Scenario:

Today's date is 1 August 2022.

You are the Unit Retention NCO for Battery C-1/115th FA (WPNQC0), 4500 Airborne Highway, Lawton, Oklahoma 73501.

SPC Jones is 2LT Moore's Driver with your unit. He is getting close to finishing his first enlistment in the Oklahoma National Guard and has remaining MSO. He is eligible for a retention bonus. You have just completed a retention interview with SPC Jones, and he is willing to extend his enlistment for six more years.

The Recruiting and Retention NCO assigned to your unit will prepare the DA Form 4836 and Bonus Addendum tomorrow morning. Charlie Battery Commander, CPT James Dale Vixen, O3, (FA), will be available to administer the Oath of Extension.