

Record Sealing in Colorado: *How to Find Your Records*

Not all criminal records are eligible to be sealed in Colorado. To determine if your records are eligible to be sealed, you must first obtain your records. This one pager explains how to access these records online.

You need your public criminal history from two different agencies: CBI and Colorado Courts Records Search (aka "CoCourts")

Colorado Bureau of Investigation (CBI)

What is it: CBI is the Colorado Bureau of Investigation. The CBI database contains detailed information of arrest records based upon fingerprints provided by Colorado law enforcement agencies. Arrests that do not result in getting fingerprinted, will not be included in this report. The records are broken into "cycles" where each cycle represents a single interaction with law enforcement and, if provided, the court disposition for a single case. Note: CBI records do not always have the full history, and the information provided is limited.

Where to get it: Go to <u>https://www.cbirecordscheck.com</u> and follow the on-screen prompts to create an account and obtain your record. Read the CBI FAQ online if you have questions. Expunge Colorado does not enter a person's Social Security Number in the search.

Cost: The cost of pulling a CBI record is \$6.

Colorado Courts Record Search (aka "CoCourts")

What is it: CoCourts is an online database of court records. The records are separated by each individual case and contain detailed information, including disposition information. Because each case is separate in CoCourts, as opposed to being in one document like CBI, you will be provided a list of cases and must click into each individual case record. CoCourts records will likely contain information that is not included in the CBI report.

Where to get it: Go to <u>https://www.cocourts.com/cocourts/</u> and follow the on-screen prompts to create an account and obtain your records. Read the "About CoCourts" tab online if you have questions. In the Search criteria, select the boxes for "Criminal" and for "Traffic" records and check the box "ALL COUNTIES." For best results, use the first and last name only of an individual. Do not include the middle name/initial or Date of Birth.

Cost: The cost of pulling your CoCourts records is \$5 for state records and \$5 for Denver County records. You do not have to pay for each individual record, you pay for a single search of your records. You will only have access to these records for 24 hours so make sure to print or save the results individually if needed.

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