

# **QuickBooks Time: Time tracking software built for your business**

Save **2 hours** on every payroll run<sup>1</sup>, reduce payroll costs over **4%**<sup>2</sup>, and add over **10%** more billable time to your invoices<sup>3</sup> with QuickBooks Time.

#### Track time on the go with mobile app



#### Breadcrumb trail

QuickBooks Time can track your employees' location in real time throughout their workday, displayed as a breadcrumb trail.

#### Geofencing\*

Geofencing reminds employees to clock in or out when they enter or exit a project zone.

#### Crew clock

A supervisor can clock in their entire crew to jobs, phases, codes, and more all from a single device.

#### Signature capture\* and jobsite photos

Signature capture allows your mobile workforce to capture signatures for approval, verify deliveries, or obtain patient or guardian signature for home healthcare visits. Employees can take live photos on their camera roll and then upload them to attach to their timesheets.

#### Clock in/out on site with kiosk\*\*

Employees can track time via tablet or iPad. The tablet with clock-in selfie feature can location track now as well. This avoids "buddy punching" or time theft.



#### See who's working and their location

Based off GPS location, QuickBooks Time allows you to automatically track how many miles employees traveled to and from various jobs throughout the day when they are clocked in\*. Employees can be sorted by clock-in time, total hours, location, and jobs, making it easier to locate an employee.



# **Explore all you can do with QuickBooks**

#### **QuickBooks Online**

- Organize and manage bills online so you always pay on time.
- Track expenses across all your various accounts.
- Calculate tax deductions to ensure you get all you deserve.
- See which projects make money and which ones cost you money.
- Monitor inventory to know what's in stock and what's on order in real time.
- Send and get invoices paid online.
- Customize estimates and convert them to invoices automatically.
- Record mileage from trips automatically and sort them with a swipe.
- Create and file 1099s for your contractors.

## **QuickBooks Payroll**

- Stay covered at tax time with tax penalty protection.
- Pay your team fast with same-day direct deposit.
- Seamlessly integrate payroll, time tracking, and accounting data.
- Payroll taxes done for you. QuickBooks Payroll calculates, files, and pays your payroll taxes.
- Reduce manual entries and set payroll up to run on its own.
- Offer team benefits to attract skilled applicants and retain your best employees.
- View payroll information, W-2s, plus track hours with the QuickBooks Workforce app.
- Get 24/7 expert support from set up to tax time.
- Talk to an HR advisor through Mineral HR to help you stay compliant, hire a team, and scale.
- E-file unlimited 1099 forms in QuickBooks.

#### **QuickBooks Time**

- Robust mobile app with 12 customizable labor levels.
- GPS tracking with breadcrumb trail and geofencing.
- In-app mileage tracking based on GPS location.
- Kiosk for central location clock in/out solution.
- Crew clock functionality for supervisors.
- Cascading fields that offer an "if this, then that" approach to data collection.
- Allocation of time by job in real time or after the fact.
- Jobsite photos that can be uploaded and attached to timesheets.
- Signature capture via mobile for verification.
- 24-hour shifts time tracking capabilities up to 168 hours.
- Overtime and missed punch alerts for better budgeting and job costing.
- Who's working window to see location of employees in one view.
- Offline punches to track time when no Wi-Fi connectivity.

### **QuickBooks Payments**

- Flexible ways to get paid: Online, PayPal, Venmo, Credit Card, ACH, or e-Check.
- Take contactless, in-person mobile payments from anywhere that automatically reconcile into QuickBooks, saving time and reducing mistakes.
- Accept payments directly through your Quick-Books invoices.
- Create payment links to text or email customers to request funds.
- Set recurring invoices to be automatically sent and paid.
- Allow employees to take payments without sacrificing security.
- Make sales and accept credit cards on your website. QuickBooks Payments easily integrates with BigCommerce, Shopify®, WooCommerce, and other popular web stores with simple setup and secure transactions via 128-bit SSL encryption.
- Mobile card reader: Accept Apple Pay<sup>®</sup>, Google Pay<sup>™</sup>, EMV chip, and debit and credit cards.

To learn more about how QuickBooks can help your business, contact us.

