

December 5th, 2022 Special Meeting/ Workshop

The Special Meeting/Workshop of the Meyersdale Municipal Authority was called to order by Chair Anderson at 6:04 p.m. Mrs. K. Gnagey, Mrs. Miller, and Ms. Murray were present. Solicitor Valentine was also present. Mr. Witherite was absent.

A motion was made to go into executive session at 6:04 p.m. by Mrs. K. Gnagey, 2nd by Mrs. Miller, and duly passed.

Chair Anderson opened the public meeting at 7:13 p.m.

Executive Session:

Chair Anderson gave an update on the executive session.

Items discussion:

- litigation
- payout for sick days when an employee resigns
- pay raises in 2023
- government communications

Solicitor Valentine asked for a motion to submit a counteroffer on the litigation settlement proposal called AP2 and the counteroffer reflexes what was discussed in the executive session.

A motion was made to submit a counteroffer on the litigation proposal called AP2 and the counteroffer to reflex what was discussed in the executive session by Mrs. K. Gnagey, 2nd by Mrs. Miller, and duly passed.

Public Comment:

There was no one from the public present at the meeting so nothing under public comment was discussed.

Old Business:

- Approval of the October 18th, 2022 Meeting Minutes.

A motion was made to accept the October 18th, 2022 meeting minutes by Mrs. Miller, 2nd by Mr. Anderson, and passed. With Mrs. K. Gnagey and Ms. Murray abstaining.

Solicitor Valentine stated meeting minutes can be passed with two people abstaining since they were not at that meeting.

- Approval of the November 15th, Regular Meeting Minutes.

Mrs. K. Gnagey, Mrs. Miller, nor Ms. Murray were not present at the November meeting, Solicitor Valentine stated that November meeting minutes would be voted on at December 20th, 2022 meeting.

New Business:

A. Bills Paid Report/Bank Accounts

The Board reviewed the bills paid report. Mrs. K. Gnagey had a question about two of the bills.

- Bulow, Hottle, & Co.
- Snyder Environmental Services

These items were discussed and the matter was taken care of.

A motion was made to accept the bills paid report by Ms. Murray, 2nd by Mrs. K. Gnagey, and duly passed.

B. Terry Baker (Marcy's Health Insurance)

Terry presented the Board with information concerning his wife Marcy's health insurance. The Board in previous years has approved this request. He discussed the total cost that it would be for the Authority.

A motion was made to approve the reimbursement at the cost of 276.42 a month by Mrs. K. Gnagey, 2nd by Mrs. Miller, and passed with Ms. Murray opposing the motion.

C. New Laptop for Field Employees

Terry discussed with the Board that the current Laptop that is being used is very old and you can hardly read the screen. A discussion was also held on how the laptop is used out in the Field.

A motion was made to get a new Laptop for the Field Employees by Ms. Murray, 2nd by Mrs. Miller, and duly passed

D. Address for Est. of Adrian Thomas

A discussion was held on the matter of the address that is in the Muni Link system and the actual address of the property. It should be in the system as what the 911 address is.

E. Update on New Truck

A discussion was held on the situation with the New Truck. Chair Don stated he talked to the Dealer at Tri Star. The Truck was to be delivered to the place that puts the bed on the week of the 28th. That was the last update that Chair Anderson received.

F. Assisting Garrett Borough with leak and Memorandum of understanding with Garrett Borough and Possibly other Boroughs.

Solicitor Valentine stated that he believes that it would be ok to use the same understanding that is in place with the Meyersdale Borough but take out the snow plowing and add what is needed in place of that. He also stated that he would work on this and get it to the Board for approval. A discussion was held on the matter of insurance coverage and items that went along with that. Garrett Borough contacted Terry about helping with a leak that they had in one of their lines in the Borough. They currently only have one person working for them. Terry contacted Don to ask if it was ok to send someone down to assist. Don gave the ok to send someone down.

G. Water-Sewer Rate Increase for 2023

A discussion was held on the matter and it was decided to discuss this item in more detail at a workshop meeting in the New Year.

H. Landlord bill question

Solicitor Valentine stated that Bri contacted him about tenants complaining because they weren't getting the bills from a landlord and that their water was going to be shut off. A discussion was held on whether or not to send out bills to the landlords and their tenants. A discussion was held on payments from the tenants. It was decided to allow Solicitor Valentine to work a plan that requires a certain percentage of the bill to be paid if payments are being made on accounts. Then it can be voted on at the next meeting. It was also decided to leave the way we send out bills. Just to send to landlords and not landlords and tenants.

I. SwiftReach upgrade:

SwiftReach our all-call program is being switched to a different company. The Board looked over the information provided.

J. Flares and Flashing Lights:

Chair Anderson shared with the Board a light flare that he got a Harbor Freight. A discussion was had on options other than flares because of the cost. Solicitor Valentine is going to see what the requirements of the flashing lights are for construction sites and report back at the next meeting.

K. Update on the Water Plant Roof.

Terry and Bri have talked to Heath at Wengards. The steel and everything are in it is just getting the correct weather to be able to do the roof that is the issue.

L. Sherman St. and Broadway St. Sewer projects.

These Items will be discussed in the Engineers report.

Engineers Report:

Items discussed in the engineer's report were C. (3&4), H, J (5&6), K, I, M (1,2,3,4, &5), P, & Q.

- C: The next CAP report is January 31st, 2023.

3. The smoke testing is done for the town the next step is the dye testing. Brad plans on having someone out starting the prep for the dye portion of the process.
4. Snyder Environmental submitted the second payment request. A discussion was held on how the process is going.

A motion was made to pay \$47,027.66 to Snyder Environment Services as submitted by EADS by Mrs. K. Gnagey, 2nd by Mrs. Miller, and duly passed.

- H. A discussion was held on the specs and how the process is coming along for the Broadway St project.

A motion was made to permit The EADS Group to bid out the Broadway St sewer project at an estimated 272,000 or less by Mrs. K. Gnagey, 2nd by Ms. Murray, and duly passed.

- L. A discussion was held on how the Sherman Street Grant project is going. A resolution will need to be signed by Chair Anderson and Secretary Murray. A letter stating that the MMA will pay the remainder of the cost. Brad stated that the information for the grant is due December 21st, 2022.

A motion was made to accept the resolution letter from The EADS Group to move forward with the Sherman St. Sewer Project grant by Ms. Murray, 2nd by Mrs. Miller, and duly passed

- M. A discussion was held on item 5. The DEP is recommending that the Turbidimeters be replaced. EADS got a quote from a few places to get an idea of the cost. A discussion was held on the inspection that was performed at the Filter Plant.
- P. A discussion was held on the steps the EPA is going to take for the new Lead and Copper rule going to into affected soon.
- The Engineer's Report is available at the MMA office for review.

Water & Sewer Report: Giving by Terry Baker

- A bi-carb pump at the water plant needed to be replaced
- There is a program with one of our chemical suppliers. They have a program where it may or may not cost the authority anything. If the authority would have to pay it would be around 3% of the cost of chemicals. The company would supply the authority with six pumps and each will have a spare if the authority is online with them. If the online pump goes down, they will come right away and get that one and put the spare pump in and will rebuild the online pump once it is fixed, they will put the online pump back in.
- The hot water tank went out at the water plant. Terry and Don discussed maybe getting an on-demand system for the water plant. John Shaffer did give Terry some figures for a tank. An Electric Tank is not available at this time. He did give

him a price for Propane Tank, which is what they use to heat the water plant. The cost is around \$1800.00 plus the material and labor to install.

A motion was made for Terry to talk to John Shaffer and see what the best option is to get hot water back at the water plant by Mr. Anderson, 2nd by Ms. Murray, and duly passed.

- The sewer plant had a grinder pump that has been out since October. The pump is fixed and is now back in and working.
- Fern Krause had a question about hooking up to the existing taps that are at the property when she goes to put an apartment in her old garage. Solicitor Valentine stated that he would suggest a pressure test on the sewer line but other than that it is ok to use the existing taps.
- Terry mention to the Board that in the past if someone had a frozen line that the Authority would go out and hook a welder up and unfreeze the line. He asked if the Board thought they should still do this. Solicitor Valentine stated that it would be better if the Authority did not do it because of the liability. Chair Anderson stated that maybe that is what the Field Employees suggest the homeowner either contact a plumber or do what the Authority had done but on their own.
- Terry stated that now that hunting season is over the Field Employees are going out and taping the property where they are timbering.

Solicitors Report:

Solicitor Valentine stated that he gave all his information at the beginning of the meeting and he had nothing else to present at this time.

Adjournment:

A was made motion to adjourn the meeting at 8:56 p.m. by Mrs. Miller, 2nd by Ms. Murray, and duly passed.


Minutes Prepared by Brianna Knieriem

12-21-22
Date