

Fabulous Woman Awards Brunch

Vendor Application

Merchant Product Vendor fee \$75 (vendor fee DOES NOT include Brunch Ticket)

NO OUTSIDE FOOD ALLOWED IN EVENT NO EXCEPTIONS!!

03.21.26 11am – 3pm

Call 479-739-0021 to secure your exclusive space today. All spaces available are approximately 10 ft. X 10 ft.

Business Name: _____

Business Owner Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Cell Phone Number: _____

Secondary Phone Number: _____

Email address: _____

Facebook Page: _____

Instagram name: _____

Type/List of your merchandise: _____

List of People that will work at your booth: (2 people max unless preapproved by JoAnna Brewer. Approval will be given in writing if approved.)

How Many Vendor Booths Do You Require: _____ you will be charged the appropriate fee per booth.

Do you require electricity? YES: _____ NO: _____ \$15 for electricity

Do you want Brunch? YES: _____ NO: _____

Brunch is an additional \$60 per person. Please indicate how many brunch tickets you require: _____

As a vendor you agree to the following:

- Set-up 9am must be fully set up and ready by 10:15am on the day of Sat. March 21, 2026, Doors open at 10:30am
- NO EARLY SETUP OR BREAKDOWN. Breakdown Immediately after Lantern Release. Vendors are fully responsible for their personal property and all merchandise, property, etc.
- Please provide photos of you and your business along with your logo to help us promote your business.
- Payment in Full is due immediately upon confirmation from coordinator of your participation to reserve your booth. Payments accepted with completed in full detail vendor application. Payment types are Cash, Debit/Credit and CashApp to \$JoAnnaSewGlamBrewer is the name that will also show on the Cashapp, If paying by Debit/Credit card processing fees of 4% of total will be added to total
- No refunds or transfers. Schedules and Events are subject to change without notice due to inclement weather or other circumstances.
- Items listed in your application must be pre-approved before being allowed to sell so that we do not have more than one type of the same merchandise.

- You are responsible for collecting payment for your goods and reporting sales tax to the state of Arkansas that you collect.
- Although you are free to shop with other vendors you are not allowed to solicit customers outside of your rented space.
- Vendor booths will only be allowed to be set up in the designated space. Booths will be assigned and organized by the event coordinator
- All items must be cleaned up and removed from the event at the end of Event.
- Vendors are responsible for keeping their area clean and free of trash and debris. Boxes should be broken down or removed before the event
- Vendors should have their own change for cash sales and bags for merchandise sale
- Loading and unloading should be handled in a timely matter not to block doorways or entrances and exits to parking lots.
- Vendors are not allowed to hang anything from the walls or secure anything to the floor. (Absolutely no hooks, nails or tape of any kind on the walls) this app applies to indoor events.
- Vendors must supply their own form of extension cords. Cords are limited to your vendor booth space only
- Vendors are responsible for supplying ANY AND ALL supplies, setup structure, merchandising accessories, tables, chairs, Pop Up Tents, etc. for their business and vendor setup.
- No animals allowed except for licensed, registered and permitted service dogs. A copy of Service Dog Permit/License must be submitted at time of application with application.
- Children are to be always accompanied by an adult.
- As a vendor you may hold your own raffle at your booth. You will be solely responsible for making sure the winner receives their prize.
- The Holistic Life Center, Fabulous Woman Community Impact, Brew House Companies, LLC, City of Fort Smith, Parks Department and any business associated with or in partnership with event, its owners and staff are NOT responsible for lost, stolen, damaged property, injury, incidentals, or accidents in/on or around property.
- Vendor/Business Owner and its Business Entity are responsible for any damage, stolen product, furniture, equipment, merchandise or products found at the hands of your employees, workers, associates, members, family with, belonging to, attached, related or associated with you and your entity. Acted toward or against The Holistic Life Center or any Company, Employee, Volunteer, Staff, Product or Property attached to or associated with. If not settled and made whole within time manner given by will be fully prosecuted with all fees, taxes, retainment, contracts, hiring and debts applying.
- All food/beverage trucks, trailers, or vendors must be in compliance with the city of Fort Smith and city of Fort Smith Parks department Binder requirements. This includes updated city of Fort Smith business license, health department of Arkansas license/permit and parks department permit. Please provide copies of these items when submitting your application.

VENDOR FEE

\$75 PER BOOTH SPACE

TOTAL BOOTH SPACES NEEDED: ____

ELETRICITY

\$15

BRUNCH TICKET

\$60 PER PERSON

Vendor Signature

Date

Amount to be Paid

If you utilize more than one 10 x 10 space, you will be charged each booth. Please reflect this in your amount to be paid.

Email Completed Application to. JoAnna@TheHolisticLifeCenter.com

A copy of approved/accepted vendor application and receipt of received payment will be provided to you.

Thank You for your participation. We are excited and glad to have you as a participant.

The Holistic Life Center

Fabulous Woman Community Impact Program 501c3

5208 South 31st Street

Fort Smith, Arkansas 72901

479-739-0021