

MMA Meeting June 17, 2025

1. The meeting opened at 1800 hours. Present are Sarah Jones, Roger Miller, Barry Yoder, Brian Witherite. Solicitor Valentine calls into meeting.
2. Motion by Roger seconded by Sarah to go into Executive session at 1801. Motion carried 4-0

NOTE: Don A. arrives at 1806.

Discussion was personnel matters.

Motion by Barry seconded by Sarah to exit executive session. Motion carried 5-0. Executive session concluded at 1909 hours.

Motion to go into public meeting by Don seconded by Roger motion carried 5-0. In session at 1910.

3. No Public Comment

4. Engineer Report

Brad from EADS reviews his report that was provided to board. Letters identified are the discussion points highlighted in his report.

J. 1-5 Various projects and grant applications, update provided. DEP is still reviewing applications. Nothing new to report.

L. Water system operations. L 2 – Silt from upper intake Stamm run. Brad discusses PNDI report and the email that was provided to board. Discussion of dredging of reservoirs which is page 6&7 of EADS report.

L.3. Water Treatment Plant Upflow clarifiers and media replacement.

L.4. Waterline crossing at Flaugherty Creek below well 96-1. Berkey Excavating came out to review emergency due to flooding event. On. p.8 is Dave Berkey Excavating estimate to repair damage from flooding event. Brian provides an update on meeting with PEMA, FEMA, and DEP when they were here for services due to area being declared a natural disaster.

\* Emergency Permit from DEP discussed. Brad provided handout and example to board and reviews it. Explanation is provided in section C under project data. Brad would like to have action by the board to move this permit along. Motion by Don, seconded by

Sarah to move the DEP emergency permit forward as recommended by DEP. Motion carried 5-0. Brian will sign permit at meetings conclusion.

Q. 2024 Annual Consumer Confidence Report. Brad provides board the annual drinking water quality report for 2024. PWSID#4560012. He reviews information contained in report. States that the only violation identified is on the bottom of page 4 with Total Organic Carbon (TOC). There seems to be confusion regarding the lab reporting process. Overall report is good. No unsafe water. We only have one violation in report for 2024. The MMA prepared a service line inventory of our system. Those interested in viewing the report can contact the MMA office 814-634-8627.

**Bri will have to mail this report and post the report as past practiced by July 1, 2025.**

5. Terry update on water and sewage. Received fee for tap, new door is up at shop with slot. Tyler Sechler passed multiple tests for water, etc. Blowers and generators at sewer plant are fine. A new pump for back wash tanks at water treatment plant needs replaced. Terry requests new saw that cuts concrete and heavier lines. Terry will get quote and report back to board.

## 6. Old Business

A. Motion by Don, seconded by Barry to table. Motion carried 5-0. Note: Brian informs board that the minutes he took at the May 20<sup>th</sup> meeting were emailed to the board, however a hard copy was not in this evenings packet so it would be better to table it.

B. Motion by Barry, seconded by Don to approve the June 3<sup>rd</sup> meeting minutes. Motion carried 5-0.

C. Pressure Testing and extensions – Terry provides update on the car wash on main street. The board will need an update from Bri on status of extensions and requests.

D. Smoke & Dye compliance letters – Need to move this forward in order for property owners to be notified and for corrective action to be performed. Sarah mentions if assistance is needed in mailing them she would help.

E. Website – Attorney Valentine informs board that progress is about 75% and that he is waiting on Bri to provide information to complete the project.

F. Security Cameras – Brian presents options for consideration. Discussion on a cellular camera or one on wi-fi. Motion by Don, seconded by Sarah to purchase two Tactacam Defender cameras and yearly subscription service. Motion carried 5-0.

G. Used office equipment and furniture is almost gone. Terry inquires if an employee can purchase an item and the board agreed as they are treated the same as the

public or organization. A motion by Roger, seconded by Don to donate the coat rack to the local Lions Club. Motion carried 5-0. Anything that is left can be scrapped.

H. Truck Auction - Per attorney Valentine we are waiting on Bri to get information out so it can be done. Barry expresses concern that its been several months for this to be complete. The board agrees it needs listed so we can move forward.

## 7. New Business

A. Motion by Don seconded by Barry to approve bills paid report, profit & loss, and bank accounts. Motion carried 5-0.

B. Motion by Barry seconded by Sarah to approve for advertisement of the July 2025 - June 2026 budget. Motion carried 5-0.

C. Part Time/Full Time Position – Motion made by Sarah seconded by Don that we advertise for a position that is part time ranging from 20-32 hours a week with the potential of going to full time at the hourly rate of \$18.00 an hour. This employee would be tasked with business office operation duties and field operation duties of the MMA. Motion carried 5-0.

D. Berkey Excavating quote – Motion by Brian, seconded by Don that the quote for emergency infrastructure repair work submitted by Berkey Excavating in the amount of \$63,350.00 be approved. This work will repair the waterline crossing at Flaugherty creek below well 96-1 and other repairs in the water shed. Note the explanation of the bid is in EADS engineer report on page 4 item L.4. Brian mentions discussion of this with PEMA, FEMA, and DEP at the emergency services center after the flooding event. We will explore various agencies to have this repair work vetted for reimbursement. Motion passed 5-0.

E. All Call notification with Meyersdale Borough – Brian will get with Bri to move this request of Meyersdale Borough forward.

F. Lawn debris collection site – Discussion regarding the closure of the former debris site by the pumping station took place. Meyersdale Borough has requested our review of an alternative site location for residents to haul lawn clippings, branches, and vegetation debris. Brian inquires about the ability to have a site up mountain in Summit Twp. Attorney Valentine informs the board that it will not be a viable option as DEP will have an issue of debris being placed at the source of the water supply. Comments on the board included no assurances that it would only be vegetive debris and other garbage and trash would gather at location. At this time there is no legal option for the MMA to have a site for this purpose. Brian will update Meyersdale Borough on discussion.

G. Time Keeping – Discussion on time and activity recording of MMA employees. Attorney Valentine encourages the board to consider having a time keeping clock, system in place that accurately records employee's time. Motion made by Don seconded by Sarah that a time clock system be purchased and installed. Motion carried 5-0.

H. MMA Handbook – Discussion of updating the MMA employee handbook occurred. This involves errors and omissions pertaining to operations, leave, work duties and responsibilities, errors discovered etc. The board will review the current handbook and provide feedback and recommendations. Attorney Valentine will provide examples to the board.

8. Solicitors Report – Attorney Valentine mentions that no response has been received by D&M and is still working on the lease agreement regarding the windmills on MMA property.
9. Adjournment – motion by Barry seconded by Sarah to adjourn meeting. Motion carried 5-0.
0. Meeting concluded at 2040 hours.

Meeting minutes were recorded by MMA Board Chairman Brian Witherite. A digital recording was preserved as well. Submitted to business manager on 6/19/2025 via email.