

Tennessee: TAAASE Room Reservation Form

Saturday, December 2 - Wednesday, December 6, 2023

Resort Room Rate - BOOKING ID 11625			TOTAL with tax
December 2 \$137.00 plus tax Standards and Kings	December 2 \$159.00 plus tax Suites	December 3-6 \$98.00 plus tax All Rooms	\$110.01
			TOTAL with tax exempt form \$100.45

EVENT CONTACTS

Kimi Hutchins 865-286-1786
khutchins@musicroadresort.net

Cassie Hall 865-286-2244
chall@musicroadresort.com

FORM

Name of County _____ Name of County Representative _____

Cell Phone # _____ Office # _____

eMail(s) for Confirmation _____

Street Address _____

City _____ State _____ Zip _____

ATTENDEE(S) INFORMATION (First & Last)

Master or
Individual Paying *

Arrival
Date

Departure
Date

Handicap Request
(Roll-in or Handicap Accessible)

Bedding
(King or Queen)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

* **Master** - Multiple rooms with one single payment. **Individual Paying** - One single room reservation with own payment.

***** FULL PAYMENT FOR ALL ROOMS DUE BY NOVEMBER 1, 2023 *****
All reservations & requests are on a first-come, first-serve basis.

To receive the conference room rate, all reservations must have attendee's name, County Name, County address, special note: please provide County "EMAIL ADDRESS" for EMAIL confirmation!
The first nights lodging is required in order to reserve rooms.

Tax-exempt payment of \$100.45 that includes PF Occupancy Tax for the first nights lodging is required for each individual reservation and the balance will be due upon check-in. A TN County Credit Card "name of the County" and/or TN County Check must be provided. Should a TN County Credit Card be used, a Credit Card Authorization Form must be completed, and a photocopy of the credit card must be provided and must be sent by fax to this secured Fax Phone Line (865) 286-2246. See attached: Credit Card Authorization Form.

Should a Tax Exempt Certificate "not" be provided before making reservation/s the deposit requirement will be \$110.01 for the first nights lodging and the balance will be due upon check-in.

No reservation will be held without the first-night deposit.

RESERVATION DEADLINE

Room reservations must be received no later than Wednesday, November 1, 2023. In order to be tax exempt, a TN Sales Tax Exemption Certificate, signed by the County authorized representative that must be dated after the form from July 1, 2023, must be provided. Reservation/s made after the cut-off date will be subject to availability.

CANCELLATION POLICY

30 days prior to arrival for Master


**MUSIC ROAD
RESORT**
1-800-429-7700
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