



## American Legion Auxiliary Unit 1038 NY

27 Legion Drive • Valhalla, NY 10595

ALAunit1038ny@gmail.com

### Member and Event Reporting Form - Volunteer Hours & Donations

From:

Date:

Submit or send completed form to:

Barbara Busigo, Reporting Director  
email: BBusigo2@aol.com

The American Legion Auxiliary (ALA): Westchester County (WCALA,) Department of New York, & National ALA, request that we maintain a register of hours volunteered and/or donations made. Committee Chairs will report for group events, while individual member activities would be submitted independently. Forms should be submitted as the event occurs.

Event Title & Details:	Date: MM/DD/YY	Activity:	Donation Cash or Item(s) \$ Value	No. of Hours	No. of People	Total No. of Hours:

Reports Under	Activity		Activity	Reports Under
Americanism	<ul style="list-style-type: none"> <li>• Boy Scout &amp; Girl Scout activities</li> <li>• Citizen Programs</li> <li>• "Get out and Vote" activities</li> <li>• Flag donations to schools, organizations, etc.</li> <li>• Flag etiquette &amp; education</li> <li>• Flag retirement ceremonies</li> <li>• Member flying flags</li> <li>• Patriotic holiday activities</li> <li>• Pocket flag program</li> </ul>		Leadership	<ul style="list-style-type: none"> <li>• Programs presented</li> <li>• Reports at Fall or Spring Conference</li> </ul>
Auxiliary Emergency Fund	<ul style="list-style-type: none"> <li>• Donation to fund</li> </ul>		Legislature	<ul style="list-style-type: none"> <li>• Phone calls, letters &amp; emails to elected officials</li> <li>• Legislative bulletin subscriptions</li> </ul>
Chaplain	<ul style="list-style-type: none"> <li>• Four Chaplain Services</li> <li>• Funerals</li> <li>• Get Well Cards</li> <li>• Gold Star Mother activities</li> <li>• Mass &amp; Sympathy card</li> <li>• Memorial Services for deceased members</li> <li>• Prayers at Meetings &amp; Funerals</li> </ul>		Membership	<ul style="list-style-type: none"> <li>• Recruitment</li> </ul>
Children and Youth	<ul style="list-style-type: none"> <li>• Children and Youth Month</li> <li>• Operation Shower</li> <li>• National Family Week</li> <li>• Youth Hero Award</li> <li>• Operation Purple</li> <li>• Operation Military Kids</li> <li>• Drug Prevention Education to youth</li> <li>• Health and Safety Programs</li> <li>• Special Olympics</li> </ul>		National Security	<ul style="list-style-type: none"> <li>• POW MIA programs and activities</li> <li>• Crime prevention activities</li> <li>• Civil preparedness</li> <li>• USO donations &amp; activities</li> </ul>
Community Service	<ul style="list-style-type: none"> <li>• Placing flags on Veteran's graves</li> <li>• Dinner, volunteer hours to community organizations</li> <li>• Immunization Clinics</li> </ul>		Past President's Parley	<ul style="list-style-type: none"> <li>• Ex-Women Service Member's care and support</li> </ul>
Constitution & By-Laws	<ul style="list-style-type: none"> <li>• By-law's review and update</li> <li>• Standing rules review and update</li> </ul>		Poppy & Poppy Poster	<ul style="list-style-type: none"> <li>• Poppy Drives</li> <li>• Poppy Poster Contest</li> </ul>
Education	<ul style="list-style-type: none"> <li>• National Education Week activities</li> <li>• Scholarship Distribution to schools</li> </ul>		Public Relations	<ul style="list-style-type: none"> <li>• Facebook, social media posts on Unit, County District</li> <li>• Newspaper – press releases</li> <li>• Website</li> <li>• Public Service Announcements</li> </ul>
ALA Empire Girl's State	<ul style="list-style-type: none"> <li>• Interviews and Orientation</li> </ul>		VA & R	<ul style="list-style-type: none"> <li>• Monies donated to VA facilities</li> <li>• Adopt-A-Veteran</li> <li>• Troop Boxes</li> <li>• Volunteer hours to a VA facility</li> <li>• Hospitalized Veterans Remembrance</li> <li>• Homeless Veterans</li> </ul>
Historian	<ul style="list-style-type: none"> <li>• Retains records: Correspondence, Minutes &amp; Treasurer's Reports</li> <li>• Document event through photos</li> <li>• Create Written &amp; Picture History</li> </ul>		Warrior Family Assistance	<ul style="list-style-type: none"> <li>• Donation to fund</li> </ul>
Junior Activities	<ul style="list-style-type: none"> <li>• Junior Member activities</li> </ul>			