

meeting minutes

Townhomes of Bieneman Farm Board of Directors

Meeting Date: Thursday, June 24, 2021

Location: Dan's Driveway

Attendees: Pam Frank (Pres), Dan Hatalla (VP), Jamie Germain (Sec), Bob Ott (Member at Large)
Not present: Lyn Francois (Treas)

CALLED TO ORDER 6:00 PM
MEETING MINUTES **BOARD APPROVED** May 2021 meeting minutes via email.
HOMEOWNER INPUT None scheduled.
VENDOR MEETING **Willow River Co** – Dan Olson – re: irrigation and other landscaping projects
PRESIDENT'S Report None.
SECRETARY'S Report None.
TREASURER'S Report **Financial Reports** – as of 5/31/2021 – discussed

- **Operating Account (Enterprise): \$48,731.04**
- **Reserve Accounts:**
 - **Enterprise: \$215,382.96 (\$31.37 earned)**
 - **UBS: \$0.00** – closed out 5/7/2021, funds moved to in-house reserve account (higher interest rate)

Total Reserve Funds = \$215,382.96

Outstanding Invoices:

- **APPROVED:** (1) Cities Maintenance Roofing invoice (1/2 of project), (1) Willow River Co monthly invoice, (2) Cities Management invoices (rental amendment mailings, mostly), (1) Greenstein Sellers invoice (collections).
- **Questions to Manager** on the second Greenstein Sellers invoice, (2) Advanced Disposal invoices, and West Bend invoice.

MANAGER'S Report –

- **Architectural Control Report** – No new requests.
- **Request For Proposal Report** – Painting project bids discussed; follow-up questions to Manager.
- **Maintenance Requests** – (4) irrigation issues, all completed 6/25; (1) request for gutter repair/cleaning scheduled; (1) inquiry about additional gutters cancelled (future project) (2) tree-trimming requests completed 6/25; (1) report of lawn not mowed completed 6/25; (1) shrub removal requests on hold, will be pulled this year (project work).
- **Violations Report** – (1) improperly parked boat/trailer citation.
- **Delinquency Report** – as of 6/22/2021.

Current (1-30)	Over 30	Over 60	Over 90	Delinquent Total	Over 30+ Balance
\$10,102.35	\$4,656.81	\$1,916.28	\$17,169.39	\$33,844.83	\$23,742.48
					March 2021: \$22,906.30

OLD Business

- **Legal Updates** – Discussed.
- **Rental Policy Amendment to Declaration** – Still accepting consent forms; Manager to remind owners via email.
- **Tree/Shrub Replacement** – Bid accepted; to be scheduled for fall.
- **Pest Control** – Scheduled for Tuesday, 6/29, weather permitting.

NEW Business

- **Replacement Signs** – discussed; Manager will get pricing on replacement signs (No Climbing on Boulders, Private Road, No Parking signpost).
- **Properties currently For Sale/Sold** (as of 6/23/2021):
 - Active: 1901 Hemlock Place
 - Sold: 1906 Hemlock Place, 1900 Aster Bay, 2210 Foxglove

COMMITTEE Reports – Gov Doc Review Committee (Jamie/Pam) – Rental Policy – See Old Business above.

NEXT MEETING – Wednesday, 7/21/2021, 6PM, Board Member's Driveway. Meetings must be held at least quarterly.

CALL TO ADJOURN 9:00 PM