

**TOWNHOMES OF BIENEMAN FARM HOA**

**ARCHITECTURAL/LANDSCAPE MODIFICATION REQUEST**

***Refer to your Association documents for specific conditions and requirements for architectural/landscape changes.***

|  |  |
| --- | --- |
| **Owner:** |  |
| **Unit Address:** |  |

***Owner Agreement***

I, the undersigned, being the owner of the above-mentioned property in the Townhomes of Bieneman Farm Homeowners Association, hereby request Board of Directors approval of the proposal described below. I acknowledge that I have received and have read the documentation from the Association regarding architectural/landscape changes to my property and I hereby agree to all conditions and requirements stated in that document as well as the conditions and requirements referred to below.

|  |  |
| --- | --- |
| **Date:**  | **Signature:**  |

***Brief Description of Proposed Modification\****

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| --- |
| *Include any changes to color. Diagrams or drawings of the modifications are helpful. Pictures of materials are also very useful in the approval process. The more information provided, the faster the decision.* |
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| **Proposed Start Date:**  | **Proposed Completion Date:**  |
| **Will a dumpster be placed on the property?**  | **[ ] Yes** **[ ] No** |
| **Will any other homeowner be affected by this? [ ] Yes [ ] No** *If Yes, explain how below.*      |
| **Contractor Information:** |
| **Name:**  | **Phone:**  |
| **Address:**  |
| **Is Contractor licensed and insured if necessary?** | **[ ] Yes [ ] No** |

**\* IMPORTANT NOTE: All applicable permits must be obtained. If trees or bushes will be planted, the Board must approve the species and planting site.**

**Enclosed/Attached** (check all that apply)**:**

|  |  |
| --- | --- |
| **[ ]  Drawings/Plans** | **[ ]  Specifications** |
| **[ ]  Pictures** | **[ ]  Manufacturer’s Information** |
| **[ ]  Other (describe):**  |

***Return your completed request form and any attachments to MJF & Associates:***

* Via email (preferred): office@mjfandassociates.net.
* Via US Mail: MJF & Associates, Attn: Architectural Control, 1940 South Greeley St Ste 104, Stillwater MN 55082.
* Questions? Call MJF & Associates at (612) 819-0133.