



Adolph Pfister Post 1038, Department of New York, American Legion, Inc.

REQUEST FOR PROPOSAL (RFP)

Direct storm water away from the building and improve drainage that surrounds the building. These processes will include waterproofing the exterior building foundation and installing a water filtration membrane. See H2M existing site conditions & removals plan (Plan C0.0 – C2.0). Another vital component of water remediation is plumbing work, including the installation of two critical sump pumps, drains, and other necessary plumbing and associated electrical work. See H2M plumbing notes, legends, abbreviations, and schedules (P0.0), plumbing specifications (P0.1), and other H2M plumbing plans (P1.0 & P2.0).

History and reason for work - Adolph Pfister Post 1038, Department Of New York, American Legion, Inc. (27 Legion Drive, Valhalla, NY) was formed in 1931 by twenty-one local WWI veterans. The physical Post home (building) was first built in 1951 with an addition in 1970. It is a two-story building located at 27 Legion Drive in the Town of Mount Pleasant, NY. The building is made of block and brick. The flooded area was in the basement. This area includes +/- 1650 square feet: storage, restrooms, a meeting room, bar, entertainment area, and two utility closets. There are two staircases that provide access to this level, one interior and one exterior. This lower level currently is unable to be utilized for anything Other than sealed storage.

Section: 117.19

Block: 1

Lot: 93/94

Acreage: 1.11

Classification: 682 Recreational Facility

Since Adolph Pfister Post 1038, Department. of New York, American Legion, Inc. is considered a home to many, it must once again become a fully functional facility. According to census.gov in 2021, Westchester County was home to 26,000+ veterans, and over 1,200+ veterans live in the town of Mount Pleasant. Not having full use of the complete facility is preventing us from providing needed services.

RESTORATION OF BASEMENT - STORM WATER REMEDIATION

Adolph Pfister Post 1038, Department of New York, American Legion, Inc.

27 Legion Drive

Valhalla, New York 10595

Phone: 914-282-3169 | Fax:

ALPost1038vets@aol.com

RFP ID: 2024-G1

Prepared By: John J. Creskey, Commander

Date: February 26, 2024

REQUEST FOR PROPOSAL
RESTORATION OF BASEMENT - STORM WATER REMEDIATION
Valhalla - New York

RFP ID: 2024-G1

PROPOSAL SUBMISSION DEADLINE: March 22, 2024, 5:00PM

QUESTION SUBMISSION DEADLINE: March 18, 2024

Questions may be submitted in written form to:

Contact Name: John J. Creskey
Contact Address: 27 Legion Drive
Valhalla, New York 10595
Telephone Number: 914-282-3169
Email Address: ALPost1038vets@aol.com

INTRODUCTION

Adolph Pfister Post 1038, Dept of NY, American Legion, Inc. invites and welcomes proposals for their Restoration of basement - storm water remediation project. Based on your previous work experience, your firm has been selected to receive this RFP and is invited to submit a proposal. Please take the time to carefully read and become familiar with the proposal requirements. All proposals submitted for consideration must be received by the time specified above under the "PROPOSAL SUBMISSION DEADLINE."

BIDDERS SHOULD NOTE THAT ANY AND ALL WORK INTENDED TO BE SUBCONTRACTED AS PART OF THE BID SUBMITTAL MUST BE ACCOMPANIED BY BACKGROUND MATERIALS AND REFERENCES FOR PROPOSED SUBCONTRACTOR(S) – NO EXCEPTIONS.

PROJECT AND LOCATION

The project associated with this RFP is or shall be located at 27 Legion Drive, Valhalla, New York 10595.

PROJECT MANAGER CONTACT INFORMATION

The following individual(s) are the assigned contacts for the following:

For questions or information regarding Construction Manager, contact:

Name: Paul Signorelli
Title: Vice Commander
Phone: 347-386-8188
Email: ALPost1038vets@aol.com

PROJECT OBJECTIVE

The objective and ultimate goal for this project is to keep water out of Adolph Pfister Post 1038, Department of New York, American Legion, Inc. (referred to in the community to American Legion Post 1038) by directing storm water away from the building, improving drainage that surrounds the building, water proofing, adding a water filtration membrane, and installing sump pumps.

PROJECT SCOPE AND SPECIFICATIONS

The Project Scope and Specification should include:

- Installation of footing drains and associated work around the perimeter of the building shall include:
 - Removal of west (rear) shed to perform waterproofing and drainage work.
 - Removal of north side shed for waterproofing and drainage work. Block up existing window.
 - Remove shrubs as needed.
- Excavate and compaction - prepare existing surfaces that receive waterproofing as per manufacturers recommendation/instructions. Water should be directed to daylight.
- Install water filtration membrane, water proofing and footing drains to entire foundation surface.
- Install fabric barrier over the gravel to stop any materials during back filling to clog the pipe.
- Install bed of $\frac{3}{4}$ " gravel to lay pipe on and encompass pipe in gravel and filter fabric.
- Install 4" perforated pipe along the footing.
- Cover the entire pipe with $\frac{3}{4}$ " gravel.
- Back fill and compact the entire length of 4" pipe with soil.

Reference H2M drawings C1.0, C2.0, and related drawings.

- Excavate rear yard for the installation of 12" pipe.
- Connect all existing down spouts to the 12" pipe.
- Connect the 2" pipe coming from the two new sump pumps into the 12" pipe.
- Install $\frac{3}{4}$ clean gravel around pipes.
- Rake and grade areas at completion of project, cover with topsoil seed, and ground cover such as shredded hay.

Reference H2M drawings: P1.0 and P2.0 - sump pumps

- Installation of two new sump pumps with battery backup.
- Related plumbing and electrical work, meeting all State, County and Town codes.
- Includes contractors' container(s) as needed for construction debris.
- Submit samples of all materials and related information for approval.
- Excavation & compaction - prepare existing surfaces that receive waterproofing as per manufacturers recommendations/instructions.
- Adherence to H2M Architect and Engineers "scope of work" and "notes" provided on the architectural drawings.

- Barbershop will be operational during construction. All safety concerns must be addressed.
- Contractor/construction employees should park along the split rail fence.
- One year warranty /guarantee on workmanship
- Provide manufacturers documents for all items with warranties, i.e. sump pumps.
- Call Before You Dig 811 - utility mark out.
- General Contractor and vendors retained to perform services in connection with this project shall be authorized to do business in the State of New York and/or have filed such documentation, certifications, or other information with the State or County as required to lawfully provide such services in the State of New York. In addition, said contractors/vendors shall possess and maintain all professional licenses and/or certifications required to perform the tasks undertaken in connection with this project.
- General Contractor / subcontractor(s) should be authorized and licensed in Westchester County.
- General Contractor / subcontractor(s) is responsible for all information and design (including electrical & plumbing) required by local building official to obtain all necessary building permits.
- General contractor shall pay for all permits required, unless otherwise specified by owner.
- General contractor shall obtain final certificate of occupancy upon completion of work and shall forward to the owner.

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Separate price quote for additional items. Please provide cost per item/task.

- Construction of new shed on west (rear) side which was removed.
- Northside (exterior) stairwell to basement, remove and replace landing and drain at basement door.

SCHEDULED TIMELINE

The following timeline has been established to ensure that our project objective is achieved; however, the following project timeline shall be subject to change when deemed necessary by management.

MILESTONE

DATE

Bidder meeting is available upon request.

Final date to request meeting:

March 18, 2024

PROPOSAL BIDDING REQUIREMENTS

PROJECT PROPOSAL EXPECTATIONS

Adolph Pfister Post 1038, Department of New York, American Legion, Inc. shall award the contract to the proposal that best accommodates the various project requirements. Adolph Pfister Post 1038, Department of New York, American Legion, Inc. reserves the right to: (i) award the contract to more than one Bidder, and (ii) refuse any proposal or contract.

INTENT TO SUBMIT PROPOSAL

All bidders are required to submit a "Letter of Intent" no later than March 18, 2024, informing Adolph Pfister Post 1038, Department of New York, American Legion, Inc. of their intent to either submit or decline to submit a proposal.

DEADLINE TO SUBMIT PROPOSAL

All proposals must be received by Adolph Pfister Post 1038, Dept Of NY, American Legion, Inc. no later than 5:00PM on March 22, 2024, for consideration in the project proposal selection process.

PROPOSAL SELECTION CRITERIA

Only those proposals received by the stated deadline will be considered. All proposals, submitted by the deadline, will be reviewed, and evaluated based upon information provided in the submitted proposal. In addition, consideration will be given to cost and performance projections. Furthermore, the following criteria will be given considerable weight in the proposal selection process:

1. Proposals received by the stipulated deadline must be in the correct format.
2. Bidder's alleged performance effectiveness of their proposal's solution.
3. Bidder's performance history and alleged ability to timely deliver proposed services.
4. Bidder's ability to provide and deliver qualified personnel having the knowledge and skills required to execute proposed services effectively and efficiently.
5. Overall cost effectiveness of the proposal.

Adolph Pfister Post 1038, Department of New York, American Legion, Inc. reserves the right to cancel, suspend, and/or discontinue any proposal at any time, without obligation or notice to the proposing bidder.

PROPOSAL SUBMISSION FORMAT

The following is a list of information that the Bidder should include in their proposal submission:

Summary of Bidder Background

1. Bidder's Name(s)
2. Bidder's Address
3. Bidder's Contact Information (and preferred method of communication)
4. Legal Formation of Bidder (e.g. sole proprietor, partnership, corporation)
5. Date Bidder's Company was formed.
6. Description of Bidder's company in terms of size, range and types of services offered and clientele.
7. Bidder's principal officers (e.g. President, Chairman, Vice President(s), Secretary, Chief Operating Officer, Chief Financial Officer, General Managers) and length of time each officer has performed in his/her field of expertise.
8. Bidder's Federal Employee Identification Number (FEIN)
9. Evidence of legal authority to conduct business in New York (e.g. business license number).
10. Evidence of established track record for providing services and/or deliverables that are the subject of this proposal.

Financial Information

- State whether the Bidder or its parent company (if any) has ever filed for bankruptcy or any form of reorganization under the bankruptcy code.
- State whether the Bidder or its parent company (if any) has ever received any sanctions or is currently under investigation by any regulatory or governmental body.

Proposed Outcome

- Summary of timeline and work to be completed.

Equipment or Service

- List any or equipment or services required of a subcontractor, along with a brief explanation.
- List any accommodation, services, or space required from Adolph Pfister Post 1038, Department of New York, American Legion, Inc., along with a brief explanation.

Cost Proposal Summary and Breakdown

- A detailed list of any and all expected costs or expenses related to the proposed project.
- Summary and explanation of any other contributing expenses to the total cost.
- Brief summary of the total cost of the proposal.

Licensing and Bonding

- Provide details of licenses and bonds (if any) for any proposed services that the bidder/contractor may plan on providing for this project.

Insurance

- Details of any liability or other insurance provided with regard to the staff or project.

References

- Provide 2 references.

By submitted a proposal, Bidder agrees that Adolph Pfister Post 1038, Department of New York, American Legion, Inc. may contact all submitted references to obtain any and all information regarding Bidder's performance.