



## Board of Directors – Position Overview

At the Oregon Medical Education Foundation (OMEF), we are passionate about our mission: advancing medical science through education by supporting current MD, DO & PA students with scholarships, mentorship and professional development opportunities that offset the financial burden of their advanced degrees and help them manage challenges like burnout, food insecurity and other stressors.

Over the past two years, our agility has been an advantage as it has allowed us to expand our programs and foster connections with partners that can inspire young people to consider a career in healthcare.

OMEF is an independent public charity that was founded in 1961 by the Oregon Medical Association (OMA). Our flagship programs are:

- **Investing in future healthcare leaders:** Through the Future of Medicine Scholarship Fund and Leadership Scholarship, medical and physician assistant students can receive support to help relieve financial hardships associated with their post-undergraduate education plus improved access to technology for online learning, mental health programs, mentorships, professional development and more.
- **Creating healthier communities:** Through our Community Grant program, we are proud to collaborate with organizations who demonstrate a commitment to advancing cultural competence in medicine, tackle challenges facing underserved communities and drive innovation in medical science.
- **Mentorship:** Having a mentor can be a game-changer for a student, and the benefits go both ways. Sadly, 2/3 of students never find one, with many students of color having an even hard time. OMEF is looking to change that by establishing a statewide matching program designed to bring this incredible partnership – and the benefits that go both ways – to the fore.

Our three-year vision includes reducing and eliminating barriers for prospective students seeking to enter the healthcare profession, especially those from disadvantaged, underserved and/or underrepresented in medicine (URM) backgrounds.

## Board Member Role & Responsibilities

The OMEF is managed by a Board of Directors (BOD). The BOD employs an Executive Director (ED) who is responsible for implementing the mission, vision, fundraising and operations of the OMEF.

Our Board values our long-standing partnership with the Oregon Medical Association (OMA) and shares the OMA vision of an Oregon that is the healthiest state and the best place to practice medicine. Like the OMA, the OMEF values community, professionalism, leadership and inclusivity.

Each OMEF Board Member brings their unique talents to further our philanthropic agenda and understands that it is only by working together that we can achieve our goals. Members will:

- Be an active contributor including attending at least two of the three regular meetings plus the annual retreat and scholarship awards event



- Consider OMEF in their top three charities of choice and make a meaningful personal contribution
- Promote OMEF in daily activities and serve as a goodwill ambassador
- Engage their network to generate financial support for the OMEF by identifying prospective donors and corporate sponsors then collaborating with OMEF staff to build the relationship
- Support ongoing efforts to identify, cultivate and recruit prospective Members
- Understand and fully support the mission, policies and positions of the OMEF

### Skills & Experience

An ideal Board Member would possess the following:

- Fundraising experience, especially helping major donors achieve their philanthropic goals
- Strong connection to, or belief in, the OMEF mission and the ability to communicate that vision in a way that inspires others to become involved
- Willingness to collaborate with others to achieve shared goals
- Drive to exceed revenue goals that will result in a fully funded Endowment, thus ensuring OMEF programs are funded in perpetuity
- Dynamic business, community or healthcare leader who has a strong network and a willingness to introduce their network to the OMEF mission
- History of successful fundraising for other nonprofit organizations
- Demonstrated leadership skills and competencies
- Previous Board experience and creating/managing Scholarship program desired

### Onboarding

Election to the OMEF Board is both an honor and a responsibility and requires a demonstrated commitment to our mission. The Board consists of three classes of volunteer Directors, nearly equal in number, for three-year terms starting 1 October of the year elected. The term of each class is staggered so that one class is elected each year by the members of the two remaining classes. A Director is eligible for election to one additional consecutive three-year term, then must rotate off for one year before rejoining. The current maximum Board size is 17.

Any Director may also be elected to serve in an **Executive Committee** role - President, Vice President, Secretary and Treasurer, which is a one-year appointment. Members of the Executive Committee may be re-elected to serve multiple consecutive appointments during their term.

All Board members are encouraged to join a Taskforce, of which there are currently two:

- **Philanthropy** – drives fundraising strategy, mission connections and community relationships
- **Board Development** – leads recruitment, engagement and recognition efforts
- **Scholarship** – oversees all aspects of the Future of Medicine Leadership Award



### **Time commitment**

Approximately 2-3 hours per month, including time spent networking and sharing the OMEF opportunity. The number of hours can vary throughout the year depending on events, Board meetings & retreat, etc.

Regular Board meetings take place in **April, July and October**. The Annual Retreat is in February and the Scholarship Awards event is the first Friday in December.

Interested? Contact Julie Davidson, Executive Director [julie@theomef.org](mailto:julie@theomef.org)

### **Orientation**

The OMEF will provide an Orientation which will include introduction to our mission, history of the OMEF, time with Board leadership and 1:1 goal setting with the ED.