

TUITION WAIVER REQUEST FORM

SERVICE MEMBER INFORMATION (See Note 1)

*** All Fields Required ***

Full Name (LAST FIRST MIDDLE)	
Rank	
DOD ID or EDIPI	
DOD Email	
Affiliation	
Unit (UIC & Name)	
Mailing Address	
City	
State	
Zip Code	
Cell Phone	
Enlistment Type (See Note 2)	
Enlistment / Reenlistment Period (See Note 3)	Start Date:
	End Date:

RECIPIENT INFORMATION (See Note 4)

*** Tuition Wavier Transfers ONLY ***

Recipient's Full Name (LAST FIRST MI)	
Mailing Address	
Recipient's Email	
Recipient DOD ID or EDIPI (See Note 5)	
DMDC Screenshot (See Note 6)	
Relationship to Service Member	
City	
State	
Zip Code	
Cell Phone	

SCHOLASTIC INFORMATION (See Notes 1 & 7)

*** All Fields Required ***

Current Degree Path (See Note 8)	
Current Major	
College / University Attending	
Total Credit Hours Enrolled	
Projected Graduation Date	

REQUEST INFORMATION (See Note 1)

*** All Fields Required ***

Request Date	
Service Member Signature	

NOTES

Note 1: Service Member information, scholastic information, and request information must be included with every tuition waiver request.

Note 2: Enlistment Types are as follows –

- Initial enlistment: Service Member is still within their first six years in the Nevada National Guard
- Completed initial: Service Member has completed their first six years in the Nevada National Guard

Note 3: Enlistment / Reenlistment Periods are as follows –

- Enlisted (Army or Air – Initial Enlistment):
 - Start Date = Date of Enlistment / Reenlistment (Block A5) on Service Member's DD Form 4 for enlistment into the Nevada National Guard
 - End Date = Current ETS date
- Enlisted (Army - Reenlistment):
 - Start Date = The day after "Current ETS" (Block 7a) on Soldier's most recent DA Form 4836
 - End Date = "New ETS" (Block 7c) on Soldier's most recent DA Form 4836
- Enlisted (Air – Reenlistment / Extension):
 - Start Date (Reenlistment) = Date of Enlistment / Reenlistment (Block A5) on Service Member's DD Form 4 for reenlistment into the Nevada National Guard
 - End Date (Reenlistment) = Current ETS date
 - Start Date (Extension) = Date of Enlistment / Reenlistment (Block A5) on Service Member's DD Form 4 for reenlistment into the Nevada National Guard
 - End Date (Extension) = Current ETS Date as indicated on AF Form 1411
- Officer (Army or Air):
 - Start Date = First day of college / university class(es)
 - End Date = First day of college / university class(es) + 1 year

Note 4: Recipient information is **ONLY** included when the Service Member is requesting to transfer his / her tuition waiver. Tuition waivers may only be transferred to a spouse or child listed in DEERS. Leave this section blank if the tuition waiver request is for a Service Member.

Note 5: DMDC link to get spouse or child DOD ID#: <https://idco.dmdc.osd.mil/idco/>

Note 6: DMDC Screenshot MUST be included with all tuition waiver requests in which a Service Member is requesting to transfer his / her tuition waiver to a spouse or child. Screenshot MUST include sponsor name, spouse or child name, spouse or child DOD ID#, and relationship to sponsor.

Instructions: <http://ngnvhomes.ng.ds.army.mil/g1/Education/How-To-Pull-Recipient-Info-IMDC.pdf>

Note 7: Scholastic information is for the individual who will be utilizing the tuition waiver.

Note 8: Recipients (spouses and children listed in DEERS) may only pursue a certificate, associate degree, or bachelor degree per NRS 396.544.