CHNC2026: Strengthening the Roots of Community Health Nursing

National Community Health Nurses of Canada Conference
May 20 – May 22, 2026
University of British Columbia, Vancouver, BC

Speaker Guidelines

Open Session

WELCOME

We welcome all presenters to the National Community Health Nurses of Canada Conference at the Nest, University of British Columbia, Vancouver, BC, May 20 – May 22, 2026.

The Community Health Nurses of Canada (CHNC) became a formal organization in 1987 starting in Halifax, Nova Scotia, and since then CHNC has been the unified voice that represents and promotes community health nursing and the health of communities.

The title of the conference this year is **Strengthening the Roots of Community Health Nursing**. The goal of the conference is to deepen our shared commitment to equity, action, and transformation in the face of pressing health and social challenges in Canada and to advance community health nursing in Canada.

We are very excited to have you with us for our 2026 National Conference. The Community Health Nurses of Canada would like to thank you for joining us and helping to offer exceptional education to our attendees.

Yours Sincerely,

Dr Barbara Chyzzy, RN, PhD, CCHN(C); Cindy Baker-Barill, RN, BNSc, and
Lauren Evanson, RN(C), BScN, MN (student)
2026 Conference Chairs

SPEAKER DELIVERABLES CHECKLIST

Please confirm your presentation on the program! If you haven't done so already, please remember to [register for the conference](#) to confirm your presentation! All presenters at the conference must register and pay registration fees; one-day registration is available, as are discounted fees for students. The deadline of the early bird registration is April 4, 2026.

SPEAKER INFORMATION

Presentation Slides
Bring your presentation on a USB key and upload it to the laptop in your assigned room *during the break* prior to your presentation.

Room Set-up/Session format
The room will be set up in theatre style, classroom style or a circular style with a screen, computer, and data projector.

Presentation Length	Time to Present
1 hour	50 minutes
30 minutes	20 minutes

You will have 10 minutes to entertain questions from the audience.

Session Attendance
It is estimated that there will be 25 to 50 participants in each session; however, we cannot guarantee the actual audience numbers.

Session Introduction and Time management
A moderator will introduce you at the beginning of your session and help to keep the session on time.

In Case of Emergency – Prior to Event
If you are unable to present as the result of a last-minute emergency, please email conference@chnc.ca

DEVELOPING YOUR SESSION

PREPARING YOUR CONTENT:

- **Prepare a Detailed Outline:** Break down each key point of your material into sub-points and back them up with facts, statistics, stories, examples, or analogies.

- **Prepare your Presentation Visuals:** Make sure any slides enhance your message. Run through your detailed outline with your slides to make sure it fits the time you've been allotted. Make your presentation as interactive as possible.

- **Practice:** Polish your delivery and your material through repetition and feedback from others. Do not read your slides as attendees will be actively listening to your presentation.

- **Back-up:** Save your file with the actual name of your presentation in your abstract submission. Make sure you back up all your key files on a separate memory stick, stored in another part of your luggage.

GENERAL PRESENTATION TIPS:

- **Plan Content:** Your presentation should meaningfully support your statements rather than repeat them. Begin With your objectives to focus on what you are about to say. Be specific and concrete. Accompany your key points with analogies or real-life examples or graphic visual to get your attendees involved.

- **Be Consistent:** Focus your presentation using a couple of complimentary colors and one graphic and writing style. This will allow your visuals to reinforce your verbal presentation. Avoid busy backgrounds with low contrast. Keep intense colour to a minimum.

- **Use Charts and Graphs Effectively:** Use the correct type of chart for your purpose. Be sure that the relationship you are portraying is obvious. Keep charts and graphs simple.

- **Engage Attendees:** Be specific and concrete. Accompany your key points with analogies or real-life examples to get your attendees involved.

- **Keep Moving:** A well-paced presentation should have a visual change at least once every 2 minutes. Longer intervals may lead to a disinterested audience. Read through your outline and script to determine the necessary intervals.

- **Simplify Visuals:** <u>Keep the text to a minimum</u> so that you don't reveal more information than needed. You don't want your attendees to read ahead and not hear what you are saying.

- **Copyright:** When using the work of others, get their permission. If you are unclear about whether your use of an image or document violates copyright law, don't use it.

- **Relax!** If you have followed the steps up to this point, you should be able to relax and enjoy the session, knowing that you have prepared well and that the attendees will get great value from your presentation. Thank you again for your contribution to the Conference.

AT THE CONFERENCE

BEFORE YOUR PRESENTATION

- **Arrive Early:** Find and get to your room at least 15 minutes prior to the presentation. Familiarize yourself with the room set-up and equipment.

Audio Visual: Check to ensure your presentation is working. If you experience any difficulties with the equipment in your session room, please notify your Room Moderator who will call the AV support person.