

## Questions RFP 2024-007 Youth Responses

1. Page 11 states “PY 2024 funds are to provide for the entire cost of operations including but not limited to; Board staff and support, fiscal agent, One-Stop Operator, service provision staff and supplies as well as money for all direct client cost payments.” Please confirm the funding amount for RFP 2024-007: Title I Youth Service Provider is \$1,000,000. [That is correct](#)
2. Please confirm the proposal due dates listed on page 28 and 45 should be September 25, 2024. [Yes that is correct](#)
3. Should the Certificate Regarding RFP Content (page 40), Application Form for PY19 (page 51), and the Certification of Bidder (page 58) be completed and returned with the submission? [s/b PY24 yes that is correct Certificate Regarding RFP Content s/b signed and notarized and Certification of bidder be completed and submitted.](#)
4. To best ensure compliance with the identified page limits, please confirm question prompts may be smaller than 12 point as long as legible. [Yes that will be allowable](#)
5. In order to comply with the required page limitations, is it permissible for the font used in charts to be smaller than 12 point as long as they are legible? [Yes that will be allowable](#)
6. Page 27 states “The signature page must be completed, signed, and notarized or the proposal will not be accepted for review.” Please identify, by name and RFP page number, which form is considered the signature page. [Sign and notarize page 40 Certificate Regarding RFP Content](#)
7. How many carryover participants are expected for Youth services? [We don't have that number at this time.](#)
8. Please confirm the columns on the Period of Performance Form (page 44) should read 12/31/24, 3/31/25, 6/30/25. [s/b 10/1/24; 12/31/24; 3/31/25 & 6/30/25](#)
9. Please indicate the preferred duration of the proposed budget. [July 1, 2024-June 30, 2024](#)
10. Please confirm a single budget is needed for Youth proposal submission. [Yes that is correct](#)
11. If available, could the Budget Information Forms (page 42) and the Proposed Budget – WIOA Title I Services (page 43) be provided in Excel? [Yes that's allowable](#)
12. If needed, is it permissible for bidders to add lines to the Proposed Budget – WIOA Title I Services (page 43)? [Yes that is allowable](#)
13. What is the current staffing structure? Please provide a list of all project staff positions and salaries for each. [The structure would be based of what you as a provider think would be sufficient enough to hire staff/case managers to support Title I services. Board staff is separate and under Northern board structure.](#)
14. To accurately inform our proposed staffing structure as required, please provide how many WIOA-funded staff are located at each comprehensive site and affiliate one-stop locations. [Currently we have eight centers and staffing of 11](#)

Will there be a minimum employee benefits package that the awarded provider will be required to offer to employees? If yes, please describe. This would be up to the provider, usually a benefit package is offered to staff, Type of Benefit FICA; Workers Comp; Group Health Insurance; Unemployment Insurance; Disability Insurance & Retirement.