This is referenced on page 30, Submission of Proposals number 3, The Narrative Sections \(A-H\) Disregard number 3](#)
4. How many carryover participants are expected for Adult Dislocated Worker services? [We don’t have a number at this time](#)
5. Please confirm the columns on the Period of Performance Form (page 44) should read Q1, Q2, Q3, and Q4? [Yes that’s correct](#)
6. In order to comply with the required page limitations, is it permissible for the font used in charts to be smaller than 12 point as long as they are legible? [Yes that will be allowable.](#)

7. To best ensure compliance with the identified page limits, please confirm question prompts may be smaller than 12 point as long as legible. [Yes that's allowable](#)
8. Should the Certificate Regarding RFP Content (page 40), the Application Form for PY23 (page 53), and the Certification of Bidder (page 58) be completed and returned with the submission? [Yes that is correct](#)
9. Page 28 states "The signature page must be completed, signed, and notarized or the proposal will not be accepted for review." Please identify, by name and RFP page number, which form is considered the signature page. [Its referencing page 38 "Certificate Regarding RFP content"](#)
10. To align with the date provide on page 8, please confirm the contract performance start date listed on page 6 should be October 1, 2024. [Performance period begins July 1, 2024-June 30, 2025. Since RFP was released into the Program Year, performance for contractor will begin October 1, 2024.](#)
11. Please clarify the preferred duration of the proposed budget. [July 1, 2024 – June 30, 2025.](#)
12. Please confirm a single budget is needed for Adult Dislocated Worker proposal submission. [Yes that's correct](#)
13. If available, could the Budget Information Forms (page 42) and the Proposed Budget – WIOA Title I Services (page 43) be provided in Excel? [Yes that's acceptable.](#)
14. If needed, is it permissible for bidders to add lines to the Budget Information Forms (page 42) and the Proposed Budget – WIOA Title I Services (page 43). [Yes that's acceptable.](#)
15. Please confirm the question due date listed on page 12 of the RFP should be September 16, 2024. [That is correct questions due date is 9/16/24](#)
16. Please confirm the proposal due dates listed on page 29 and 45 should be September 25, 2024. [That is correct proposals due 9/25/24](#)
17. What is the current staffing structure? Please provide a list of all project staff positions and salaries for each. [The structure would be based of what you as a provider think would be sufficient enough to hire that staff/case managers to support Title I services. Board staff is separate and under Northern board structure.](#)
18. To accurately inform our proposed staffing structure as required, please provide how many WIOA-funded staff are located at each comprehensive site and affiliate one-stop locations. [Currently we have 8 centers and staffing of 11.](#)
19. Will there be a minimum employee benefits package that the awarded provider will be required to offer to employees? If yes, please describe. [This would be up to the provider, usually a benefit package is offered to staff, Type of Benefit FICA; Workers Comp; Group Health Insurance; Unemployment Insurance; Disability Insurance & Retirement.](#)